

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083275  
Vendor Name: CARLI-UIUC  
Invoice Number: USIN86JC  
Invoice Date: 07/09/21  
PO Number: P0000218  
Check Number: 0283698  
Check Amount: \$ 17,824.00  
Check Date: 08/10/2021  
Department ID: 15240  
Reviewer Name: Julie Taylor  
Voucher Number: V0693376  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: Taylor, Julie <taylorj410@cod.edu>  
Sent: Tue Aug 03 12:58:06 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: CARLI UIUC Invoice  
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Hi Invoicing,

Please process.

Thanks,  
Julie

[attachment: CARLI-UIUC FY22 Invoice.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]



# CARLI

Purchase Order #: P0000218  
JT

## SALES INVOICE

Invoice Number: USIN86JC

Invoice Date: 07/09/2021

Bill To:

College of DuPage

BatchID: USI10440

**APPROVED**

**08/03/21 - JENNIFER MCINTOSH**

Your GAR account number is: @01187491

Please include the GAR number and invoice number with your check.

PLEASE REMIT TO:

University of Illinois Payment Center

General Accounts Receivable

28394 Network Place

Chicago, IL 60673-1283

**INVOICE REVIEWED**

**OKAY TO PAY**

INCLUDE THE GAR NO. & INVOICE NO. WITH YOUR CHECK

CARLI does not accept credit card payments

July 1, 2021 through June 30, 2022

**JULIE TAYLOR 08/03/21**

Item

Amount

iShare

\$ 13,108.00

CARLI Membership

\$ 4,716.00

Total

**\$ 17,824.00**

**\*\*Please note that you will receive a statement from the University of Illinois General Accounts Receivable (GAR)**

department each month until this invoice is paid. Interest charges may accrue on unpaid balances that are over 30 days old.

If this invoice has already been paid please disregard the statement from GAR.

If you have any questions, please contact:

CARLI Staff

Katrina Little

100 Trade Centre Drive, Suite 303

Champaign, IL. 61820

(217)244-7753

klittle@uillinois.edu

BatchID: USI10440

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for