

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 965365
Invoice Date: 08/02/21
PO Number: B0000217
Check Number: E0085932
Check Amount: \$ 211.10
Check Date: 08/11/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693463
Redaction Type: None
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

965365

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

8-5-21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE		CUSTOMER ORDER NUMBER				CUSTOMER NUMBER	
8/02/21	net 30	9/01/21		STANDING ORDERS				1256-80	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		DIDION, J 9781598536836			PS	40.00	11.0%	35.60	35.60
JOAN DIDION: THE 1980S & 90S:									
Ser: LIBRARY OF AMERICA.									
V. 341									

INVOICE REVIEW
OKAY TO PA
APPROVED JULIE TAYLOR O
08/05/21 - JENNIFER MCINTOSH

Standing orders are NONRETURNABLE.
For questions about this invoice,
please call Customer Service.

INVOICE REVIEW
OKAY TO PAY

APPROVED JULIE TAYLOR 08
08/05/21 - JENNIFER MCINTOSH

Standing orders are NONRETURNABLE.
For questions about this invoice,
please call Customer Service.

*** *** *** *** *** *** *** *** *** *** *** *** *** ***
*** Container IDs in this shipment ***

*** 000004764464 ***

*** *** *** *** *** *** *** *** *** *** *** *** ***

1 * Service fee added, short or no discount Original 638-73 Sub Total LLM 35.60
TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 35.60

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 05 08:18:32 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 965365

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 965365.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 967394
Invoice Date: 08/04/21
PO Number: B0000217
Check Number: E0085932
Check Amount: \$ 211.10
Check Date: 08/11/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693464
Redaction Type: None
Document Type: AP Invoice

Document Below

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967394

46

PAGE 1

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425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

8-5-21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
8/04/21	net 30	9/03/21	E-BOOK ORDERS				1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
		JSTOR							
1		ROSENWEIN	9780300252156		BF	43.88	.0%	43.88	43.88
UU		ANGER: THE CONFLICTED HISTORY OF AN EMOTION.							
1		GRAY, PET	9780674074378		BF	33.75	.0%	33.75	33.75
UU		EVOLUTION AND HUMAN SEXUAL BEHAVIOR.							
1		ANTA MONT	9781951519353		D	11.25	.0%	11.25	11.25
UU		LITHIC INDUSTRIES OF THE ILLINOIS VALLEY IN TH							

**INVOICE REVIEW
OKAY TO PAY****JULIE TAYLOR 08/05/21**
APPROVED**08/05/21 - JENNIFER MCINTOSH**

3	* Service fee added, short or no discount	Original	661-88	Sub Total	LLM 88.88
TOTQTY	from publisher	Freight Surcharge	.00 GST/Tax	Total US\$	88.88

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
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Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 05 08:16:49 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000217 Yankee Book Peddler Invoice # 967394

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 967394.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 964145
Invoice Date: 07/30/21
PO Number: B0000217
Check Number: E0085932
Check Amount: \$ 211.10
Check Date: 08/11/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693473
Redaction Type: None
Document Type: AP Invoice

Document Below

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964145

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GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
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GLEN ELLYN, IL 60137-6599

8-5-21 BO # 0000217

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
7/30/21	net 30	8/29/21					FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT		
1			9781478006787 .		E	27.95	19.0%	22.64	22.64		
			ARE YOU ENTERTAINED?: BLACK POPULAR CULTURE IN								
1			9781479819294 .		HM	30.00	19.0%	24.30	24.30		
			CRISIS OF CONNECTION: ROOTS, CONSEQUENCES, AND								
1			GRAHAM, D 9780231196048 BURT-NICH		QP	30.00	19.0%	24.30	24.30		
			INTERNET IN YOUR HEAD: A NEW PARADIGM FOR HOW								
1			FAIRES, N 9781510703926 .		SB	18.99	19.0%	15.38	15.38		
			ULTIMATE GUIDE TO URBAN FARMING: SUSTAINABLE								

INVOICE REVIEWED

OKAY TO PAY

JULIE TAYLOR C

APPROVED

08/05/21 - JENNIFER MCINTOSH

<

INVOICE REVIEW
OKAY TO PAYAPPROVED JULIE TAYLOR 08
08/05/21 - JENNIFER MCINTOSH

*** *** *** *** *** *** *** *** *** *** *** *** *** ***

*** Container IDs in this shipment ***

*** 000004764153 ***

*** *** *** *** *** *** *** *** *** *** *** *** ***

4 * Service fee added, short or no discount Original 628-86 Sub Total LLM 86.62

TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 86.62

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millerl@cod.edu

[attachment: ybp invoice 964145.pdf]

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