

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1351032  
Vendor Name: National Community College His  
Invoice Number: 3978  
Invoice Date: 04/05/21  
PO Number: B0373481  
Check Number: 0282392  
Check Amount: \$ 10,100.00  
Check Date: 06/23/2021  
Department ID: 00788  
Reviewer Name: Barbara Groves  
Voucher Number: V0673624  
Redaction Type: None  
Document Type: AP Invoice

Document Below



NCCHC  
One Capitol Mall, Suite 800  
Sacramento, CA 95814 US  
+1 2094999045  
kandosca@amgroup.us

BO# 373481

## INVOICE

### BILL TO

Mark Curtis-Chavez  
College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-0533

**APPROVED**

**05/07/21 - MARK CURTIS**

INVOICE # 3978

DATE 04/05/2021

DUE DATE 06/04/2021

TERMS 2021-2022

### ACTIVITY

### AMOUNT

Membership Dues  
Membership Dues

650.00

Dear Colleague:

BALANCE DUE

**\$650.00**

It's time to renew your membership! In these trying times, the important work of NCCHC must go on, therefore, on behalf of the entire Board of Directors, we request your continued support. Together we can face the coming year's challenges together.

Again, we look forward to our continued support of NCCHC.

Sincerely,  
Dr. Robert Vela, NCCHC's President

**INVOICE REVIEWED**

**OKAY TO PAY**

**BARBARA GROVES 05/06/21**

-----  
From: Groves, Barbara <grovesb16@cod.edu>  
Sent: Thu Apr 29 18:17:14 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: NCCHC Invoice - Membership Renewal  
-----

Barb Groves  
Assistant to the Provost  
**Office of the Provost**  
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137  
630-942-2005 (ph) | 630-942-3925 (fax)

[attachment: NCCHC Membership Renewal 2021-2022 Invoice BO373481.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1351032  
Vendor Name: National Community College His  
Invoice Number: 4048  
Invoice Date: 04/28/21  
PO Number: B0373481  
Check Number: 0282392  
Check Amount: \$ 10,100.00  
Check Date: 06/23/2021  
Department ID: 00788  
Reviewer Name: Barbara Groves  
Voucher Number: V0673625  
Redaction Type: None  
Document Type: AP Invoice

Document Below



NCCHC  
One Capitol Mall, Suite 800  
Sacramento, CA 95814 US  
916-231-8970  
kandosca@amgroup.us

BO# 373481

## INVOICE

### BILL TO

Mark Curtis-Chavez  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

INVOICE # 4048

DATE 04/28/2021

DUE DATE 06/27/2021

TERMS 2021-2022

**APPROVED**

**05/07/21 - MARK CURTIS**

ACTIVITY	AMOUNT
Membership Dues	250.00
Membership Dues	

BALANCE DUE

**\$250.00**

**INVOICE REVIEWED  
OKAY TO PAY  
BARBARA GROVES 05/06/21**

-----  
From: Groves, Barbara <grovesb16@cod.edu>  
Sent: Thu Apr 29 18:15:43 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: NCCHC Invoice - Curtis-Chavez  
-----

Barb Groves  
Assistant to the Provost  
**Office of the Provost**  
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137  
630-942-2005 (ph) | 630-942-3925 (fax)

[attachment: MCC Membership Invoice\_4048\_from\_NCCHC BO373481.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1351032  
Vendor Name: National Community College His  
Invoice Number: 2021 SYMPOSIUM  
Invoice Date: 04/30/21  
PO Number: B0373481  
Check Number: 0282392  
Check Amount: \$ 10,100.00  
Check Date: 06/23/2021  
Department ID: 00788  
Reviewer Name: Barbara Groves  
Voucher Number: V0673627  
Redaction Type: None  
Document Type: AP Invoice

Document Below





**2021 Leadership Symposium**  
*The Scott Resort & Spa September 16-18, 2021*



**Sponsorship & Marketing Opportunities**  
**COMMITMENT FORM**

**APPROVED**

**05/07/21 - MARK CURTIS**

**Administrative Contact:**

**Contact Name:** Mark Curtis-Chavez  
**Title:** Provost  
**Phone:** (630 ) 942- 3535  
**Email:** curtis-chavez@cod.edu

