

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 797795864844
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0692877
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jul 29 09:27:38 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 797795864844

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon invoice 797795864844.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENT ADDRESS
SYNCB/AMAZON
PO BOX 530958
Atlanta, GA 30353-0958

Invoice # 797795864844
Account Number: XXXXXXXX2037
Company Name: COLLEGE OF DUPAGE LIBRARY

Transaction #:	51318663	PO #:	BO0000218
Sale Date:	07/27/2021	Store:	0003
Authorization:	000421	Register #:	
Due Date:	09/26/2021		

SKU	Description	Qty	Unit	Price	Ex Price
0972577025	Successful Manager's Handbook:	1	EA	\$9.69	\$9.69
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$9.69
Tax: \$0.00
Total Invoice: \$9.69 LLM

APPROVED
08/02/21 - JENNIFER MCINTOSH

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/02/21

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 448757574954
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0692878
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jul 29 09:27:12 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 448757574954

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon invoice 448757574954.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENT ADDRESS
SYNCB/AMAZON
PO BOX 530958
Atlanta, GA 30353-0958

Invoice # 448757574954
Account Number: XXXXXXXX2037
Company Name: COLLEGE OF DUPAGE LIBRARY

Transaction #:	51318683	PO #:	BO0000218
Sale Date:	07/27/2021	Store:	0003
Authorization:	000518	Register #:	
Due Date:	09/26/2021		

SKU	Description	Qty	Unit	Price	Ex Price
B00RWQKPMI	Arresting Communication: Essen	1	EA	\$19.95	\$19.95
0615372856	Street Survival II Tactics for	1	EA	\$59.95	\$59.95
1733879307	Mindful Responder: The First R	1	EA	\$14.99	\$14.99
MISC	SHIPPING AND TAX	1	EA	\$11.97	\$11.97
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$106.86
Tax: \$0.00
Total Invoice: \$106.86 LLM

APPROVED
08/02/21 - JENNIFER MCINTOSH

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/02/21

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Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
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Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 967667957853
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693329
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 03 10:52:22 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 967667957853

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon invoice 967667957853.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENTS ADDRESS
SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

For Inquiries, call at :
866-634-8381

8-3-21 BO # 0000218

Invoice # : 967667957853 VTH
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51338236 **P.O.#/Job Name:** BO0000218
Sale Date: 07/27/2021 **Store:** 0003
Due Date: 09/27/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0938529153	The Successful Executive's Han	1	EA	\$6.61	\$6.61
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$6.61

APPROVED
08/03/21 - JENNIFER MCINTOSH

Tax: \$0.00

Total Invoice: \$6.61

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$6.61
LLM

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/03

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Subject: RE: Vendor Invoicing Procedures

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 436443465334
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693330
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 03 10:52:49 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice #436443465334

Larisa Miller

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College of DuPage Library
425 Fawell Blvd.
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Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon invoice 436443465334.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENTS ADDRESS
SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8-3-21 BO # 0000218

Invoice # : 436443465334 MAT
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

For Inquiries, call at :
866-634-8381

Trans #: 51338233 **P.O.#/Job Name:** BO0000218
Sale Date: 07/27/2021 **Store:** 0003
Due Date: 09/27/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0972577025	Successful Manager's Handbook:	1	EA	\$2.13	\$2.13
MISC	SHIPPING AND TAX	1	EA	\$3.98	\$3.98
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$6.11

APPROVED
08/03/21 - JENNIFER MCINTOSH

Tax: \$0.00

Total Invoice: \$6.11

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$6.11
LLM

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/03/21

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
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Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 438847385367
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693332
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 03 10:51:40 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 438847385367

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon invoice 438847385367.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENTS ADDRESS
SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

For Inquiries, call at :
866-634-8381

8-3-21 BO # 0000218

Invoice # : 438847385367 ORA
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51338248 **P.O.#/Job Name:** BO0000218
Sale Date: 07/27/2021 **Store:** 0003
Due Date: 09/27/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1933578904	FYI: For Your Improvement - Co	1	EA	\$38.59	\$38.59
	SALES TAX	1	EA	\$0.00	\$0.00
Subtotal:					\$38.59

