

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1586752  
Vendor Name: Holabird & Root LLC  
Invoice Number: 0132827  
Invoice Date: 05/24/21  
PO Number: B0370941  
Check Number: 0282933  
Check Amount: \$ 14,592.00  
Check Date: 07/13/2021  
Department ID: 21046  
Reviewer Name: Kathy Striplin  
Voucher Number: V0688185  
Redaction Type: None  
Document Type: AP Invoice

Document Below

Holabird & Root LLC  
140 S. Dearborn  
5th Floor  
Chicago, IL 60603  
312-357-1771

College of Dupage  
Facilities Planning & Dev.  
425 Farwell  
Glynn Ellen, IL 60137

Invoice number 0132827  
Date 05/24/2021

Project **159761G College of DuPage - MAC  
Elevator No. 1 Modernization**

PO 370941  
Professional Services for April 1, 2021 to April 30, 2021  
NTE \$33,000.00 Previously Billed \$18,183.00

**APPROVED**  
**07/01/21 - DONALD INMAN**

**Professional Fees**  
MAC Modernization

Principal 1  
Dennis Vovos  
Architectural

			Billed
			Amount
Hours	Rate		
4.00	283.00		1,132.00

**Consultant**  
MAC Modernization

Professional Services (Consultant)  
Donnelly & Associates

			Billed
			Amount
Units	Rate		
			1,820.00

Invoice total **2,952.00**

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 06/30/21**

**DONNELLY & ASSOCIATES, INC.**  
*ELEVATOR CONSULTANTS*  
920 BURNHAM COURT  
GLENVIEW, ILLINOIS 60025  
(847) 729-7911  
FAX (847) 729-7919

JOHN L. DONNELLY  
JOSEPH P. DONNELLY, PE

JOHN I. DONNELLY, JR  
DOLORES DONNELLY

April 30, 2021

HOLABIRD & ROOT, LLC.  
140 South Dearborn Street, Suite 500  
Chicago, Illinois 60603

Attention: Dennis Vovos, AIA

Re: College of DuPage  
MAC Passenger Elevator Modernization Program

**INVOICE #043021F**

**Professional Services**

Progress billing through 4/30/21 including 4/5 progress meeting with  
written minutes, Acceptance Review with written report and related  
teleconferences.

**\$ 1,820.00**

Approved Budget	\$ 24,440.00
Current Billing Amount:	\$ 1,820.00
Total Previous Billed	\$ 10,140.00
Total Billing To Date	\$ 11,960.00

Payable upon receipt of invoice. Any payment after  
30 days will bear an interest charge of 1½% per  
month starting on the date of this invoice.

FEIN – 36-3174044

College of DuPage - MAC Elevator No. 1 Modernization	
MAC Modernization	
Project Management	
Date Range from: 4/1/2021 to 4/30/2021	
Employee/Activity	Total
Dennis Vovos	4.00
Architectural	4.00
	DateTotal
	4/13/20211.00
	4/15/20212.00
	4/16/20211.00
Total	4.00

**Holabird & Root LLC**

140 S. Dearborn  
5th Floor  
Chicago, IL 60603  
312-357-1771

College of Dupage  
Facilities Planning & Dev.  
425 Farwell  
Glynn Ellen, IL 60137

Invoice number \* Draft \*  
Date 05/24/2021

Project 159761C COLLEGE OF DUPAGE -  
FREIGHT ELEVATOR SPECIFICATION

PO#0368315  
Professional Services for April 1, 2021 to April 30, 2021

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>SRC Freight Elevator Modernization Program</b>	28,106.00	70.45	18,000.91	19,800.91	1,800.00
Total	28,106.00	70.45	18,000.91	19,800.91	1,800.00

Invoice total 1,800.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
0132807	05/11/2021	6,513.00	6,513.00				
	Total	6,513.00	6,513.00	0.00	0.00	0.00	0.00

Payment to: Holabird & Root LLC - 140 S. Dearborn, 5th Floor, Chicago, IL 60603

-----  
From: Kyla Middleton <kmiddleton@holabird.com >  
Sent: Wed Jun 23 12:11:11 CDT 2021  
To: inmand1960@cod.edu  
CC: dvovos@holabird.com,invoicing@cod.edu  
Subject: [External] April Invoices  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good Afternoon

Please see the attached invoices for processing. If you have any questions, please let me know. Thank you.