**Information for Program Listing:**

**Company Name:** College of DuPage  
**Representative Name:** Mark Curtis-Chavez **Title:** Provost  
**Address:** 425 Fawell Blvd  
**City:** Glen Ellyn **State:** IL **Zip:** 60137 **Website:** www.cod.edu  
**Phone:** ( 630 ) 942-3535 **Email:** curtis-chavez@cod.edu

**Commitment Level:** (please check all that apply)

**INVOICE REVIEWED**

**Sponsor/Exhibitor:**

- |  |  |
|--|--|
| <input type="checkbox"/> Corporate Sponsor @ \$15,000          | <input type="checkbox"/> Silver Sponsor @ \$1,500    |
| <input type="checkbox"/> Presenting Sponsor @ \$1,000          | <input type="checkbox"/> Bronze Sp/Exhibitor @ \$750 |
| <input checked="" type="checkbox"/> Platinum Sponsor @ \$5,000 | <input type="checkbox"/> Break Sponsor @ \$350       |
| <input type="checkbox"/> Gold Sponsor @ \$2,500                |  |

**OKAY TO PAY**

**BARBARA GROVES 05/06/21**

**Advertiser:** (note: Ad specifications above; due by August 29, 2013)

- |  |  |
|--|--|
| <input type="checkbox"/> Full page @ \$375 | <input type="checkbox"/> Business card @ \$150 |
| <input type="checkbox"/> Half page @ \$225 |  |

**Total Commitment:** \$ 5,000.00

*My signature on this form constitutes a commitment on behalf of our organization/company. We understand that NCCHC is counting on our participation at this point. Additionally, we agree to abide by all NCCHC guidelines and to submit payment in a timely manner.*

**Signature:** Mark Curtis-Chavez **Date:** 4/21/2021

**Payment Method:** (make checks payable to "NCCHC")

- |   |   |
|---|---|
| <input type="checkbox"/> Check enclosed                       | <input type="checkbox"/> Please invoice us                        |
| <input type="checkbox"/> Check will be mailed within 30 days  | <input type="checkbox"/> Please charge the following VISA/MC/AMEX |
| <input checked="" type="checkbox"/> PO # <u>373481</u> Issued | (circle one) number   |

**Card Number:** \_\_\_\_\_ **Exp Date:** \_\_\_\_\_ **Security ID#:** \_\_\_\_\_

*Note: ID number is last three digits on back of card; four numbers on front for AMEX*

**Name on Card:** \_\_\_\_\_ **Authorize Signature:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

Mail completed form with payment to NCCHC, One Capitol Mall, Suite 800, Sacramento, CA 95814  
Phone: 916-231-8970 | Fax: 916-444-7468 | Email: kandosca@amgroup.us



-----  
From: Groves, Barbara <grovesb16@cod.edu>  
Sent: Thu Apr 29 18:15:15 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: NCCHC Invoice - Sponsorship  
-----

Barb Groves  
Assistant to the Provost  
**Office of the Provost**  
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137  
630-942-2005 (ph) | 630-942-3925 (fax)

[attachment: COD NCCHC MarketingSponsorship 2021 BO373481.pdf]



## 2021 Leadership Fellows Program and Annual Leadership Symposium

*Long Beach, CA September 16-18, 2021*

### Sponsorship & Marketing Opportunities

We invite YOU to partner with us as a sponsor, exhibitor or advertiser for the NCCHC Leadership Fellows Program and the 24th Annual NCCHC Leadership Symposium. For more information, see the attached, go to [www.ncchc.com](http://www.ncchc.com) or contact NCCHC's Executive Director Kim Andosca at [kandosca@amgroup.us](mailto:kandosca@amgroup.us) (916) 231-8970.

