

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1197740
Vendor Name: Getty Images (US) Inc.
Invoice Number: 15995922
Invoice Date: 03/29/21
PO Number: PO374165
Check Number: E0085245
Check Amount: \$ 1,503.00
Check Date: 06/22/2021
Department ID: 00446
Reviewer Name: Nancy Nieto
Voucher Number: V0685988
Redaction Type: None
Document Type: AP Invoice

Document Below

Invoice No. 15995922
 Customer No. 1763336
 Invoice Date 29-MAR-21
 Sales Order No. 2070915399
 Sales Order Date 29-MAR-21
 Purchase Order No. 1763336
 Job or Project Title
 Ordered By
 Client College of DuPage
 Promotion

Bill To
 College of DuPage Accounts Payable
 College of DuPage
 425 Fawell Boulevard
 Glen Ellyn IL 60137-6784
 United States
 junokasm@cod.edu



Payment Terms
 Tracking Number
 Shipping Method
 Date Shipped
 Ship To Contact
 Due Date
 Net 30
 0
 David Swope
 28-APR-21


This order is subject to the license agreement and other terms and conditions agreed to when the order was placed.
 Getty Images(US), Inc.
 PO Box 953604, St. Louis, MO 63195-3604
 To reach our Getty Images Sales & Service Team
 Phone: 800-IMAGERY (800-462-4379)
 Or visit: www.gettyimages.com/customer-support
 To reach our iStock Sales & Service Team
 Phone: 1-866-478-6251
 Or visit: www.istockphoto.com/customer-support

APPROVED
06/21/21 - NATHANIA MONTES

College of DuPage Accounts Payable
 College of DuPage
 425 Fawell Boulevard
 Glen Ellyn IL 60137-6784
 United States

Invoice reflects order placed on GettyImages.com

Line No.	Description	Ordered & Delivered	Unit Price	Extended Price
1	BBG:1231841866 Demonstrators Attend Stop The Hate Rally	1	375.00	375.00
	 <p>Photographer/Artist: Bloomberg Start Date: 2021-03-29 Duration: Up to 15 years End Date: 2036-03-29 Usage: Editorial - Standard - Medium Industry Description: All Industries Meta Territory List: World Rights Exclusivity: No Exclusivity Restrictions: Contact your [local office] for all commercial or promotional uses. For editorial use only. Additional clearance required for commercial or promotional use, contact your local office for assistance. Any commercial or promotional use of Bloomberg content requires Bloomberg's prior written consent.</p>			
2	BBG:1231842110 Demonstrators Attend Stop The Hate Rally	1	378.00	378.00
	 <p>Photographer/Artist: Bloomberg Start Date: 2021-03-29 Duration: Up to 1 month End Date: 2021-04-29 Usage: Internal digital - Intranet, email, video and presentation Industry Description: Education Territory Description: USA Rights Exclusivity: No Exclusivity Restrictions: Contact your [local office] for all commercial or promotional uses. For editorial use only. Additional clearance required for commercial or promotional use, contact your local office for assistance. Any commercial or promotional use of Bloomberg content requires Bloomberg's prior written consent.</p>			

Line No.	Description	Ordered & Delivered	Unit Price	Extended Price		
	3 NEW:1308300426 AAPI Rally Against Hate Held In New York City	1	375.00	375.00		
Photographer/Artist: Michael M. Santiago Start Date: 2021-03-29 Duration: Up to 15 years End Date: 2036-03-29 Usage: Editorial - Standard - Medium Industry Description: All Industries Meta Territory List: World Rights Exclusivity: No Exclusivity Restrictions: Contact your [local office] for all commercial or promotional uses. Full editorial rights UK, US, Ireland, Canada (not Quebec). Restricted editorial rights for daily newspapers elsewhere, please call.						
	4 BBG:1231865033 Demonstrators Attend AAPI Rally Against Hate	1	375.00	375.00		
Photographer/Artist: Bloomberg Start Date: 2021-03-29 Duration: Up to 15 years End Date: 2036-03-29 Usage: Editorial - Standard - Medium Industry Description: All Industries Meta Territory List: World Rights Exclusivity: No Exclusivity Restrictions: Contact your [local office] for all commercial or promotional uses. For editorial use only. Additional clearance required for commercial or promotional use, contact your local office for assistance. Any commercial or promotional use of Bloomberg content requires Bloomberg's prior written consent.						
Sub Total		Tax	Total	Paid/Credited	USD	Total Due
1,503.00		0.00	1,503.00	0.00		1,503.00

gettyimages®

Remit To

Getty Images(US), Inc.

PO Box 953604

St. Louis, MO 63195-3604

Tax ID: 13-2808819

DUNS: 075197665

Pay by Credit Card

<https://www.gettyimages.com/pay-invoice>

Due Date

28-APR-21

Payment Terms

Net 30

Customer No. 1763336
 Invoice No. 15995922
 Invoice Date 29-MAR-21
 Sales Order No. 2070915399
 Sales Order Date 29-MAR-21
 Purchase Order No. 1763336

V2.0

Sub Total	1,503.00
Shipping	0.00
Tax	0.00
<hr/>	
Total	1,503.00
Less Deposit	0.00
<hr/>	
Total Due USD	1,503.00

From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Mon Jun 07 18:11:45 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: [External] RE: College of DuPage PO#374165

From: Nieto, Nancy <nieton108@cod.edu>
Sent: Monday, June 7, 2021 3:31 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Cc: Swope, David <swoped28@cod.edu>
Subject: FW: [External] RE: College of DuPage PO#374165

Hi Marivic,

Do you handle the payments to vendor-Getty Images?

If so, I am forwarding the email below from this vendor- Getty Images representative. He states that he has already received payment for the attached invoice, but I am not sure how if the (after the fact) PO I submitted was just released on Saturday. I want to make sure that we submit payment for this invoice, but also want to make sure that we do not duplicate payment.

Thanks.

--

Nancy Nieto
Administrative Assistant
Center for Student Diversity & Inclusion
Latino Outreach Center
College of DuPage | Student Affairs
425 Fawell Blvd. | Glen Ellyn, IL 60137-6599 | SSC 2225
P: (630) 942-3539 | E: nieton108@cod.edu

From: Thomas LaGambina <Thomas.LaGambina@gettyimages.com>
Sent: Monday, June 7, 2021 2:51 PM
To: Dando, Anne Marie <dandoa@cod.edu>
Cc: Nieto, Nancy <nieton108@cod.edu>
Subject: [External] RE: College of DuPage PO#374165

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.
--

Thank you very much for sending this over! It appears this invoice has been paid.

Thomas LaGambina | Customer Success Manager
??? 312-344-4536



From: Dando, Anne Marie <dandoa@cod.edu>

Sent: Saturday, June 5, 2021 4:20 PM

To: Thomas LaGambina <thomas.lagambina@gettyimages.com>

Cc: Nieto, Nancy <nieton108@cod.edu>

Subject: [EXTERNAL] College of DuPage PO#374165

Dear Vendor,

Please confirm receipt of PO (Reply ALL) and process accordingly.

Attached is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Warehouse Hours Monday through Friday: 7:30am to 3:30pm

Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

Procurement Services does not process payments.

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to invoicing@cod.edu **to ensure proper approval routing and expedited payments.**

Submission of Invoices Instructions

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- One invoice per e-mail is required
- Non-PO invoices must contain department number for proper routing of approvals

Safer, Efficient, and Expedited Payments

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to purchasing@cod.edu

Invoice questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228

Thank you!

Procurement Services

Purchasing@cod.edu

[attachment: ORD2070915399_ORG1_INV15995922_TRX358657347_DATE20210329.pdf]

[attachment: 3082012.pdf]

Getty Images
605 5th Avenue South
Suite 400
Seattle, WA 98104
USA

College of DuPage Accounts Payable
College of DuPage
425 Fawell Boulevard
Glen Ellyn IL 60137-6784
United States

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1197740
Getty Images (US) Inc.
PO Box 953604
Ron Saltzman OID 5831191
Saint Louis, MO 63195-3604
Attn: Thomas Lagambina

Phone: 800-462-4379
Fax: 703-770-5348

PURCHASE ORDER

374165

Page: 1

Release Method: Hard Copy

Release Date: 06/05/2021

Created Date: 06/05/2021

Ship To:

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: (630) 942-2217

Fax: (630) 942-3750

Deliver To: Nieto, Nancy**PO Created By:** Dando, Anne Marie**Purchase Order Comments:**

Invoice: 15995922

Requisition Number(s): 685764**Requisitioner Name(s):** Nancy Nieto

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Image-Demonstrators Attend Stop The Hate Rallu	\$375.00	\$375.00
Deliver To: Nieto, Nancy						
2		1	Each	Image-Demonstrators Attend Stop the Hate Rally	\$378.00	\$378.00
Deliver To: Nieto, Nancy						
3		1	Each	Image-AAPI Rally Against Hate Held In NYC	\$375.00	\$375.00
Deliver To: Nieto, Nancy						
4		1	Each	Image-Demonstrators Attend AAPI Rally Against Hate	\$375.00	\$375.00
Deliver To: Nieto, Nancy						
					Sub Total: \$	1,503.00
					Total: \$	1,503.00

Account Code Summary

Account Code	Account Description	Amount
01-30-00446-5309001		\$1,503.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

PURCHASE ORDER

374165

Page: 2**Release Method:** Hard Copy**Release Date:** 06/05/2021**Created Date:** 06/05/2021

5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.