

Information:

Drawer: Finance

Number: **** FERPA Redaction ****

Name: **** FERPA Redaction ****

Invoice Number: C910234

Invoice Date:

PO Number:

Check Number: 0282983

Check Amount: \$ 800.00

Check Date: 07/13/2021

Voucher Number: V0690146

AP Type: IM Invoices < \$15,000


Redaction Type: FERPA

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

From: McGowan, Ellen <mcgowan@cod.edu>
Sent: Fri Jun 04 16:01:45 CDT 2021
To: invoicing@cod.edu



Ellen McGowan
Business Manager
McAninch Arts Center
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
Phone 630.942.3009
Fax 630.942.3002



College of DuPage
Independent Contractor Agreement

(Not to be used for contracts in excess of \$5,000.00)

* After final approver signs the complete form, the contractor must submit the completed form to the College of DuPage.

466 Visual Artist
 G21_TRESFRIDAS

We have updated the vendor to 'individual' not EIN. Should be ICA payment not invoice.

od.edu.

**AGREEMENT APPROVED
 JOYCE SEKERKA 7.8.21**

ACCOUNT NUMBER/AMOUNT

FUND	FUNCTION	DEPARTMENT	OBJECT	AMOUNT
05	60	11999	5309004	\$800.00
APPROVED—Supervisor, Purchasing				DATE

PART I. Complete PRIOR to performance of contractual services.

Name

Phone Number

Street

City, State

Agrees to perform on

Completion by June 5, 2021
 DATE (S)

the following services for the College of DuPage:

Payment #2 - Exhibition preparation for Tres Fridas Project at the CCMA (June - Sept 2021)

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$ 800.00 will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

☒ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

Ellen McGowan

DEPARTMENT AUTHORIZED SIGNATOR

06/01/21

DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.
 (Must Check One)

☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.

☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree with the terms of this contract and certify that I have received a copy of the contractual agreement.

DATE **05/18/2021**

PART II. Complete AFTER a performance of contractual services.

Authorized Signator
 (Payment is to be made to this person)

APPROVAL WAS MADE ON 6/4/21. BUT. SERVICES WERE TO BE COMPLETED BY 6/5/21.

APPROVED

By Ellen McGowan at 1:31 pm, Jun 24, 2021

COLLEGE AUTHORIZED SIGNATURE

DATE

COUNTER SIGNATOR (OPTIONAL)

DATE

*See board policy, procedures and instructions on next page.
 (This agreement is VOID if amount exceeds \$5,000.00)

College of DuPage
Independent Contractor
*** Agreement**

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ACCOUNT NUMBER/AMOUNT

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APPROVED—Supervisor, Purchasing

DATE

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Ellen McGowan

DEPARTMENT AUTHORIZED SIGNATOR

06/01/21

DATE

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☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree with the terms stated above and certify that I have received a copy of the contractual agreement.

05/18/2021

PART II. Complete AFTER performance of contractual services.

APPROVAL WAS MADE ON 6/4/21. BUT, SERVICES WERE TO BE COMPLETED BY 6/5/21.

Authorized Signator certifies that the contractual services described in Part I above were completed satisfactorily and authorizes payment in full.
(Payment is to be made only after completion of the contractual service.)

APPROVED

By Ellen McGowan at 3:51 pm, Jun 04, 2021

COLLEGE AUTHORIZED SIGNATURE

DATE

COUNTER SIGNATOR (OPTIONAL)

DATE

*See board policy, procedures and instructions on next page.
(This agreement is VOID if amount exceeds \$5,000.00)

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

