

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087679  
Vendor Name: Paddock Publications  
Invoice Number: 171335  
Invoice Date: 02/14/21  
PO Number: B0370669  
Check Number: E0084273  
Check Amount: \$ 1,217.60  
Check Date: 04/21/2021  
Department ID: 00749  
Reviewer Name: None  
Voucher Number: V0664091  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Daily Herald Digital Referrals NICHE BUSINESS LEDGES EVENT

95 W. Algonquin Road Suite 300, Arlington Heights, IL 60005  
Phone: 847-427-4300 / Fax: 847-427-4789  
Email: accts.receivable@dailyherald.com

# Invoice

*Theresa F. Dobersztyn*

9

Okay to pay 3.4.21

Invoice # : 171335

Invoice Date : 02/14/2021

Terms : 15 days

Customer Account # : 117519

Due Date : 03/01/2021

000469



COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELIYN, IL 60137

**AP VERIFIED**  
**04/20/21 - BETHANY CRUSE**

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
97196	2021-R0019	02/05/2021	4558313- KEVIN CASEY	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1383516	4558313	RFP NOTICE NO 2021R0019THE COL	Issue Date: 2/8/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 57.50

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
97197	2021-B0053	02/05/2021	4558314- KEVIN CASEY	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1383517	4558314	BID NOTICE NO 2021B0053THE COL	Issue Date: 2/8/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
97850	2021-B0054	02/10/2021	4558563- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1386183	4558563	BID NOTICE NO 2021B0054THE COL	Issue Date: 2/12/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 59.80

Total Amount:

\$ 177.10

**PAYMENT and ADVERTISING TERMS & CONDITIONS:**

IMPORTANT: Sign up for electronic invoicing at <https://tearsheets.dailyherald.com/invoicing/>

Display Sales: (847) 427-4648      Classified Sales: (847) 427-4444      Credit Dept: (847) 427-4343

This is an itemized summary of billable transactions for the current period, with a total of the balance owed on those transactions.  
PLEASE INCLUDE COUPON BELOW WITH YOUR PAYMENT.

Please detach and return bottom portion with your remittance.

Invoice Date :	Invoice No. :	Account No.	Amount Due :
02/14/2021	171335	117519	\$ 177.10

**Bill to :** COLLEGE OF DUPAGE -  
COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**Make Payments Payable to :**  
PLEASE MAKE ALL CHECKS PAYABLE TO:  
PADDOCK PUBLICATIONS, INC.  
P.O. BOX 7761  
CAROL STREAM, IL 60197-7761

0171335 00017710

-----  
From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Thu Mar 04 16:06:59 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: PADDOCK 171335  
-----

---

**From:** Towne, Jordan <townej@cod.edu>  
**Sent:** Thursday, March 4, 2021 3:51 PM  
**To:** Cruse, Bethany <cruseb199@cod.edu>  
**Subject:** RE: PADDOCK 171335

Hi Bethany,

Please see attached. BO 370669.

Thank you,

Jordan Towne  
Purchasing Expeditor

425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA  
T: (630) 942.2576 | F: (630) 942.4201 | [townej@cod.edu](mailto:townej@cod.edu)

- [Click Here for current bids/Rfps!](#)
- [COD: Check out our Team Site!](#)

---

**From:** Cruse, Bethany <cruseb199@cod.edu>  
**Sent:** Wednesday, March 3, 2021 3:36 PM  
**To:** Towne, Jordan <townej@cod.edu>  
**Subject:** PADDOCK 171335

Jordan,  
Please obtain approval.  
Thanks

Bethany Cruse  
AP Lead  
College of DuPage  
630-942-4294

[attachment: Paddock Inv 171335.pdf]

-----  
From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Wed Mar 03 11:11:30 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: Attached Image  
-----

[attachment: 0021\_001.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087679  
Vendor Name: Paddock Publications  
Invoice Number: 172009  
Invoice Date: 02/27/21  
PO Number: B0370669  
Check Number: E0084273  
Check Amount: \$ 1,217.60  
Check Date: 04/21/2021  
Department ID: 00749  
Reviewer Name: None  
Voucher Number: V0664909  
Redaction Type: None  
Document Type: AP Invoice

Document Below

-----  
From: Barrios, Isabel <barriosi142@cod.edu>  
Sent: Wed Mar 10 11:33:02 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: Attached Image  
-----

[attachment: 0102\_001.pdf]



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 Phone: 847-427-4300 / Fax: 847-427-4789  
 Email: accts.receivable@dailyherald.com

9

# Invoice



Invoice # : 172009

Invoice Date : 02/27/2021

Terms : 15 days

Customer Account # : 117519

Due Date : 03/14/2021

000239

T2 B3 P \*\*\*\*\*SINGLE-PIECE  
 COLLEGE OF DUPAGE -  
 425 FAWELL BLVD  
 GLEN ELLYN, IL 60137



Order Number	Order Name	Order Date	Order PO #	Sales Rep	
98694	2021-R0018	02/18/2021	4558958- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1390313	4558958	BID NOTICE NO	Issue Date: 2/22/2021; 2021R0018THE Edition: Daily Herald; Section: Bid Notices; COL Lines: 0.00; Page: 0	\$ 55.20

