

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1042348

Vendor Name: Mr Mitchell R. Anderson

Invoice Number: HONORARIUM

Invoice Date: 06/15/21

PO Number:

Check Number: 0282857

Check Amount: \$ 150.00

Check Date: 07/13/2021

Department ID: 00237

Reviewer Name:

Voucher Number: V0688060

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



HONORARIUM

College of DuPage - Accounts Payable

Check Request Form

revised 12/18/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date:

6/15/2021

Vendor ID:

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		01	10	00237	5908001	#N/A	\$ 150.00

Grand Total

\$ 150.00

AP VERIFIED

06/23/21 - MARIA ZERRUDO

Check the appropriate box below and sign.



We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.



We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name:

Other
Instructions:

Payee Address:

Description on Check:

Presentation/lecturer for the Physical Therapist Assistant program for 6/14/21 for \$150.00

Approvals:

Prepared By:

Jessica Lang

Approved By:

Lisa Stock

Date:

Signature:

Jessica Lang

Signature:

APPROVED
By Lisa Stock at 10:42 am, May 28, 2021

Payment Due:

\$150.00

Approved By:

Date:

Board Approved Date:

Signature:

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

From: [Lang, Jessica](#)
To: [Stock, Lisa](#)
Subject: RE: PHYTA 2104 speakers
Date: Thursday, May 27, 2021 11:06:00 AM

Thank you Lisa!

Jessica Lang

Program Support Specialist, Nursing & Health Sciences
College of DuPage | 425 Fawell Blvd | Glen Ellyn, IL 60137
630.942.2447 Direct | 630.942.8331 Office | 630.942.4222 Fax
langj@cod.edu

From: Stock, Lisa <stockl@cod.edu>
Sent: Thursday, May 27, 2021 11:05 AM
To: Lang, Jessica <langj@cod.edu>
Subject: RE: PHYTA 2104 speakers

approved

Lisa Stock, Ph.D.
Assistant Provost of Instruction

College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137
Phone: 630-942-2652

From: Lang, Jessica <langj@cod.edu>
Sent: Wednesday, May 26, 2021 9:01 PM
To: Stock, Lisa <stockl@cod.edu>
Cc: McConnell, Amy <mcconnella1369@cod.edu>
Subject: RE: PHYTA 2104 speakers

Good Evening Lisa,

Just wanted to check in to see if you approve of the below speakers for the PTA program.

Thanks,

Jessica Lang

Program Support Specialist, Nursing & Health Sciences
College of DuPage | 425 Fawell Blvd | Glen Ellyn, IL 60137
630.942.2447 Direct | 630.942.8331 Office | 630.942.4222 Fax
langj@cod.edu

From: Lang, Jessica
Sent: Tuesday, May 18, 2021 5:41 PM
To: Stock, Lisa <stockl@cod.edu>
Cc: McConnell, Amy <mcconnella1369@cod.edu>
Subject: FW: PHYTA 2104 speakers

Hi Lisa,

Sharon would like to have the below guest speakers for the PTA program; do you approve? We have a budget set aside for this.

Thank you,

Jessica Lang

Program Support Specialist, Nursing & Health Sciences
College of DuPage | 425 Fawell Blvd | Glen Ellyn, IL 60137
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From: Lang, Jessica
Sent: Tuesday, May 18, 2021 5:35 PM
To: Roschay, Sharon <roschay@cod.edu>
Subject: RE: PHYTA 2104 speakers

Thank you!!

From: Roschay, Sharon <roschay@cod.edu>
Sent: Tuesday, May 18, 2021 5:34 PM
To: Lang, Jessica <langj@cod.edu>
Subject: RE: PHYTA 2104 speakers

Hi Jessica,
I knew I was forgetting something.
Sorry!
Take care.
Sharon

From: Lang, Jessica <langj@cod.edu>
Sent: Tuesday, May 18, 2021 5:30 PM
To: Roschay, Sharon <roschay@cod.edu>
Subject: RE: PHYTA 2104 speakers

Hi Sharon,

Could you please how much you would like to pay each of them and then I will send to Lisa for approval? I am still waiting on a W9 from Mitchell Anderson and Micheline Mennecke.

Thanks,

Jessica Lang

Program Support Specialist, Nursing & Health Sciences
College of DuPage | 425 Fawell Blvd | Glen Ellyn, IL 60137
630.942.2447 Direct | 630.942.8331 Office | 630.942.4222 Fax
langj@cod.edu

From: Roschay, Sharon <roschay@cod.edu>
Sent: Tuesday, May 18, 2021 5:27 PM
To: Lang, Jessica <langj@cod.edu>
Subject: PHYTA 2104 speakers

Mon 6/14	Vestibular rehabilitation	\$150
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Sharon Roschay
Professor
Program Director and Academic Coordinator of Clinical Education
Physical Therapist Assistant Program
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roschay@cod.edu