

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1246839

Vendor Name: Fastsigns - Naperville

Invoice Number: 76-89955

Invoice Date: 05/03/21

PO Number:

Check Number: 0283821

Check Amount: \$ 112.75

Check Date: 08/17/2021

Department ID: 11999

Reviewer Name:

Voucher Number: V0693826

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: McGowan, Ellen <mcgowan@cod.edu>  
Sent: Wed Aug 11 14:38:06 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Inv Fastsigns of Naperville #76-8995 112.75  
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Please process the attached invoice/voucher. Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Blvd  
Glen Ellyn, IL 60137  
P. 630-942-3009  
F. 630-942-3002  
[mcgowan@cod.edu](mailto:mcgowan@cod.edu)

[attachment: Fastsigns of Naperville Inv 76-89955 112.75 08-11-21.pdf]

**Invoice:**

**76- 89955**

**FASTSIGNS® of Naperville, IL**  
931 E. Ogden Avenue Suite 127  
Naperville, IL 60563  
Phone (630) 357-3278  
Fax (630) 357-5117  
Email: 76@fastsigns.com

**Voucher VO693826**  
**\$112.75**

**Order Date:**

Salesperson: jon.cornbleet@fastsigns.com

**Customer:** College Of Dupage  
**Contact:** Tom Murray  
**Description:** Information Sign  
**Sales Person:** Jon Cornbleet  
**Clerk:** Jon Cornbleet

ph: (630) 942-3072

**AP-VERIFIED**

**08/12/21 - MARIA ZERRUDO**

	Product	Qty	Sides	H x W	Unit Cost	Item Total
1	Coroplast 4mm	1	1	12 x 120	\$112.75	\$112.75
<b>Color:</b> full color on White						
<b>Description:</b> digital print on 4mm coroplast						
<b>Text:</b> Information - black letters						

**APPROVED**

*By Ellen McGowan at 2:33 pm, Aug 11, 2021*

62 Print General G20\_KAHLO  
05-60-11999-5402001  
\$112.75

**Other Payments:**

**Shipping Notes:**

Form of Payment / Amount / Initials

**Ordered:** 5/3/2021 4:46:00PM  
**Due:** 5/5/2021 4:00:00PM  
**Printed:** 8/11/2021 11:32:29AM  
**Picked Up:** 5/18/2021 12:25:13PM

**Notes:**

Line Item Total:	\$112.75
Tax Exempt Amt:	\$112.75
Subtotal:	\$112.75
Taxes:	\$0.00
Total:	\$112.75
Total Payments:	\$0.00
Balance Due:	\$112.75

Payment due upon completion of order.

ATTN: Tom Murray  
College Of Dupage  
425 Fawell Blvd.  
Rm. 1540, berg Inst. center  
Glen Ellyn, IL 60137-6599

**Received/Accepted By:**

/ /

Visit our Wheaton, IL location, too!

**From:** [Schoettle, Kari](#)  
**To:** [McGowan, Ellen](#)  
**Subject:** Fastsigns RE: Voucher Confirmation: V0693826  
**Date:** Wednesday, August 11, 2021 1:14:50 PM  
**Attachments:** [Fastsigns Inv 76-8995.pdf](#)

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**APPROVED**

*By Ellen McGowan at 2:34 pm, Aug 11, 2021*

-----Original Message-----

From: [acctpay@cod.edu](mailto:acctpay@cod.edu) <[acctpay@cod.edu](mailto:acctpay@cod.edu)>  
Sent: Wednesday, August 11, 2021 1:12 PM  
To: Schoettle, Kari <[schoettlek@cod.edu](mailto:schoettlek@cod.edu)>  
Subject: Voucher Confirmation: V0693826

Voucher Number V0693826  
Voucher Status In Progress (Unfinished)

Requestor Name Kari A. Schoettle

Voucher Date 08/11/21  
Due Date 08/11/21  
Vendor ID and/or Name 1246839 Fastsigns - Naperville  
AP Type IM Invoices < \$15,000  
Voucher Total \$112.75

ITEM 1

Item Description Signage for Frida Kahlo Exhibition  
Quantity 1.000  
Price \$112.7500  
Extended Price \$112.75  
GL Distribution 05-60-11999-5402001  
Tax Info

COMMENTS

Signage for Frida Kahlo Exhibition  
62 Printing Gen G20\_KAHLO

APPROVAL

DATE

NEXT APPROVALS