The National Community College Hispanic Council (NCCHC) is the nation's premier organization for preparation and support of Hispanic leaders in America's community colleges. NCCHC is an affiliated council of The American Association of Community Colleges (AACC) and believes that "Education is essential for realizing the fullest potential of each member of our society and that appropriate higher education should be available to all." While Hispanics in American society do not comprise the only group that may need special attention and assistance in taking full advantage of higher education opportunity, this is the group to which our primary attention is directed. NCCHC is a non-profit, charitable organization founded in April, 1985.

As an affiliate of the American Association of Community Colleges (AACC), the NCCHC organization is committed to delivering high quality leadership development experiences and providing Hispanics/Latinos with opportunities to continue their personal and professional growth. The Council provides members with resources, networking and educational opportunities.

**NCCHC's Leadership Fellows Program** - Established more than 30 years ago, NCCHC's mission includes preparation and support of Hispanic leaders in America's community colleges, to the ultimate benefit of our students. One of NCCHC's first ventures was to offer a leadership development program, with support from the Ford Foundation. We are proud that more than 20 of the 72 original Fellows are now or have been community college presidents, and many others have moved to positions of increased responsibility as upper-level administrators.

Since 2002, more than 250 Latino community college administrators have completed the program. In the last 36 months, NCCHC Fellows have received 114 known promotions (some multiple promotions): 15 presidents, 6 vice-chancellors, 4 provost/vice-presidents, 28 vice-presidents, 28 deans, and 21 directors in 24 states.

*We anticipate more than 175 administrators from across the country to participate in NCCHC activities in 2021.*

Leadership development is a major issue across the nation in all sectors of our economy especially for community college faculty and staff. By addressing the on-going issues of the development of up and coming Hispanic professionals, our symposium helps to create a pool of presidential and other administrative professionals, in order to increase Hispanic representation on boards of trustees as well as provide awareness of opportunities for potential and current elected board members, faculty/staff diversity on college campuses, friendly campus environments, and affirmative action. It is also one of the core missions and values of NCCHC to advocate for Hispanic students, equal opportunity and accessibility in higher education, specifically at the community college level. NCCHC helps to provide the leadership which will be critical for us to meet the challenges of the 21st Century.

**Take advantage of one or more of the opportunities in this packet to reach  
Latino/Latina administrators nationwide!**



## *Sponsor Levels and Benefits at a Glance*

	<b>Corporate \$15,000</b>	<b>Presenting \$10,000</b>	<b>Platinum \$5,000</b>	<b>Gold \$2,500</b>	<b>Silver \$1,500</b>	<b>Bronze \$750</b>	<b>Break \$350</b>
Will have priority consideration for Symposium or Fellows Program Presentation	X	X					
May provide banner for registration area	X	X					
May provide a company collateral piece for each tote bag	X	X	X	X	X	X	
Number of complimentary conference registrations included	5	3	2	1			
Table top (6' x 30" surface) exhibit space included	X Plus room for standing display	X Plus room for standing display	X Plus room for standing display	X	X	X	
Representative will be introduced at a general session	X Opp to speak for 5 minutes	X Opp to speak for 5 minutes	X Opp to speak for 5 minutes	X	X		
Will receive a post conference listing of attendees and a printed on-site list	X	X	X	X	X	X	
Logo will be included on	X Event signage, on tote bag/other & in 3 issues of Vision newsletter	X notepad/ other and in 1 issue of Vision newsletter					
May submit a complimentary program book ad by deadline	Full page ( <i>inside front cover; color</i> )	Full page ( <i>inside back cover or ctr pg; color</i> )	Full page ( <i>premium placement</i> )	Full page	Half page		
Will be identified as a reception host	X Welcome	X Awards					
Will be recognized in program book on a sponsor thank you page and in listings	X Logo on cover and listing as corporate sponsor on all materials	X Logo on cover and listing as presenting sponsor on all materials	X Logo on cover	X	X	X	X
Logo will be featured on NCCHC signage at sponsored event	X Title sponsor of a general session	X Title sponsor of a general session	X Title sponsor of a general session	X Title sponsor of a general session	X	X	X
Company name will be listed on website, symposium page for a minimum of 3 months	X	X	X	X	X	X	
Company logo and website link will be included on website home page for six months	X	X	X	X			

### **Symposium Program Advertising**

Gain exposure to diverse markets for your company by advertising in the Symposium program.

