

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1083217

Vendor Name: BWM Global, Inc.

Invoice Number: 35689

Invoice Date: 08/09/21

PO Number: P0000417

Check Number: E0086040

Check Amount: \$ 3,851.25

Check Date: 08/25/2021

Department ID: 11999

Reviewer Name: None

Voucher Number: V0693686

Redaction Type: None

Document Type: AP Invoice

Document Below

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From: L Donlon <ldonlon@bwmglobal.com>  
Sent: Mon Aug 09 14:41:00 CDT 2021  
To: invoicing@cod.edu  
CC: mcgowan@cod.edu,murrayt166@cod.edu  
Subject: [External] Invoice from BWM Global  
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CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Please see the attached invoice from BWM Global.

As a favor and in good faith I helped expedite the ordering and delivery of gift bags that were needed for the Frida Kahlo Exhibition. As I understand there is a new purchasing system in place and it is taking longer than usual to receive PO#'s, I went ahead and placed the order without a PO#.

These bags were delivered on July 14<sup>th</sup> and I have held off sending the invoice as long as possible. I am hoping a PO# can be applied soon.

You will also see there has been a credit applied to this PO. Tote bags were ordered for the MAC (PO# 373544) and 25 of them were misprinted. Since that invoice has already been paid I received approval from Ellen McGowan to apply the credit to the attached.

Thank very much,

Lisa Donlon  
BWM Global  
630-291-6606  
www.bwmglobal.com

[attachment: BW 35689 L-1843.pdf]

BWM GLOBAL, INC.  
3740 Hawthorne Court  
Waukegan, IL 60087



Ship To: College of DuPage MAC  
425 Fawell Blvd  
Glen Ellyn, IL 60317

## INVOICE

Bill To: Tom Murray  
College of DuPage, MAC  
425 Fawell Blvd  
Glen Ellyn, IL 60317

INVOICE DATE: 8/9/2021  
INVOICE NUMBER: 35689  
BWM SALES ORDER: BWL-1843  
AMOUNT DUE: \$3,851.25  
CLIENT P.O. NUMBER:

6,000 Paper Gift Bags

Frida Kahlo Exhibition, one color, one side imprint

4,000 Mini, 2,000 Medium

Unit Price - \$0.70

\$ 4,200.00

**APPROVED**  
**08/19/21 - ELLEN MCGOWAN**

Less Credit for BWL-1825 Tote Bag Misprints \$ (348.75)

TERMS WITH OPEN ACCOUNT: NET 30

A Service Charge will be added at the rate of 1½% per month on Past Due Amounts.

If you wish to pay by credit card, a 3.5% processing fee will be added to this invoice.

SUB TOTAL: \$ 3,851.25

SALES TAX: \$ -

**INVOICE AMOUNT DUE: \$ 3,851.25**

3740 Hawthorne Court, Waukegan, IL 60087 \* Tel: (847) 785-1355 \* Fax: (847) 785-1712  
www.bwmglobal.com

### REMITTANCE SLIP

Remit To: \* REMITTANCE ADDRESS \*  
BWM Global, Inc.  
3740 Hawthorne Ct  
Waukegan, IL 60087

Bill To: Tom Murray  
College of DuPage, MAC  
425 Fawell Blvd  
Glen Ellyn, IL 60317

Invoice Date: 8/9/2021  
Invoice No.: 35689  
BWM Sales Order No.: BWL-1843  
Invoice Amount Due: \$3,851.25