

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086883

Vendor Name: Josten's Inc

Invoice Number: 26128131

Invoice Date: 06/30/21

PO Number:

Check Number: E0085516

Check Amount: \$ 134.40

Check Date: 07/07/2021

Department ID: 12931

Reviewer Name: None

Voucher Number: V0689177

Redaction Type: None

Document Type: AP Invoice

Document Below

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Voucher Confirmation: V0689177



acctpay@cod.edu

Wed 6/30/2021 2:14 PM

To: Hernandez, Shannon [Reply](#) | 

Inbox

Label: Inbox Retention - 1 year (1 year) Expires: 6/30/2022 2:14 PM

Voucher Number V0689177

Voucher Status In Progress (Unfinished)

Requestor Name Mrs Shannon E. Hernandez

Voucher Date 06/30/21

Due Date 06/30/21

Vendor ID and/or Name 1086883 Josten's Inc

AP Type IM Invoices < \$15,000

Voucher Total \$28.85

ITEM 1

Item Description Master's Hood - Commencement

Quantity 1.000

Price \$12.6000

Extended Price \$12.60

GL Distribution 01-30-12931-5501002

Tax Info

ITEM 2

Item Description Master's Cap

Quantity 1.000

Price \$2.4500

Extended Price \$2.45

GL Distribution 01-30-12931-5501002

Tax Info

ITEM 3

Item Description Master's Gown

Quantity 1.000

Price \$11.7500

Extended Price \$11.75

GL Distribution 01-30-12931-5501002

Tax Info

ITEM 4

Item Description Master's Tassel

Quantity 1.000

Price \$2.0500

Extended Price \$2.05

GL Distribution 01-30-12931-5501002

Page 1 of 1

10/1/2011

10/1/2011



INVOICE

Please Pay From This Invoice

Remit to:
JOSTENS INC.
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To: SHANNON HERNANDEZ, OFFICE STDT LIFE COLLEGE OF DUPAGE ICC #502 STUDENT LIFE 425 FAWELL BLVD GLEN ELLYN IL 60137	No: 1075119	Sold To: COLLEGE OF DUPAGE ICC #502	No: 1075119	Invoice Number 26128131	Date 10-APR-21	Page 1 of 1
				Terms FNET35	Order Number 29953429	
				Customer P.O. Number		
Bill To: OFFICE STDT LIFE SHANNON HERNANDEZ COLLEGE OF DUPAGE ICC #502 ACCOUNTS PAYABLE 425 FAWELL BLVD GLEN ELLYN IL 60137				Date Shipped 10-APR-21	Shipped Via UPS	
				Shipping Ref Num. 1Z23X47R0320095683		
				Due Date 15-MAY-21	FOB FOB Shipping Point	
				Sales Agent SCINTO JOANN	Sales ID 7627	
For Customer Service Call 1-800-854-7464						

Line No.	Description	Quantity Ordered	To Follow	Quantity Shipped	Unit Price	Extended Price	Total Tax
1	Hood: Rental Alma Mater.Master.Band: Peacock. Lining: Maroon.	1	0	1	12.60	12.60	.00
2	Package: Rental Graduation Outfit Master Qty 1 @ 16.25 = 16.25	1	0	1	.00	.00	.00
3	Cap: Alma Mater.Hard.Black.	1	0	1	2.45	2.45	.00
4	Gown: Rental Alma Mater.Master.Black.	1	0	1	11.75	11.75	.00
5	Tassel: Regular.Plain.Peacock.	1	0	1	2.05	2.05	.00
<div>APPROVED 07/06/21 - CHARLES STEELE</div>							
N		Total Charges Less Discount		Total Tax		Total Deposits	Please Pay This Amount
Returns in excess of 10% of total order are subject to a \$2 per gown/unit restocking fee. No credit will be given for used items. Contact us about our new online order system at collegegradtracksupport@jostens.com.		28.85		.00		.00	28.85

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer P.O. Number	Customer Num.	Invoice No.	Invoice Date	Amount	Payment
	1075119	26128131	10-APR-21	28.85	

Remit to: JOSTENS INC.
21336 NETWORK PLACE
CHICAGO IL 60673-1213

OFFICE STDT LIFE SHANNON HERNANDEZ
COLLEGE OF DUPAGE ICC #502
ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN IL 60137

From: Accounts Payable <acctpay@cod.edu>
Sent: Thu Jul 01 08:01:35 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: Voucher - Jostens 2

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Wednesday, June 30, 2021 4:00 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: Voucher - Jostens 2

[attachment: voucher - jostens 2.pdf]

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086883

Vendor Name: Josten's Inc

Invoice Number: 25918097

Invoice Date: 06/30/21

PO Number:

Check Number: E0085516

Check Amount: \$ 134.40

Check Date: 07/07/2021

Department ID: 12931

Reviewer Name:

Voucher Number: V0689178

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

6/30/2021

Voucher Confirmation: V0689178

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Voucher Confirmation: V0689178



acctpay@cod.edu

Wed 6/30/2021 2:18 PM

To: Hernandez, Shannon



Reply | ▾

AP VERIFIED

07/01/21 - BETHANY CRUSE

Inbox

Label: Inbox Retention - 1 year (1 year) Expires: 6/30/2022 2:18 PM

Voucher Number V0689178

Voucher Status In Progress (Unfinished)

Requestor Name Mrs Shannon E. Hernandez

Voucher Date 06/30/21

Due Date 06/30/21

Vendor ID and/or Name 1086883 Josten's Inc

AP Type IM Invoices < \$15,000

Voucher Total \$105.55

ITEM 1

Item Description Commencement Regalia

Quantity 1.000

Price \$105.5500

Extended Price \$105.55

GL Distribution 01-30-12931-5501002

Tax Info

COMMENTS

Commencement regalia for filming of virtual ceremony

APPROVAL

DATE

6/30/21

NEXT APPROVALS



INVOICE

Please Pay From This Invoice

Remit to:

Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To:	No: 1075119	Sold To:	No: 1075119
SHANNON HERNANDEZ, OFFICE STDT LIFE COLLEGE OF DUPAGE ICC #502 425 FAWELL BLVD GLEN ELLYN IL 60137		COLLEGE OF DUPAGE ICC #502	
Bill To:			
No: 1075119			
OFFICE STDT LIFE SHANNON HERNANDEZ COLLEGE OF DUPAGE ICC #502 ACCOUNTS PAYABLE 425 FAWELL BLVD GLEN ELLYN IL 60137			

Invoice Number	Date	Page
25918097	23-MAR-21	1 of 1
Terms	Order Number	
FNET45	29711370	
Customer P.O. Number		
Date Shipped	Shipped Via	
23-MAR-21	UPS	
Shipping Ref Num.		
1Z23X47R0320056831		
Due Date	FOB	
07-MAY-21	FOB Shipping Point	
Sales Agent	Sales ID	
SCINTO JOANN	7627	

For Customer Service Call
1-800-854-7464

Line No.	Description	Quantity Ordered	To Follow	Quantity Shipped	Unit Price	Extended Price	Total Tax
1	Hood: Rental Alma Mater.Doctor.Band: Citron. Lining: Red.Chevron: Black.	1	0	1	14.75	14.75	.00
2	Hood: Rental Alma Mater.Doctor.Band: Light Blue. Lining: Old Gold.Chevron: Red.	1	0	1	14.75	14.75	.00
3	Hood: Rental Alma Mater.Bachelor.Band: Drab. Lining: Old Gold.	1	0	1	11.25	11.25	.00
4	Package: Rental Graduation Outfit Bachelor Qty 2 @ 13.05 = 26.1	2	0	2	.00	.00	.00
5	Cap: Alma Mater.Hard.Black.	2	0	2	2.45	4.90	.00
6	Gown: Rental Alma Mater.Black.	2	0	2	8.55	17.10	.00
7	Tassel: Regular.Plain.Drab.	2	0	2	2.05	4.10	.00
8	Package: Rental Graduation Outfit Doctor Qty 2 @ 19.35 = 38.7	2	0	2	.00	.00	.00
9	Cap: Alma Mater.Hard.Black.	2	0	2	2.45	4.90	.00
10	Gown: Rental Alma Mater.Doctor.Black.Trim: Velvet.	2	0	2	14.85	29.70	.00
11	Tassel: Regular.Plain.Light Blue.	1	0	1	2.05	2.05	.00
12	Tassel: Regular.Plain.Citron.	1	0	1	2.05	2.05	.00
N		Total Charges Less Discount		Total Tax	Total Deposits	Please Pay This Amount	
Returns in excess of 10% of total order are subject to a \$2 per gown/unit restocking fee. No credit will be given for used items. Contact us about our new online order system at collegegradtracksupport@jostens.com.		105.55		.00	.00	105.55	

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer P.O. Number	Customer Num.	Invoice No.	Invoice Date	Amount	Payment
	1075119	25918097	23-MAR-21	105.55	

Remit to: Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

OFFICE STDT LIFE SHANNON HERNANDEZ
COLLEGE OF DUPAGE ICC #502
ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN IL 60137

From: Accounts Payable <acctpay@cod.edu>
Sent: Thu Jul 01 08:01:44 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: Voucher - Jostens 1

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Wednesday, June 30, 2021 3:46 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: Re: Voucher - Jostens 1

From: Hernandez, Shannon
Sent: Wednesday, June 30, 2021 3:44 PM
To: Accounts Payable
Subject: Voucher - Jostens 1

[attachment: voucher - jostens.pdf]