Full Page	\$375	7-1/2" high x 4-1/2" wide
Half Page	\$225	3-1/2" high x 4-1/2" wide
Business Card	\$150	standard business card size

*Note: Sponsors/exhibitors/advertisers will be contacted with additional information and planning details approximately six to eight weeks prior to the program.*

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1351032  
Vendor Name: National Community College His  
Invoice Number: 4009  
Invoice Date: 04/15/21  
PO Number: B0373481  
Check Number: 0282392  
Check Amount: \$ 10,100.00  
Check Date: 06/23/2021  
Department ID: 00788  
Reviewer Name: Barbara Groves  
Voucher Number: V0673629  
Redaction Type: None  
Document Type: AP Invoice

Document Below



NCCHC  
One Capitol Mall, Suite 800  
Sacramento, CA 95814 US  
+1 2094999045  
kandosca@amgroup.us

BO# 373481

## INVOICE

**APPROVED**  
**05/07/21 - MARK CURTIS**

### BILL TO

Diana Del Rosario  
425 Fawell Rd.  
Glen Ellyn, IL 60137

INVOICE # 4009

DATE 04/15/2021

DUE DATE 06/14/2021

TERMS 2021-2022

ACTIVITY	AMOUNT
Membership Dues	250.00
Membership Dues Individual	

Dear Colleague:

BALANCE DUE

**\$250.00**

It's time to renew your membership! In these trying times, the important work of NCCHC must go on, therefore, on behalf of the entire Board of Directors, we request your continued support. Together we can face the coming year's challenges together.

Again, we look forward to our continued support of NCCHC.

Sincerely,  
Dr. Robert Vela, NCCHC President

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**BARBARA GROVES 05/07/21**

-----  
From: Groves, Barbara <grovesb16@cod.edu>  
Sent: Thu Apr 29 18:14:21 CDT 2021  
To: invoicing@cod.edu  
CC: delrosariod@cod.edu,doguimm@cod.edu  
Subject: NCCHC Invoice - Del Rosario  
-----

Please process the attached invoice for payment.

Barb Groves  
Assistant to the Provost  
**Office of the Provost**  
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137  
630-942-2005 (ph) | 630-942-3925 (fax)

[attachment: Del Rosario NCCHC Membership Dues BO 373481.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1351032  
Vendor Name: National Community College His  
Invoice Number: 4040  
Invoice Date: 04/23/21  
PO Number: P0373588  
Check Number: 0282392  
Check Amount: \$ 10,100.00  
Check Date: 06/23/2021  
Department ID: 00788  
Reviewer Name: Barbara Groves  
Voucher Number: V0674031  
Redaction Type: None  
Document Type: AP Invoice

Document Below





NCCHC  
One Capitol Mall, Suite 800  
Sacramento, CA 95814 US  
916-231-8970  
kandosca@amgroup.us

PO# 373588

## INVOICE

BILL TO

**APPROVED**

Sonia Watson

**05/07/21 - MARK CURTIS**

INVOICE # 4040

DATE 04/23/2021

DUE DATE 05/15/2021

TERMS Fellows

ACTIVITY	AMOUNT
Fellow Program Tuition 2021	3,950.00

Dear Fellow Candidate:

BALANCE DUE

**\$3,950.00**

This invoice reflects the amount due for your 2021 NCCHC Leadership Fellows Program tuition. Should you have any questions, please feel free to call or email the NCCHC national office as indicated above.

**INVOICE REVIEWED  
OKAY TO PAY  
BARBARA GROVES 05/06/21**

-----  
From: Groves, Barbara <grovesb16@cod.edu>  
Sent: Thu May 06 10:59:03 CDT 2021  
To: invoicing@cod.edu  
CC: watsons57@cod.edu  
Subject: NCCHC Invoice for Payment  
-----

Please process the attached invoice for payment.

Barb Groves  
Assistant to the Provost  
**Office of the Provost**  
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137  
630-942-2005 (ph) | 630-942-3925 (fax)

[attachment: Invoice\_4040\_from\_NCCHC.pdf]