

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1573968
Vendor Name: Chicago Door Sales Inc
Invoice Number: COD072221
Invoice Date: 07/22/21
PO Number: P0374414
Check Number: 0283798
Check Amount: \$ 4,748.00
Check Date: 08/17/2021
Department ID: 20022
Reviewer Name:
Voucher Number: V0692882
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Tue Jul 27 09:56:09 CDT 2021
To: invoicing@cod.edu
CC:
Subject: Attached Image

[attachment: 1204_001.pdf]

CHICAGO DOOR SALES, INC.

8930 South Octavia Bridgeview, Illinois 60455

(708) 263-7483

EMAIL: CHICAGODOOR@OUTLOOK.COM

INVOICE

DATE: 07/22/21

NUMBER COD072221

DUE: UPON RECEIPT

ACCOUNTS PAYABLE

TEL: 630. 942 - 2228

COLLEGE OF DU PAGE

EMAIL: ACCTPAY@COD.EDU

425 FAWELL BLVD

GLEN ELLYN, IL 60137

APPROVED

07/29/21 - DONALD INMAN

PROJECT NAME: COD - PE121V / OFFICE DOORS

2	DOOR FRAMES	3 0 7 1 0	HM - WELDED	
2	DOORS	3 0 7 1 0	WOOD - 1 3/4 SC - PLAIN SLICED WHITE MAPLE CUSTOM - HORIZONTAL VENEER	
2	LABOR		MACHINE FOR 3 HINGES, MORTISE LOCK	
6	HINGES		BB 4.5 X 4.5 US26D	
2	LOCKS		MORTISE - 9070 BD 06N 626	
1	LABOR		FIELD INSTALL - DOORS AND HARDWARE	
1	SUB TOTAL			\$4,748.00
1	SHOP LABOR / LABOR (AS INDICATED ABOVE) / MATERIAL DELIVERY / FREIGHT			INCL
1	TOTAL DUE			\$4,748.00

YOUR BUSINESS IS ALWAYS APPRECIATED

CHICAGO DOOR SALES, INCORPORATED.....IS

" THE DOORWAY OF EXCELLENCE INTO THE ARCHITECTURAL OPENINGS INDUSTRY "

INVOICE REVIEWED

OKAY TO PAY

KATHY STRIPLIN 07/28/21

P.O. 374414 (1573968)

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1573968
Chicago Door Sales Inc
8930 South Octavia St
Bridgeview, IL 60455

Attn: Carl Bednara

Phone: 708-398-1512
Fax:

PURCHASE ORDER

374414

Page: 1

Release Method: Hard Copy

Release Date: 06/17/2021

Created Date: 06/17/2021

Ship To:

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: (630) 942-2217

Fax: (630) 942-3750

Deliver To: Wosachlo, Chris

PO Created By: Dando, Anne Marie

Purchase Order Comments:

Requisition Number(s): 686081

Requisitioner Name(s): Chris Wosachlo

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	(2) Doors, Frames and Hardware for PE 121V	\$4,748.00	\$4,748.00
Deliver To: Wosachlo, Chris						
Sub Total: \$						4,748.00
Total: \$						4,748.00

Account Code Summary

Account Code	Account Description	Amount
02-90-20022-5805001		\$4,748.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified