

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1451489
Vendor Name: Chicago Metro Construction
Invoice Number: 18941
Invoice Date: 06/03/21
PO Number: P0374293
Check Number: 0282882
Check Amount: \$ 6,070.00
Check Date: 07/13/2021
Department ID: 00709
Reviewer Name: Kathy Striplin
Voucher Number: V0687099
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Bob Bartee <bbartee@arlingtonglass.com>
Sent: Tue Jun 15 09:04:41 CDT 2021
To: invoicing@cod.edu
CC:
Subject: [External] COD - INVOICE ATTACHED

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is invoice 18941 and copy of your PO 374293

Thanks bob

Bob Bartee
Accounting / Office Services
Arlington Glass & Mirror Co.
4547 N. Milwaukee Ave.
Chicago, IL 60630
773-283-0737
bbartee@arlingtonglass.com

[attachment: 20210615101842336.pdf]

ARLINGTON GLASS & MIRROR

4547 N. Milwaukee Ave

Chicago, IL 60630

Phone #(773) 283-0737 Fax #(773) 283-0755

Invoice**18941**

Date

6/3/2021

Bill ToCollege of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137**Ship To**TEC Building
425 Fawell
Glen Ellyn, IL**APPROVED**
06/22/21 - DONALD INMAN

P.O. No.	Terms	Completed	Job No.	
374293	Net 30		68831 - Tech Building 1st Fl.	
Description		Quantity	Price Each	Amount
Furnish and install tempered low-E coated insulated unit on the 1st floor west elevation. Labor & Material		1	2,290.00	2,290.00
INVOICE REVIEWED OKAY TO PAY KATHY STRIPLIN 06/17/21				

Total \$2,290.00

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1451489
Chicago Metro Construction
4547 North Milwaukee Ave.
Chicago, IL 60630

Attn: Bob Bartee

Phone: 708-928-3595
Fax: 773-283-0755

PURCHASE ORDER

374293

Page: 1

Release Method: Hard Copy

Release Date: 06/10/2021

Created Date: 06/10/2021

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: Deon King

PO Created By: Dando, Anne Marie

Purchase Order Comments:

Requisition Number(s): 685891

Requisitioner Name(s): Deon King

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	TEC Glass Replacement Project	\$2,290.00	\$2,290.00
Deliver To: Deon King						
						Sub Total: \$ 2,290.00
						Total: \$ 2,290.00

Account Code Summary		
Account Code	Account Description	Amount
02-70-00709-5304003		\$2,290.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

374293

Page: 2

Release Method: Hard Copy

Release Date: 06/10/2021

Created Date: 06/10/2021

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1451489
Vendor Name: Chicago Metro Construction
Invoice Number: 19017
Invoice Date: 06/22/21
PO Number: P0374378
Check Number: 0282882
Check Amount: \$ 6,070.00
Check Date: 07/13/2021
Department ID: 00713
Reviewer Name: Kathy Striplin
Voucher Number: V0687914
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Bob Bartee <bbartee@arlingtonglass.com>
Sent: Tue Jun 22 07:00:32 CDT 2021
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INVOICE 19017 and supporting docs attached for payment

Thanks bob

Bob Bartee
Accounting / Office Services
Arlington Glass & Mirror Co.
4547 N. Milwaukee Ave.
Chicago, IL 60630
773-283-0737
bbartee@arlingtonglass.com

[attachment: 20210622081249384.pdf]

ARLINGTON GLASS & MIRROR

4547 N. Milwaukee Ave
Chicago, IL 60630
Phone #(773) 283-0737 Fax #(773) 283-0755

Invoice**19017**

Date

6/22/2021

Bill To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Ship To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Rebecca Cremin (630) 942-2978

P.O. No.	Terms	Completed	Job No.	
374378	Net 30		68893 - Shipping Building	
Description		Quantity	Price Each	Amount
Furnish and deliver (3) bronze anodized aluminum frames, (3) clear low-E coated insulated units and (1) white panel. Labor & Material		1	3,780.00	3,780.00
APPROVED 06/29/21 - DIRK HEID				
INVOICE REVIEWED OKAY TO PAY KATHY STRIPLIN 06/23/21				

Total**\$3,780.00**

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1451489
Chicago Metro Construction
4547 North Milwaukee Ave.
Chicago, IL 60630

Attn: Bob Barte

Phone: 708-928-3595
Fax: 773-283-0755

PURCHASE ORDER

374378

Page: 1

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Created Date: 06/17/2021

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College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: D King, CMC

PO Created By: Dando, Anne Marie

Purchase Order Comments:

Per Proposal Dated 6/7/21 from Tom O'Keefe

Requisition Number(s): 686051

Requisitioner Name(s): Kathy Striplin

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Furnish & Deliver White Panel or Black Spandrel Glass over white painted wood near Compactor	\$490.00	\$490.00
Deliver To: D King, CMC						
2		1	Each	Furnish & Delivery 3 bronze anodized aluminum frames and 3 clear low E coated insulated units	\$3,290.00	\$3,290.00
Deliver To: D King, CMC						
Sub Total: \$						3,780.00
Total: \$						3,780.00

Account Code Summary

Account Code	Account Description	Amount
02-70-00713-5304003		\$3,780.00

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11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.