

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1631436

Vendor Name: Karma Living Inc

Invoice Number: 104030

Invoice Date: 06/22/21

PO Number:

Check Number: 0283330

Check Amount: \$ 1,489.65

Check Date: 07/20/2021

Department ID: 11999

Reviewer Name:

Voucher Number: V0692191

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Karma Living
375 Mount Prospect Ave
#2D
Newark,NJ 07104 USA
973-744-2779
973-744-3828
info@KarmaLiving.net

INVOICE

FY21



Page	1
Invoice No.	104030
Invoice Date	06/22/21
Order No.	96278
Show Ord No.	

Please make all checks out to
Karma Living

PLEASE NOTE NEW ADDRESS:
WE ARE MOVING!

Bill To: Customer No.: 112053

Ship To:

COMMUNITY COLLEGE DISTRICT 502
COLLEGE OF DU PAGE
425 FAWELL BLVD
GLEN ELLYN,IL 60137

COMMUNITY COLLEGE DISTRICT 502
COLLEGE OF DU PAGE
425 FAWELL BLVD
GLEN ELLYN,IL 60137

07/20/21 - BETHANY CRUSE

AFTER THE FACT
INVOICE- NO PO

Tel: 630-854-6707

Fax:

Ship Date				Company Contact		Shipping Method				Ship Day	
06/22/21				THOMAS MURRAY		UPS~GROUND				Tuesday	
Customer PO					Salesperson			Terms			
					HOUSE ACCOUNT			CREDIT CARD			
Qty Ordered	Qty Shipped	Qty Back Ordered	Item Number		Description			Unit Price	Disc %	Extension	

40	40	0	ABFRCC1009_GRP	STUNNING GREEN FRIDA...	35.00		1,400.00
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APPROVED

By Ellen McGowan at 11:02 pm, Jun 29, 2021

Diana Martinez

Diana Martinez, Director MAC

Lisa Stock

Digitally signed by Lisa
Stock
Date: 2021.07.06
09:18:38 -05'00'

Dr. Mark Curtis-Chavez, Provost

Signed on behalf of Mark Curtis-Chavez

Inv# 104030
05-60-11999-5408001
1489.65

68 Gift Shop
G20_KAHLOSHOP

Justification: PO cannot be created due to Mercury system shutdown deadline of June 10. Product needed to restock Frida Gift Shop. Purchases for Resale Invoice for Frida Exhibition must be paid in FY21 due to invoice date. Approval signatures on invoice.

Subtotal Taxable	NonTaxable	Less Discount	Freight	Misc	Tax ***** (%)	Less Deposit	Balance Due
1,400.00	0.00	0.00	89.65	0.00	0.00	0.00	1,489.65

Thank You

From: Cruse, Bethany <cruseb199@cod.edu>
Sent: Tue Jul 20 14:59:53 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: Frida invoices to process Fy21

From: Sekerka, Joyce <sekerkaj@cod.edu>
Sent: Tuesday, July 20, 2021 2:29 PM
To: Cruse, Bethany <cruseb199@cod.edu>
Subject: Frida invoices to process Fy21

Hi Bethany,

Attached are the Frida invoices to process. Please make sure they are posted for FY21.

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu

[attachment: Copy of ATF FY21 Invoice Vendor List.xlsx]
[attachment: ATF Invoice Audit Doc.docx]
[attachment: Karma Living inv 104030 \$1489.65 06-22-21.pdf]

FY21 INVOICES AFTER-THE-FACT			
VN	Vendor Name	Invoice No	Amount
1 1468110	Breakthru	340010048	1912.00
2 1633633	CG3 LLC/Tzuco	Tzuco060421	2500.00
3 1631436	Karma Living	104030	1489.65
4 1604144	Anja Kroencke Inc DBA Of Unusual Kind	17917	1605.00
5 1087679	Paddock/Daily Herald	175569	530.80
6 1087679	Paddock/Daily Herald	182346	2207.60
7 1183770	Pepsi Beverages	52401008	1240.00
8 1603154	Socksmith	105240	2750.58
9 1603470	Tesoros	114769	1556.00
10 1603470	Tesoros	114807	7067.54
11 1603470	Tesoros	114839	1172.06
12 1088926	Tribune Media	035599249000	1000.00
13 1088926	Tribune Media	037212236000	5442.00
14 1603117	Wynne, Patrice/Abrazos	1806	3949.75
15 1603117	Wynne, Patrice/Abrazos	2106	4414.00
16 1603117	Wynne, Patrice/Abrazos	2306	1854.00

SUBJECT: After-the-Fact Invoices \$500 and over - No Purchase Order

The attached invoice is a necessary exemption to Policy 10-60, whereby an after-the-fact Purchase Order is needed for a purchase \$500 and over.

Reasons for this exemption are below:

1. Due to the transition period of the new ESM system, Mercury Commerce was unavailable from June 24 to June 30. An after-the-fact purchase order could not be entered and approved.*
2. ESM was not be available until July 6. At that time, it would use FY22 funds. This invoice cannot use FY22 funds.
3. Per Procurement, after-the-fact invoices need permission from Cabinet member (Dr. Mark Curtis-Chavez).
4. A justification for the after-the-fact invoice and approvals by both the MAC administrator and Provost are found on each invoice.
5. This invoice is for goods/services received prior to June 30 (FY21).
6. The invoice must be paid with FY21 funds.
7. The purchase is for either the Frida Kahlo gift shop or missing invoices due to COVID work at home circumstances. The Frida Kahlo gift shop needed weekly reorders to keep stock available for customer purchase.

*Mercury Commerce -last day requisitions for services entered and approved to be to be processed in FY2021	Close of Business on 6/23 prior to 5:30 p.m.
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Exemption Signatures

Diana Martinez, Director of MAC (Administrator)	Date
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Dr. Mark Curtis-Chavez, Provost	Date
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Eugene Refakes, Manager, Acct Operations & Financial Systems	Date
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Theresa Dobersztyn, Manager, Procurement Services	Date
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