APPROVED
08/03/21 - JENNIFER MCINTOSH

Tax	\$0.00
Total Invoice	\$38.59
Adjustment:	\$0.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$38.59

LLM

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/03/21

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 846448996674
Invoice Date: 07/27/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693470
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 05 08:22:37 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 846448996674

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon 846448996674.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENTS ADDRESS
SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8-5-21 BO # 0000218

Invoice # : 846448996674 93L
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

For Inquiries, call at :
866-634-8381

Trans #: 51408422 **P.O.#/Job Name:** BO0000218
Sale Date: 07/27/2021 **Store:** 0003
Due Date: 10/02/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1604698535	The Lifelong Gardener: Garden	1	EA	\$12.49	\$12.49
0525654895	Antitrust: Taking on Monopoly	1	EA	\$19.29	\$19.29
1982142456	Hoax: Donald Trump, Fox News,	1	EA	\$15.49	\$15.49
1620082551	The Community Gardening Handbo	1	EA	\$19.99	\$19.99
0063001829	The Authoritarian Moment: How	1	EA	\$17.98	\$17.98
1580059511	Mediocre: The Dangerous Legacy	1	EA	\$17.49	\$17.49
1426221010	The Nature of Nature: Why We N	1	EA	\$28.00	\$28.00
1524760919	The Four Tendencies: The Indis	4	EA	\$11.99	\$47.96
0967999855	Don't Be Deceived: The Definit	1	EA	\$14.99	\$14.99
1516577736	Rules of Criminal Evidence	1	EA	\$143.92	\$143.92
1631494538	The Color of Law: A Forgotten	2	EA	\$12.53	\$25.06
B08C95PD1K	Gun Control Myths: How politic	1	EA	\$14.99	\$14.99
	SALES TAX	1	EA	\$0.00	\$0.00
				Subtotal:	\$377.65

APPROVED
08/05/21 - JENNIFER MCINTOSH

Tax	\$0.00
Total Invoice	\$377.65
Adjustments	\$0.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$377.65 LLM

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/05/21

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To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
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Subject: RE: Vendor Invoicing Procedures

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Vendor Name: Amazon.com LLC
Invoice Number: 898456799835
Invoice Date: 08/02/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693471
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 05 08:21:11 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 898456799835

Larisa Miller

Supervisor – Acquisitions
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425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
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[attachment: amazon 898456799835.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8-5-21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 898456799835 9FN
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51408253 **P.O.#/Job Name:** BO0000218
Sale Date: 08/02/2021 **Store:** 0003
Due Date: 10/02/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1631494538	The Color of Law: A Forgotten	1	EA	\$12.53	\$12.53
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$12.53

APPROVED
08/05/21 - JENNIFER MCINTOSH

Tax: \$0.00

Total Invoice: \$12.53

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$12.53

LLM

INVOICE REVIEW
OKAY TO PAY
JULIE TAYLOR 08/

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
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College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 864544497695
Invoice Date: 08/03/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693472
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 05 08:21:42 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 864544497695

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon 864544497695.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



PAYMENTS ADDRESS
SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8-5-21 BO # 0000218

Invoice # : 864544497695 KPB
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

For Inquiries, call at :
866-634-8381

Trans #: 51426840 **P.O.#/Job Name:** BO0000218
Sale Date: 08/03/2021 **Store:** 0003
Due Date: 10/03/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0062913298	Together: The Healing Power of	1	EA	\$26.99	\$26.99
0838948189	Intellectual Freedom Manual: T	1	EA	\$69.99	\$69.99
1503613178	Black Privilege: Modern Middle	1	EA	\$18.00	\$18.00
0865717826	Seed Libraries: And Other Mean	1	EA	\$19.95	\$19.95
	SALES TAX	1	EA	\$0.00	\$0.00
099141070X	Starting Your Urban CSA	1	EA	\$9.95	\$9.95
Subtotal:					\$144.88

