

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1591737
Vendor Name: National Student Clearinghouse
Invoice Number: R2012091
Invoice Date: 12/01/20
PO Number: P0372493
Check Number: 0283873
Check Amount: \$ 1,995.00
Check Date: 08/17/2021
Department ID: 00457
Reviewer Name: None
Voucher Number: V0690138
Redaction Type: None
Document Type: AP Invoice

Document Below



INVOICE

PAYMENTS ONLY

National Student Clearinghouse
P.O. Box 826576
Philadelphia, PA 19182-6576

ALL OTHER CORRESPONDENCE

National Student Clearinghouse
2300 Dulles Station Blvd Ste. 220
Herndon, VA 20171-3280
Invoice Questions: (703) 318-4052
All other inquiries: (703) 742-4200
FEIN: 52-1836384

COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN, IL 60137

ATTENTION: GRETCHEN TAYLOR

APPROVED 07/19/21
CESAR FLORES

INVOICE #	R2012091
INVOICE DATE	12/01/20
CUSTOMER ID	10065573
PAYMENT DUE DATE	12/01/20

DESCRIPTION	ENROLLED STUDENTS	FEE PER ENROLLED	AMOUNT
StudentTracker - Premium Service Billing Period: 12/01/2020 - 11/30/2021	24900	\$1995	\$1,995.00
TOTAL			\$1,995.00

Payments via credit card:

<https://www.thepayplace.com/nsc/payments/st/challenge.aspx>

PO 372493

Please detach at perforation and return with your remittance for timely and efficient processing

Please Remit to:

NATIONAL STUDENT CLEARINGHOUSE
P.O. BOX 826576
PHILADELPHIA, PA 19182-6576

COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN, IL 60137

CUSTOMER ID	10065573
INVOICE #	R2012091
AMOUNT DUE	\$1,995.00
PAYMENT DUE DATE	12/01/20
AMOUNT ENCLOSED	

Make Checks Payable to : NATIONAL STUDENT CLEARINGHOUSE

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1591737
National Student Clearinghouse
2300 Dulles Station Blvd
Ste 220
Herndon, VA 20171
Attn: Selome Solomon

Phone: 703-742-7041
Fax:

PURCHASE ORDER

372493

Page: 1
Release Method: n/a
Release Date: n/a
Created Date: 02/20/2021

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238
Fax: 630-942-2417

Deliver To: Gretchen Taylor SRC2150

PO Created By: Dando, Anne Marie

Purchase Order Comments:

INVOICE # R2012091 CUSTOMER ID 10065573
12/01/2020 - 11/30/2021

Requisition Number(s): 683342

Requisitioner Name(s): Barbara Maxwell

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Student Tracker - Subscription Renewal (12/01/2020-11/30/2021)	\$1,995.00	\$1,995.00
Deliver To: Gretchen Taylor SRC2150						
						Sub Total: \$ 1,995.00
						Total: \$ 1,995.00

Account Code Summary

Account Code	Account Description	Amount
01-30-00457-5304004		\$1,995.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

372493

Page: 2**Release Method:** n/a**Release Date:** n/a**Created Date:** 02/20/2021

From: Maxwell, Barbara <maxwellb@cod.edu>
Sent: Thu Jul 08 11:04:39 CDT 2021
To: invoicing@cod.edu
CC:
Subject: National Student Clearinghouse Invoice

Please process the attached invoice.

Thank you.

Barb Maxwell
Information Technology Services
630-942-3756

[attachment: StudentTracker Colleges Inv-R2012091.pdf]
[attachment: National Student Clearinghouse PO - 3054394.pdf]