

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084317

Vendor Name: Dept of Veterans Affairs

Invoice Number: 3609067982

Invoice Date: 05/25/21

PO Number:

Check Number: 0281617

Check Amount: \$ 286.62

Check Date: 06/08/2021

Department ID: 08703

Reviewer Name:

Voucher Number: V0682825

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Wed May 26 11:27:45 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: Chapter 33 Debt Letter Check Requests - 5 Students 2021SP  
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Thanks

Bethany Cruse  
AP Lead  
College of DuPage  
Room SRC 2132  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
630-942-4294  
[cruseb199@cod.edu](mailto:cruseb199@cod.edu)

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**From:** Powell, Jonathan <powellj199@cod.edu>  
**Sent:** Wednesday, May 26, 2021 10:16 AM  
**To:** Invoicing <invoicing@cod.edu>  
**Cc:** Sekerka, Joyce <sekerkaj@cod.edu>; Resnick, Michelle <resnickm@cod.edu>; Zerrudo, Maria <zerrudom@cod.edu>; Barrios, Isabel <barriosi142@cod.edu>; Cruse, Bethany <cruseb199@cod.edu>  
**Subject:** Chapter 33 Debt Letter Check Requests - 5 Students 2021SP  
**Importance:** High

Good morning,

Attached are 5 check requests for VA debt payments. The VA will not accept the checks without a remittance slip attached to each one. When the checks are printed, would it be possible to place the checks in the overhead compartment at my desk?

Please let me know if you have any questions.

Thank you.

**Jon Powell**  
Student Accounts Receivable Coordinator  
College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599  
Phone 630.942.3946 | Fax 630.942.2297

[attachment: 5 - Post 9-11 Debt Check Request - Ali 2021SP.pdf]

**College of DuPage - Accounts Payable**  
Check Request Form  
revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 5/25/2021  
Vendor ID: 1084317

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
3609067982		06	91	08703	4309001	Other Federal Govt Sources	\$ 286.62
Grand Total							\$ 286.62

Check the appropriate box below and sign

- ☒ **AP VERIFIED**  
When the undersigned, hereby certify that the goods/services for which payment has been requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ **05/27/21 - BETHANY CRUSE**  
When the undersigned, hereby certify that the goods/services for which payment is being requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.


Payee Name: Dept of Veterans Affairs

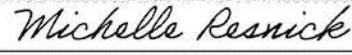
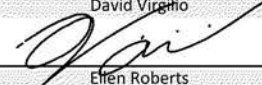
Other Instructions: Give to Jon Powell [Ext. 3946]

Payee Address: Debt Management Center Bishop Henry  
Whipple Federal BLD PO Box 11930  
ST Paul, MN 55111-0930

Description on Check:

**Approvals:**

Prepared By: Jon Powell  
Signature:   
Payment Due: 5/25/2021  
Board Approved Date: \_\_\_\_\_

Reviewed By: Michelle Resnick Date: 05/25/2021  
Signature:   
Approved By: David Virgilio Date: 5/26/21  
Signature:   
Approved By Division VP: Ellen Roberts Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)



**DEPARTMENT OF VETERANS AFFAIRS**  
**Debt Management Center**  
Bishop Henry Whipple Federal Building  
P.O. Box 11930  
St. Paul, MN 55111-0930



**WHAT ARE YOUR RIGHTS?**

You have the right to contest either the existence or amount of the debt. Your request should be submitted in writing and should explain why you are contesting the debt. You have the right to inspect and copy VA records associated with the debt. You have an opportunity for a review within the Agency of the decision related to the establishment of the debt.

**WHAT WILL HAPPEN IF YOU IGNORE THIS NOTICE?**

If the debt remains unpaid, your account could be referred to the Department of the Treasury for offset under the Treasury Offset Program. If the debt is scheduled for referral to Treasury and we hear from you within 30 days of the referral notice, exercising one of the rights described above, we will suspend referral until the issue has been addressed.

**WHERE DO YOU CALL IF YOU HAVE QUESTIONS?**

If you have questions regarding payment of the debt, you should contact the VA Debt Management Center at 1-800-827-0648. Payment options are described on the back of this letter. Our office hours are 6:30 AM to 6:00 PM Central Time. Visit [www.va.gov/debtman](http://www.va.gov/debtman) for Saturday availability. Please note that we experience our highest call volumes on Mondays and throughout the first week of each month. By avoiding these peak times, you will minimize your wait time. Your call may be monitored to ensure quality information. You can also contact us via e-mail at [dmcedu.vhaspl@va.gov](mailto:dmcedu.vhaspl@va.gov). If you have questions regarding specific Veterans or payments, please submit a separate inquiry for each.

**FOR PROPER CREDIT TO YOUR ACCOUNT, PLEASE DETACH AND RETURN WITH YOUR PAYMENT**



Department of Veterans Affairs

2021131

**PAYMENT REMITTANCE**

360906798007501030112092727 360906798 0075 01030112092727 0028662 9



\* Please include this number on your check or money order.

## Powell, Jonathan

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**From:** Bruhnke, Kristen  
**Sent:** Monday, May 24, 2021 4:52 PM  
**To:** Powell, Jonathan  
**Subject:** RE: VA Debt Letters

Good Afternoon Jon,

Please pay the debt letters for the students listed below. The debts are correct and are VA student tuition debts as a result of dropped classes:

Thanks!

**Kristen Bruhnke**  
**Veterans Certification Specialist**  
**College of DuPage**

425 Fawell Blvd. | SSC 2225J | Glen Ellyn, IL 60137-6599 | USA  
phone 630.942.3852 | fax 630.942.4991 | [bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)



Please visit <https://www.cod.edu/coronavirus/> for up-to-date information and resources regarding the College's response to the global coronavirus (COVID-19) pandemic.

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**From:** Powell, Jonathan <[powellj199@cod.edu](mailto:powellj199@cod.edu)>  
**Sent:** Monday, May 24, 2021 3:01 PM  
**To:** Bruhnke, Kristen <[bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)>  
**Subject:** RE: VA Debt Letters

Good afternoon Kristen,