

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 979226
Invoice Date: 08/16/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694241
Redaction Type: None
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

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A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

979226

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

8/17/21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
8/16/21	net 30	9/15/21					STANDING ORDERS		1256-80
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			9781622545230		SER	114.95	.0%	114.95	114.95
	ICD-10-CM EXPERT FOR HOSPITALS: COMPLETE OFFIC								
	Ser: ICD-10-CM EXPERT FOR HOSPITALS.								
						V. 2021			
1			NEWTON, D 9781440875397		TP	63.00	.0%	63.00	63.00
	PLASTICS AND MICROPLASTICS: A REFERENCE HANDBO								
	Ser: CONTEMPORARY WORLD ISSUES.								
<div>INVOICE REVIEWED OKAY TO PAY JULIE TAYLOR 08/17/21</div>									
<div>Standing orders are NONRETURNABLE. For questions about this invoice, please call Customer Service</div> <div>APPROVED 08/17/21 - JENNIFER MCINTOSH</div>									
***	***	***	***	***	***	***	***	***	***
***	Container IDs in this shipment								***
***									***
***	000004768997								***
***									***
***	***	***	***	***	***	***	***	***	***

2	* Service fee added, short or no discount	Original	755-41	Sub Total	LLM	177.95
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$ 177.95

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 17 13:31:51 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 979226

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 979226.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 976957
Invoice Date: 08/13/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694242
Redaction Type: None
Document Type: AP Invoice

Document Below

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NUMBER

976957

46

PAGE 1

SOLD COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

PRINT ACQUISITIONS

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137 6599

SHIP COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

Attn: LARISA L. MILLER

PRINT ACQUISITIONS

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

8/17/21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
8/13/21	net 30	9/12/21	RUSH DROPSHIP				1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		LAVENDA,	0197534430		GN	89.95	.0%	89.95	89.95
		ANTHROPOLOGY: WHAT DOES IT MEAN TO BE HUMAN?.							
1		MITTON, M	1119312523		NK	57.25	10.0%	51.53	51.53
		INTERIOR DESIGN VISUAL PRESENTATION: A GUIDE T							
1		MILLER, W	1462540449		RC	60.00	10.0%	54.00	54.00
		TREATING ADDICTION: A GUIDE FOR PROFESSIONALS.							

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/17/21

APPROVED
08/17/21 - JENNIFER MCINTOSH

~~Rush Shipment~~

Books Shipped Separately

YBP is pleased to offer the option to receive this
invoice by email. Print books will still ship with
a hardcopy invoice. Please contact your Customer
Service Bibliographer for more information.

Contoocook, NH 03229

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PAGE 2

SHIP COLLEGE OF DUPAGE
TO: LIBRARY SCR 2034
Attn: LARISA L. MILLER
PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

3	* Service fee added,short or no discount	Original	744-10			Sub Total	LLM	195.48
TOTQTY	from publisher	Freight Surchage	.00	GST/Tax	.00	Total US\$		195.48

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 17 13:32:04 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 976957

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]
[attachment: ybp invoice 976957.pdf]

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 984899
Invoice Date: 08/20/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694439
Redaction Type: None
Document Type: AP Invoice

Document Below

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1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

984899

550

PAGE 1

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TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

8/20/21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER			CUSTOMER NUMBER		
8/20/21	net 30	9/19/21	E-BOOK ORDERS			1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN	VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
PROQUEST EBOOK CENTRAL /NR								
1	/NR	BRYSON, B	9780385539319	QM	68.00	.0%	68.00	68.00
1U	BODY: A GUIDE FOR OCCUPANTS.				NON-RETURNABLE			
1	/NR	POLLAN, M	9781588360083	QK	68.00	.0%	68.00	68.00
1U	BOTANY OF DESIRE: A PLANT'S-EYE VIEW OF THE WO				NON-RETURNABLE			
1		REILLY, J	9781492688280	HF	38.99	.0%	38.99	38.99
1U	ONE GREAT SPEECH: SECRETS, STORIES, AND PERKS				NON-RETURNABLE			
1	/NR/ID	NAIL, THO	9781503627567	QE	112.50	.0%	112.50	112.50
1U	THEORY OF THE EARTH.				NON-RETURNABLE			
1	/NR	SHUBIN, M	9780307377166	QM	68.00	.0%	68.00	68.00
1U	YOUR INNER FIGHT: A COURAGEOUS JOURNEY INTO THE				NON-RETURNABLE			

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/20/21

APPROVED
08/20/21 - JENNIFER MCINTOSH

5	* Service fee added, short or no discount	Original	810-91	Sub Total	LLM 355.49
TOTQTY	from publisher	Freight Surcharge	.00 GST/Tax	Total US\$	355.49

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Miller, Larisa <millerl@cod.edu>
Sent: Fri Aug 20 10:49:24 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 984899

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 984899.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 977833
Invoice Date: 08/13/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694756
Redaction Type: None
Document Type: AP Invoice

