

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1337671

Vendor Name: Post Up Stand

Invoice Number: QP-13173-1

Invoice Date: 06/17/21

PO Number:

Check Number: E0085279

Check Amount: \$ 59.95

Check Date: 06/22/2021

Department ID: 00472

Reviewer Name:

Voucher Number: V0687108

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



YOUR MESSAGE IS OUR MISSION

www.postupstand.com

REMIT: Post Up Stand
29253 Network Place
Chicago, IL 60673-1292
USA

Phone: 1-800-935-3534
Email: sales@postupstand.com

Proforma Invoice

Quote #: QP-13173-1
Date: 6/2/2021, 7:10 PM
Expires On: 7/2/2021
Customer ID: UPC039554
Sales Person: Alessandra Hernandez
Email: sales@postupstand.com
Payment Terms: Net 30

APPROVED

Bill To
Ileana Nava
College of DuPage
425 FAWELL BLVD
ACCOUNTS PAYABLE
Glen Ellyn, Illinois 60137-6599
US
630-942-2228
630-858-9078
navai278@cod.edu

Danielle Kuglin Seago 6/17/21

Ship To
College of DuPage
425 FAWELL BLVD
ACCOUNTS PAYABLE
Glen Ellyn, Illinois 60137-6599
US

AP VERIFIED

06/17/21 - BETHANY CRUSE

QTY	PART #	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	SHIPPING	Ground	USD 13.95	USD 13.95
1	1001047	X-Frame Banner Stand Hardware Only 35" x 78"	USD 46.00	USD 46.00

Amount Subject To Sales Tax: USD 0.00
Amount Exempt From Sales Tax: USD 59.95

Total Sales Tax: USD 0.00
Total With Sales Tax: USD 59.95

Terms & Conditions

Sales Quote is valid for 30 days. Inventory is not guaranteed.

THANK YOU FOR YOUR BUSINESS!

From: Nava, Ileana <navai278@cod.edu>
Sent: Thu Jun 17 11:38:51 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: Voucher Confirmation: V0687108

Hello,

Please find voucher with approval from Danielle Kuglin Seago, Manager, Project Hire-Ed and copy of Invoice from vendor, Post Up Stand; with approval, signature and date.

Ileana

-----Original Message-----

From: acctpay@cod.edu
Sent: Thursday, June 17, 2021 9:40 AM
To: Nava, Ileana
Subject: Voucher Confirmation: V0687108

Voucher Number V0687108
Voucher Status In Progress (Unfinished)

Requestor Name Ms Ileana Nava

Voucher Date 06/17/21
Due Date 06/27/21
Vendor ID and/or Name 1337671 Post Up Stand
AP Type IM Invoices Voucher Total \$59.95

ITEM 1
Item Description X-Frame Banner Stand Hardware 35" x 78"
Quantity 1.000
Price \$46.0000
Extended Price \$46.00
GL Distribution 01-30-00472-5407001
Tax Info

ITEM 2
Item Description Shipping Ground
Quantity 1.000
Price \$13.9500
Extended Price \$13.95
GL Distribution 01-30-00472-5407001
Tax Info

COMMENTS

APPROVAL DATE

NEXT APPROVALS

[attachment: Voucher Confirmation V0687108 Approval from Manager 6.17.2021.pdf]

[attachment: Approved and Signed Proforma Invoice QP-13173-1 6.17.2021.pdf]

From: [Kuglin Seago, Danielle](#)
To: [Nava, Ileana](#)
Subject: RE: Voucher Confirmation: V0687108
Date: Thursday, June 17, 2021 10:52:48 AM

I approve the voucher below.
Sincerely,
Danielle

Danielle Kuglin Seago
Manager, Project Hire-Ed
College of DuPage
O: 630.942.2269
C: 309.310.1447

I recognize that my working day may not be your working day. Please do not feel obligated to respond outside of your working hours.

-----Original Message-----

From: Nava, Ileana <navai278@cod.edu>
Sent: Thursday, June 17, 2021 10:51 AM
To: Kuglin Seago, Danielle <kuglinseagod@cod.edu>
Subject: FW: Voucher Confirmation: V0687108

Danielle,
Can you sign the voucher confirmation below and return to me, please.

I will then forward all documents with signatures to Accounts Payable, invoicing@cod.edu

Thank you,
Ileana

-----Original Message-----

From: acctpay@cod.edu <acctpay@cod.edu>
Sent: Thursday, June 17, 2021 9:40 AM
To: Nava, Ileana <navai278@cod.edu>
Subject: Voucher Confirmation: V0687108

Voucher Number V0687108
Voucher Status In Progress (Unfinished)

Requestor Name Ms Ileana Nava

Voucher Date 06/17/21
Due Date 06/27/21
Vendor ID and/or Name 1337671 Post Up Stand
AP Type IM Invoices <\$15,000
Voucher Total \$59.95

ITEM 1

Item Description X-Frame Banner Stand Hardware 35" x 78"
Quantity 1.000
Price \$46.0000
Extended Price \$46.00
GL Distribution 01-30-00472-5407001
Tax Info

ITEM 2

Item Description Shipping Ground
Quantity 1.000
Price \$13.9500
Extended Price \$13.95
GL Distribution 01-30-00472-5407001
Tax Info

COMMENTS

APPROVAL DATE

NEXT APPROVALS