APPROVED

Tax: \$0.00

08/05/21 - JENNIFER MCINTOSH

Total Invoice: \$144.88

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$144.88
LLM

INVOICE REVIEW
OKAY TO PAY
JULIE TAYLOR 08/

From: [Brady, Scott](#)
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Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
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Information:

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Vendor Number: 1082163
Vendor Name: Amazon.com LLC
Invoice Number: 884639875776
Invoice Date: 08/07/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693775
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Tue Aug 10 09:50:18 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 884639875776

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: amazon 884639875776.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8/10/21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 884639875776 16A
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51504861 **P.O.#/Job Name:** BO0000218 - LN
Sale Date: 08/07/2021 **Store:** 0003
Due Date: 10/08/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
B08GXZZZWC	WinBridge Voice Amplifier with	3	EA	\$129.00	\$387.00
	SALES TAX	1	EA	\$0.00	\$0.00
Subtotal:					\$387.00

APPROVED
08/10/21 - JENNIFER MCINTOSH

Tax: \$0.00
Total Invoice: \$387.00
Adjustments: \$0.00
Payments Applied: \$0.00
Total Amount Outstanding: \$387.00 LLM

INVOICE REVIEW
OKAY TO PAY
JULIE TAYLOR 08/

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
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Invoice Date: 08/04/21
PO Number: B0000218
Check Number: 0283770
Check Amount: \$ 1,384.02
Check Date: 08/17/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0693899
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Aug 12 10:34:58 CDT 2021
To: invoicing@cod.edu
CC:
Subject: BO # 0000218 Amazon Invoice # 549394549369

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]
[attachment: amazon 549394549369.pdf]

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Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
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**PAYMENTS ADDRESS**

SYNCB/AMAZON
P.O.BOX 530958
ATLANTA, GA 30353-0958

8/11/21 BO # 0000218

For Inquiries, call at :
866-634-8381

Invoice # : 549394549369 801
Account Number : xxxxxx9203
Company Name : COLLEGE OF DUPAGE LIBRARY
Address : ATTN: LARISA MILLER
425 FAWELL BLVD
GLEN ELLYN, IL, 60137

Trans #: 51522652 **P.O.#/Job Name:** BO0000218
Sale Date: 08/04/2021 **Store:** 0001
Due Date: 10/09/2021 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1541699769	VRx: How Virtual Therapeutics	1	EA	\$22.49	\$22.49
1492597473	Kettlebell Training	1	EA	\$22.99	\$22.99
1643260456	Bicycling with Butterflies: My	1	EA	\$13.59	\$13.59
1250270936	The Ten Year War: Obamacare an	1	EA	\$21.99	\$21.99
1643260030	Ms. Adventure: My Wild Explora	1	EA	\$15.99	\$15.99
0822946319	City of Lake and Prairie: Chic	1	EA	\$35.65	\$35.65
0143135678	Can I Recycle This?: A Guide t	1	EA	\$15.93	\$15.93
1541797736	Which Country Has the World's	1	EA	\$22.51	\$22.51
0812997298	Hooked: Food, Free Will, and H	1	EA	\$13.59	\$13.59
0367473046	The Moral Distress Syndrome Af	1	EA	\$55.32	\$55.32
1631295322	American Marxism: Our New Cold	1	EA	\$18.44	\$18.44
0316450367	Lightning Flowers: My Journey	1	EA	\$19.49	\$19.49
1119631513	Yoga After 50 For Dummies	1	EA	\$17.49	\$17.49
0983056900	The Simulation Hypothesis: An	1	EA	\$12.59	\$12.59
	ALTERNATE TENDER	1	EA	(\$13.96)	(\$13.96)
	SALES TAX	1	EA	\$0.00	\$0.00

Subtotal: \$294.10

APPROVED
08/12/21 - JENNIFER MCINTOSH

Tax \$0.00

Total Invoice \$294.10

Adjustments: \$0.00

Payments Applied: \$0.00

Total Amount Outstanding: \$294.10
LLM

INVOICE REVIEWED
OKAY TO PAY
JULIE TAYLOR 08/12/21