**KYLA MIDDLETON**

ASSOCIATE, BUSINESS MANAGER



140 S. DEARBORN ST, STE 500

CHICAGO IL, 60603

D 312.357.1620

O 312.357.1771

WWW.HOLABIRD.COM

[attachment: College of Dup\_159761G\_College of DuPag\_0132827\_05-24-2021.pdf]

[attachment: 159761C.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1586752  
Vendor Name: Holabird & Root LLC  
Invoice Number: 0132971  
Invoice Date: 06/24/21  
PO Number: B0368315  
Check Number: 0282933  
Check Amount: \$ 14,592.00  
Check Date: 07/13/2021  
Department ID: 21014  
Reviewer Name: Kathy Striplin  
Voucher Number: V0688635  
Redaction Type: None  
Document Type: AP Invoice

Document Below

**Holabird & Root LLC**

140 S. Dearborn  
5th Floor  
Chicago, IL 60603  
312-357-1771

**APPROVED**  
**06/30/21 - DONALD INMAN**

College of Dupage  
Facilities Planning & Dev.  
425 Farwell  
Glynn Ellen, IL 60137

Invoice number

0132971

Date

06/24/2021

Project 159761C COLLEGE OF DUPAGE -  
FREIGHT ELEVATOR SPECIFICATION

PO#0368315

Professional Services for April 1, 2021 to May 31, 2021

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>SRC Freight Elevator Modernization Program</b>	28,106.00	75.79	18,000.91	21,300.91	3,300.00
Total	28,106.00	75.79	18,000.91	21,300.91	3,300.00

Invoice total 3,300.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
0132971	06/24/2021	3,300.00	3,300.00				
	Total	3,300.00	3,300.00	0.00	0.00	0.00	0.00

Payment to: Holabird & Root LLC - 140 S. Dearborn, 5th Floor, Chicago, IL 60603

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 06/30/21**



-----  
From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Mon Jun 28 10:41:36 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: [External] RE: Invoice submissions  
-----

---

**From:** Kyla Middleton <kmiddleton@holabird.com>  
**Sent:** Monday, June 28, 2021 10:25 AM  
**To:** Cruse, Bethany <cruseb199@cod.edu>  
**Subject:** [External] RE: Invoice submissions

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good Morning  
Please see the attached invoice. Let me know if you need anything else. I will send the other 2 following this one.

**KYLA MIDDLETON**

HOLABIRD & ROOT, LLC  
KMIDDLETON@HOLABIRD.COM  
D312.357.1620

---

**From:** Cruse, Bethany [mailto:cruseb199@cod.edu]  
**Sent:** Monday, June 28, 2021 9:47 AM  
**To:** Kyla Middleton <kmiddleton@holabird.com>  
**Subject:** Invoice submissions

Hi Kyla,  
Our invoicing requirements are 1 pdf per email. Please send multiple invoices separately. As you can see from the attached, whatever you submitted did not come thru correctly. Please resubmit all invoices individually.

Thanks

Bethany Cruse  
AP Lead  
College of DuPage  
630-942-4294

[attachment: 159761C May invoice.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1586752  
Vendor Name: Holabird & Root LLC  
Invoice Number: 0132968  
Invoice Date: 06/24/21  
PO Number: B0373198  
Check Number: 0282933  
Check Amount: \$ 14,592.00  
Check Date: 07/13/2021  
Department ID: 21043  
Reviewer Name: Kathy Striplin  
Voucher Number: V0688636  
Redaction Type: None  
Document Type: AP Invoice

Document Below

**Holabird & Root LLC**

140 S. Dearborn  
5th Floor  
Chicago, IL 60603  
312-357-1771

College of DuPage  
Attn: Don Inman  
Facilities Planning & Dev.  
425 Farwell  
Glynn Ellen, IL 60137

Invoice number 0132968  
Date 06/24/2021

Project 159761H COLLEGE OF DUPAGE - HHS  
CHILLED WATER PIPE INSULATION

**APPROVED**

PO #4-2021

Professional Services for May 1, 2021 to May 31, 2021

**06/28/21 - DONALD INMAN**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Schematic Design</b>	9,000.00	79.33	0.00	7,140.00	7,140.00
Total	9,000.00	79.33	0.00	7,140.00	7,140.00

Invoice total **7,140.00****Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
0132968	06/24/2021	7,140.00	7,140.00				
	Total	7,140.00	7,140.00	0.00	0.00	0.00	0.00

Payment to: Holabird & Root LLC - 140 S. Dearborn, 5th Floor, Chicago, IL 60603

**INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 06/28/21**

-----  
From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Mon Jun 28 10:41:44 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: [External] RE: Invoice submissions  
-----

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**From:** Kyla Middleton <kmiddleton@holabird.com>  
**Sent:** Monday, June 28, 2021 10:26 AM  
**To:** Cruse, Bethany <cruseb199@cod.edu>  
**Subject:** [External] RE: Invoice submissions

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

**KYLA MIDDLETON**

HOLABIRD & ROOT, LLC  
KMIDDLETON@HOLABIRD.COM  
D 312.357.1620

---

**From:** Cruse, Bethany [<mailto:cruseb199@cod.edu>]  
**Sent:** Monday, June 28, 2021 9:47 AM  
**To:** Kyla Middleton <[kmiddleton@holabird.com](mailto:kmiddleton@holabird.com)>  
**Subject:** Invoice submissions

Hi Kyla,  
Our invoicing requirements are 1 pdf per email. Please send multiple invoices separately. As you can see from the attached, whatever you submitted did not come thru correctly. Please resubmit all invoices individually.

