

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087294
Vendor Name: New York Times
Invoice Number: 911407104
Invoice Date: 08/22/21
PO Number: P0000474
Check Number: 0284838
Check Amount: \$ 548.78
Check Date: 09/14/2021
Voucher Number: V0694794
Document Type: AP Invoice

Document Below

TOTAL AMOUNT DUE
\$548.78


homedelivery.nytimes.com



customer@nytimes.com



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P0000474

000420 000000019

msk 8/24/21

911407104 080121 90 N405 DS 1



COLLEGE OF DUPAGE PERIODICAL LIBRARIAN

425 FAWELL BLVD
GLEN ELLYN IL 60137-7000

Account Number

911407104

Due Date

8/22/21

Billing Date

8/1/21

Service Period

7/19/21 - 7/29/22

APPROVED
08/25/21 - JENNIFER MCINTOSH

Subscription Activity

Important Information

Previous Balance		\$40.00
7-Day Service Unused	7/31/21 - 8/15/21	\$24.65 CR
Portion of Prior Invoice		
7-Day Service Charges	7/31/21 - 7/17/22	\$1,011.25
7-Day Service Discount	7/31/21 - 7/17/22	\$525.08 CR
7-Day Service Charges	7/18/22 - 7/29/22	\$28.75
7-Day Service Discount	7/18/22 - 7/29/22	\$0.63 CR
Premium Products Charges	8/16/21 - 7/29/22	\$19.14

Subscriber Name:

COLLEGE OF DUPAGE PERIODICAL LIBRARIAN

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Amount Due
\$548.78
INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/25/21

N1210802-420-000000019

Please review this invoice by 8/30/21. If not received by this date, service adjustments occurring after 7/1/21 will appear on future notices.
DETACH AND MAIL THE PORTION BELOW WITH YOUR PAYMENT. PLEASE MAKE SURE THE ADDRESS SHOWS THROUGH THE WINDOW.
Subscriber Name COLLEGE OF DUPAG

Due Date

8/22/21

Account Number

911407104

Amount Due

\$548.78

SWITCH TO CONVENIENT AUTOMATIC BILLING

I authorize payment of this and all future billing amounts using the credit card or bank account below.

Account Number

Exp. Date

CVV


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Amount Enclosed:

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Education Donation:

See back of bill for more information.


The New York Times

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PITTSBURGH PA 15250-7456

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<input type="text"/>	<input type="text"/>	<input type="text"/>	
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From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
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SRC 2130L
Glen Ellyn, IL 60137-6599
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Konkel, Mary <konkel@cod.edu>
Sent: Tue Aug 24 15:24:08 CDT 2021
To: invoicing@cod.edu
CC: taylorj410@cod.edu
Subject: New York Times Invoice Ready for Payment

The attached invoice for New York Times is ready for payment and Authorization for Library to Submit Invoices is attached.

Thank you,

MARY

=====

Mary S. Konkel

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

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Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

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<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman
Charles Alexandre de Calonne

[attachment: New York Times Print Newspaper FY22 Invoice.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]