

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087327
Vendor Name: The Morton Arboretum
Invoice Number: P0000085
Invoice Date: 07/17/21
PO Number: P0000085
Check Number: 0283975
Check Amount: \$ 717.07
Check Date: 08/18/2021
Department ID: 04702
Reviewer Name:
Voucher Number: V0694271
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage
 Career Services Center
 Illinois Board of Higher Education-Illinois Cooperative Work-Study
 Grant Period: July 1, 2020-August 31, 2021

P0000085

06-10-04702-5309001

Monthly Reimbursement Form

Fiscal Year: 2021

Company:	The Morton Arboretum
Contact Name:	Tracey A Campbell
Contact Signature:	<i>Tracey A Campbell</i>
Student Name:	[REDACTED]
Student Signature:	<i>[Signature]</i>
Student Program:	Building Mechanic Assistant - Part-Time
Description of work performed:	Maintenance on numerous HVAC systems, repairs to plumbing fixtures and misc. valve replacements as well as electrical switches.
Description of service activities (Please note this refers to any volunteer opportunities available to the student through your company, if applicable):	

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of every month.

Did Student obtain permanent employment in Illinois? ☒ Yes ☐ No If yes, please provide date of employment and name of employer.

Check Date	Hours Worked	Hourly Rate	Total Wages Paid
July 2020			
August 2020			
September 2020			
October 2020			
November 2020			
December 2020			
January 2021			
February 2021			
March 2021			
April 2021	83	16.94	\$1,406.02
May 2021		Fringe Ben 2%	28.12
June 2021		Fringe Ben 2%	1,434.14
July 2021		Divide by 2	\$717.07
August 2021			

APPROVED

By zehjudy at 5:45 pm, Jun 30, 2021

Pay \$717.07

Reimbursement is on a first come, first serve basis. Reimbursement requests are not guaranteed for reimbursement.

Questions or concerns, contact Krystina LaSorsa at lasorsak@cod.edu

[Signature]

From: LaSorsa, Krystina <lasorsak@cod.edu>
Sent: Wed Aug 18 07:11:48 CDT 2021
To: invoicing@cod.edu
CC: zehjudy@cod.edu
Subject: Morton Arb_IBHEFY21

Please see attached.

Krystina LaSorsa

Career Services Center
College of DuPage
(She/Her/Hers)
Meet our [team!](#)

[attachment: Approved_MA [REDACTED] May_FY21.pdf]