Thanks

Bethany Cruse  
AP Lead  
College of DuPage  
630-942-4294

[attachment: 159761H May Invoice.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1586752  
Vendor Name: Holabird & Root LLC  
Invoice Number: 0132969  
Invoice Date: 06/24/21  
PO Number: B0370861  
Check Number: 0282933  
Check Amount: \$ 14,592.00  
Check Date: 07/13/2021  
Department ID: 21051  
Reviewer Name: Kathy Striplin  
Voucher Number: V0689149  
Redaction Type: None  
Document Type: AP Invoice

Document Below

Holabird & Root LLC  
140 S. Dearborn  
5th Floor  
Chicago, IL 60603  
312-357-1771

College of DuPage  
Attn: Don Inman  
Facilities Planning & Dev.  
425 Farwell  
Glynn Ellen, IL 60137

Invoice number 0132969  
Date 06/24/2021

Project **159761E College of DuPage - BIC  
Service Dock Masonry Repair**

PO 370861

Contract \$8,000.00 Previously Billed \$4,986.00 This Payment \$2,911.00 Balance \$3,014.00  
Professional Services for October 1, 2020 to March 31, 2021

**APPROVED**  
**07/07/21 - DONALD INMAN**

**Professional Fees**

Schematic Design

	Hours	Rate	Billed Amount
Principal 1			
Dennis Vovos			
Architectural	2.00	283.00	566.00
Arch/Eng/Int Level 1			
Russell H. Zimmerman			
Architectural	17.50	134.00	2,345.00
Professional Fees subtotal	19.50		2,911.00

**Reimbursables**

Schematic Design

	Units	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Blueprints, Photos, Copies (Expense)			15.00			15.00
			3.94			3.94
Subtotal			18.94			18.94
Reimbursables subtotal			18.94			18.94

Invoice total **2,929.94**

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 07/07/21**

**College of DuPage - BIC Service Dock Masonry Repair**

Schematic Design

Architectural Design

Date Range from: 9/17/2020 to 3/2/2021

Employee/Activity	Total
-------------------	-------

Russell H. Zimmerman	17.50
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Architectural	17.50
---------------	-------

Date	Total
9/17/2020	2.50
9/18/2020	3.00
9/22/2020	3.00
10/6/2020	1.50
10/8/2020	0.50
10/9/2020	0.50
10/10/2020	1.50
10/12/2020	0.50
11/3/2020	1.00
12/7/2020	0.50
12/17/2020	0.50
2/4/2021	1.00
2/8/2021	1.50

Dennis Vovos	2.00
--------------	------

Architectural	2.00
---------------	------

Date	Total
3/2/2021	2.00

Total	19.50
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# Activity Report

Job Detail - Internal

10/01/2020 to 10/31/2020

159761E

College of DuPage - BIC Service Dock Masonry Repair

Large Scans - Page - Black & White				
<u>Date</u>	<u>Filename</u>	<u>Qty. × (Cost) / Charge</u>		<u>Charge</u>
10/2/2020 6:02:50PM	2020.09.22 - Combined Bid Set.pdf	3 × (1.00) / 1.00 ea.		3.00
Totals For : Large Scans : Page - Black & White		3 × Page - Black & White		3.00

				<u>Charge</u>
Totals For : 159761E - College of DuPage - BIC Service Dock Masonry Repair				\$3.00



# Activity Report

Job Summary - Internal

09/01/2020 to 09/30/2020

**159761E**

**College of DuPage - BIC Service Dock Masonry Repair**

<u>Description</u>	<u>Qty. × (Cost) / Charge</u>	<u>Charge</u>
Large Scans : Page - Black & White	15 × (1.00) / 1.00 ea.	15.00

<b>Totals For : 159761E - College of DuPage - BIC Service Dock Masonry Repair</b>	<b>\$15.00</b>
---	----------------

-----  
From: Kyla Middleton <kmiddleton@holabird.com >  
Sent: Tue Jun 29 13:59:00 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] BIC Loading Dock  
-----

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Please see the attached invoice for processing. Thank you

**KYLA MIDDLETON**  
ASSOCIATE, BUSINESS MANAGER



140 S. DEARBORN ST, STE 500  
CHICAGO IL, 60603  
D 312.357.1620  
O 312.357.1771

WWW.HOLABIRD.COM

[attachment: College of DuPa\_159761E\_College of DuPag\_0132969\_06-24-2021.pdf]