

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1635229

Vendor Name: Perfection Servo Hydraulics In

Invoice Number: P0000327

Invoice Date: 08/11/21

PO Number: P0000327

Check Number: 0283884

Check Amount: \$ 2,348.74

Check Date: 08/17/2021

Department ID: 04702

Reviewer Name:

Voucher Number: V0693818

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: LaSorsa, Krystina <lasorsak@cod.edu>
Sent: Wed Aug 11 08:00:08 CDT 2021
To: invoicing@cod.edu
CC: zehjudy@cod.edu
Subject: PO_PerfectionServo_July_FY21

See attached.

Krystina LaSorsa

Career Services Center

College of DuPage

(She/Her/Hers)

Meet our [team!](#)

[attachment: approved_Gallardo July payment.pdf]

PO:P0000327

College of DuPage
Career Services Center
Illinois Board of Higher Education-Illinois Cooperative Work-Study
Grant Period: July 1, 2020-August 31, 2021

06-10-04702-5309001

✓ 7/1/21
[Signature]
[Signature]
July

Monthly Reimbursement Form

Fiscal Year: 2021

| | |
|---|------------------------------|
| Company: | Perfection Servo Hydraulics |
| Contact Name: | Karen Hassfeld |
| Contact Signature: | <i>Karen Hassfeld</i> |
| Student Name: | Jose Angel Gallardo |
| Student Signature: | <i>Jose Angel Gallardo</i> |
| Student Program: | |
| Description of work performed: | electronic repair internship |
| Description of service activities (Please list the nature of any volunteer opportunities available to the student through your company, if applicable): | |

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of every month.

Did student obtain permission to work in Illinois? ☒ Yes ☐ No If yes, please provide date of employment and name of employer.

| Check Date | Hours Worked | Hourly Rate | Total Wages Paid |
|----------------|--------------|--------------------------|------------------|
| July 2020 | | | |
| August 2020 | | | |
| September 2020 | | | |
| October 2020 | | | |
| November 2020 | | | |
| December 2020 | | | |
| January 2021 | | | |
| February 2021 | | | |
| March 2021 | | | |
| April 2021 | | | |
| May 2021 | | | |
| June 2021 | | | |
| July 2021 | 233.95 | \$15 (Reg) / \$22.5 (OT) | 3522.48 |
| August 2021 | | Fringe Benefits 2% | 70.45 |

Total

3,593.13 / 2 = \$1,796.56

Reimbursement is on a first come, first serve basis. Reimbursement requests are not guaranteed for reimbursement.

Questions or concerns, contact Krystina LaSorsa at lasorsak@cod.edu

[Signature]

APPROVED

By zehjudy at 11:56 am, Aug 05, 2021

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1635229

Vendor Name: Perfection Servo Hydraulics In

Invoice Number: P0000356

Invoice Date: 08/12/21

PO Number: P0000356

Check Number: 0283884

Check Amount: \$ 2,348.74

Check Date: 08/17/2021

Department ID: 04702

Reviewer Name:

Voucher Number: V0693931

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

P0000356

College of DuPage
 Career Services Center
 Illinois Board of Higher Education-Illinois Cooperative Work-Study
 Grant Period: July 1, 2020-August 31, 2021

06-10-04702-5309001

Monthly Reimbursement Form**Fiscal Year: 2021**Company: Perfection Servo HydraulicsContact Name: Karen HassfeldContact Signature: Karen HassfeldStudent Program: ✓

Description of work performed:

electronic repair internship

Description of service activities (Please note this refers to any volunteer opportunities available to the student through your company, if applicable).

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of the following month.

Did student contact person ever employ student in Illinois? Yes ✓ No ✓ If Yes, please provide date of employment and number of employees.

| Check Date | Hours Worked | Hourly Rate | Total Wages Paid |
|----------------|--------------|----------------------------|------------------|
| July 2020 | <u>72.12</u> | <u>(15. reg / 22.5 OT)</u> | <u>1082.70</u> |
| August 2020 | | | |
| September 2020 | | | |
| October 2020 | | | |
| November 2020 | | | |
| December 2020 | | | |
| January 2021 | | | |
| February 2021 | | | |
| March 2021 | | | |
| April 2021 | | | |
| May 2021 | | | |
| June 2021 | <u>72.0</u> | <u>\$15.00</u> | <u>\$1080.00</u> |
| July 2021 | <u>.12</u> | <u>\$22.50</u> | <u>2.70</u> |
| August 2021 | | | <u>1,082.70</u> |

Fringes 2%

21.65

Reimbursement is on a first come, first serve basis. Reimbursement requests are not guaranteed for reimbursement.

Questions or concerns, contact Krystina LaSorsa at lasorsak@cod.edu

1,104.35

Steve M. Gustafson

Divide by 2

552.18

APPROVED
By zehjudy at 11:43 am, Jul 12, 2021

From: LaSorsa, Krystina <lasorsak@cod.edu>
Sent: Thu Aug 12 14:48:48 CDT 2021
To: invoicing@cod.edu
CC: zehjudy@cod.edu
Subject: PerfectionServo_June_FY21

See attached.

--

Krystina LaSorsa

Interim Manager-Career Services Center
Service Learning and Internship Coordinator
College of DuPage

630-942-2230

She/Her/Hers

Follow us on Twitter and Instagram @CODCareerCenter

Hire a Chaparral!

cod.edu/chapsgethired

[attachment: approved_Gallardo June payment.pdf]