Document Below

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NUMBER

977833

PAGE 1

SOLD COLLEGE OF DUPAGE

TO: SRC 2034 LIBRARY

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

8/24/21 BO # 0000217

SHIP COLLEGE OF DUPAGE

TO: PRINT ACQ LIBRARY SRC 2034

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER	CUSTOMER NUMBER	
8/13/21	net 30	9/12/21					FIRM ORDER	1256-10	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		MCCAULEY, 9781975114626 SMITH			RC	73.99	.0%	73.99	73.99
		ADULT-GERONTOLOGY ACUTE CARE NURSE PRACTITIONE							
1		9781975123048 SMITH			RT	118.99	.0%	118.99	118.99
		COMMUNITY AND PUBLIC HEALTH NURSING: PROMOTING							
1		MILLER, E 9781780679495 .			TT	85.00	19.0%	68.85	68.85
		CREATING COUTURE EMBELLISHMENT.							
1		9781470461225			QA	30.00	19.0%	24.30	24.30
		ILLUSTRATING MATHEMATICS, ED. BY DIANA DAVIS.							
1		GYLYS, BA 9781495421795 SMITH			FE	79.95	19.0%	64.76	64.76
		MEDICAL TERMINOLOGY EXPRESS: A SHORT-COURSE							
1		DAVIS, 9780679846177			FE	27.99	19.0%	22.64	22.64
		OUT OF MY SKULL: THE PSYCHOLOGY OF BOREDOM.							
1		9781615373383 .			RA	49.00	.0%	49.00	49.00
		SOCIAL (IN)JUSTICE AND MENTAL HEALTH; ED. BY R							
<div>APPROVED</div> <div>08/24/21 - JENNIFER MCINTOSH</div>									
<div>INVOICE REVIEW</div> <div>OKAY TO PAY</div> <div>JULIE TAYLOR</div>									
***	***	***	***	***	***	***	***	***	***
***	Container IDs in this shipment								***
***									***
***	000004768526								***
***									***
***	***	***	***	***	***	***	***	***	***

7	* Service fee added, short or no discount	Original	744-71	Sub Total	422.53
TOTQTY	from publisher	Freight Surcharge	.00	Total US\$	422.53
			GST/Tax	.00	LLM

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 24 08:14:58 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 977833

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 977833.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

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Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 976981
Invoice Date: 08/16/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694757
Redaction Type: None
Document Type: AP Invoice

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976981

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GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

8/17/21 Bo # 0000217

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8/16/21	net 30	9/15/21	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		FRIED, AM	9780231195218		JA	30.00	19.0%	24.30	24.30
		AT WAR WITH GOVERNMENT: HOW CONSERVATIVES							
1		TULLOCH, 9781350185654			E	30.95	19.0%	25.07	25.07
		BIRTH OF COOL: STYLE NARRATIVES OF THE AFRICAN							
1		STOUT, CH	9780813944982		JK	42.50	19.0%	34.43	34.43
		CASE FOR IDENTITY POLITICS: POLARIZATION,							
1		GODSEY, L	9781501360893		TX	100.00	19.0%	81.00	81.00
		INTERIOR DESIGN MATERIALS AND SPECIFICATIONS.							
1		LAHAM, MA	9781538138045		HD	34.00	19.0%	27.54	27.54
		MADE UP: HOW THE BEAUTY INDUSTRY MANIPULATES							
1		GILCHRIST	9781616898373		NK	40.00	19.0%	32.40	32.40
		MODERN FABRIC: 25 DESIGNERS ON INSPIRATION AND							
		returned book							
1		BRENY, JE	9781544355474		HM	30.00	19.0%	24.30	24.30
		PHOTOVOICE FOR SOCIAL JUSTICE: VISUAL							
1		DIEMILIO, 9780226727520			HQ	18.00	19.0%	14.58	14.58
		QUEER LEGACIES: STORIES FROM CHICAGO'S LGBTQ							
1		STOKES, L	9780190074265		HD	29.95	19.0%	24.26	24.26
		SHORT CIRCUITING POLICY: INTEREST GROUPS AND T							

APPROVED

08/24/21 - JENNIFER MCINTOSH

INVOICE REVIEW

OKAY TO PA

JULIE TAYLOR O

*** **

*** Container IDs in this shipment ***

*** 510924250 ***

*** **

\$255.48

LLM

9 * Service fee added, short or no discount Original 744-70 Sub Total ~~287.88~~

TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ ~~287.88~~

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
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Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 24 08:13:07 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 976981

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 976981.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 976956
Invoice Date: 08/13/21
PO Number: B0000217
Check Number: E0086103
Check Amount: \$ 1,487.92
Check Date: 08/25/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0694758
Redaction Type: None
Document Type: AP Invoice

Document Below

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YBP Library Services

999 Maple St.

Contoocook, NH 03229

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PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 976956

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PAGE 1

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8/24/21 BO # 0000217

TO: LIBRARY SCR 2034

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Attn: LARISA L. MILLER

425 FAWELL BOULEVARD

PRINT ACQUISITIONS

GLEN ELLYN, IL 60137 6599

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER			CUSTOMER NUMBER		
8/13/21	net 30	9/12/21	RUSH DROPSHIP			1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN	VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT

1		WELSCH, R 0197522920		GN	89.99	10.0%	80.99	80.99
CULTURAL ANTHROPOLOGY: ASKING QUESTIONS ABOUT								

INVOICE REVIEW

OKAY TO PA

APPROVED JENNIE TAYLOR

08/24/21 - JENNIFER MCINTOSH

Rush Shipment

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Contoocook, NH 03229

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PAGE 2

SHIP COLLEGE OF DUPAGE
TO: LIBRARY SCR 2034
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1	* Service fee added,short or no discount	Original	744-09			Sub Total	80.99
TOTQTY	from publisher	Freight Surchage	.00	GST/Tax	.00	Total US\$	LLM 80.99

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
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