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
98880	2021-B0059	02/19/2021	4559028- KEVIN CASEY	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1391267	4559028	LEGAL NOTICEBID NOTICENO 2021B	Issue Date: 2/23/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
98940	2021-B0055	02/19/2021	4559063- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1391535	4559063	BID NOTICE NO	Issue Date: 2/23/2021; 2021B0055THE Edition: Daily Herald; Section: Bid Notices; COL Lines: 0.00; Page: 0	\$ 57.50

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
99317	2021-B0058	02/23/2021	4559224- KEVIN CASEY	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1393177	4559224	LEGAL NOTICEBID NOTICENO 2021B	Issue Date: 2/25/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
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99318      2021-B0057      02/23/2021      4559225-      svc\_pad\_ws  
KEVIN CASEY

Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1393193	4559225	BID NOTICENO	Issue Date: 2/25/2021; 2021B0057THE Edition: Daily Herald; Section: Bid Notices; COLL                      Lines: 0.00; Page: 0	\$ 62.10

Total Amount:

\$ 294.40

**APPROVED**  
**03/18/21 - THERESA DOBERSZTYN**

**PAYMENT and ADVERTISING TERMS & CONDITIONS:**

IMPORTANT: Sign up for electronic invoicing at <https://tearsheets.dailyherald.com/invoicing/>

Display Sales: (847) 427-4648      Classified Sales: (847) 427-4444      Credit Dept: (847) 427-4343

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PLEASE INCLUDE COUPON BELOW WITH YOUR PAYMENT.

Please detach and return bottom portion with your remittance.

Invoice Date :	Invoice No. :	Account No.	Amount Due :
02/27/2021	172009	117519	\$ 294.40

**Bill to :** COLLEGE OF DUPAGE -  
COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**Make Payments Payable to :**  
PLEASE MAKE ALL CHECKS PAYABLE TO:  
PADDOCK PUBLICATIONS, INC.  
P.O. BOX 7761  
CAROL STREAM, IL 60197-7761

0172009 00029440

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087679  
Vendor Name: Paddock Publications  
Invoice Number: 173407  
Invoice Date: 03/07/21  
PO Number: B0370669  
Check Number: E0084273  
Check Amount: \$ 1,217.60  
Check Date: 04/21/2021  
Department ID: 00749  
Reviewer Name: None  
Voucher Number: V0665550  
Redaction Type: None  
Document Type: AP Invoice

Document Below

-----  
From: Zerrudo, Maria <zerrudom@cod.edu>  
Sent: Wed Mar 17 12:24:11 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Attached Image  
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[attachment: 0121\_001.pdf]



95 W. Algonquin Road Suite 300, Arlington Heights, IL 60005  
 Phone: 847-427-4300 / Fax: 847-427-4789  
 Email: accts.receivable@dailyherald.com

9

# Invoice



000397

T2 B4 P \*\*\*\*\*SINGLE-PIECE  
 COLLEGE OF DUPAGE -  
 425 FAWELL BLVD  
 GLEN ELLYN, IL 60137



Invoice # : 173407  
 Invoice Date : 03/07/2021  
 Terms : 15 days  
 Customer Account # : 117519  
 Due Date : 03/22/2021

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
99741	2021-B0049A	02/26/2021	4559441- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1395776	4559441	BID NOTICENO 2021B0049AT HE COL	Issue Date: 3/1/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 62.10

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
100143	2021-R0020	03/02/2021	4559588- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1397671	4559588	RFP NOTICE NO 2021R0020THE COL	Issue Date: 3/4/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 57.50

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
100144	2021-R0021	03/02/2021	4559589- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1397673	4559589	RFP NOTICE NO 2021R0021THE COL	Issue Date: 3/4/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 57.50

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
100569	RFP 2021-R0022	03/04/2021	4559769- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1399402	4559769	RFP NOTICE NO 2021R0022THE COL	Issue Date: 3/6/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 57.50

Total Amount:

**APPROVED**  
**03/18/21 - THERESA DOBERSZTYN**



**PAYMENT and ADVERTISING TERMS & CONDITIONS:**

IMPORTANT: Sign up for electronic invoicing at <https://tearsheets.dailyherald.com/invoicing/>

Display Sales: (847) 427-4648      Classified Sales: (847) 427-4444      Credit Dept: (847) 427-4343

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PLEASE INCLUDE COUPON BELOW WITH YOUR PAYMENT.

Please detach and return bottom portion with your remittance.

Invoice Date :	Invoice No. :	Account No.	Amount Due :
03/07/2021	173407	117519	\$ 234.60

**Bill to :** COLLEGE OF DUPAGE -  
COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**Make Payments Payable to :**  
PLEASE MAKE ALL CHECKS PAYABLE TO:  
PADDOCK PUBLICATIONS, INC.  
P.O. BOX 7761  
CAROL STREAM, IL 60197-7761

0173407 00023460

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087679  
Vendor Name: Paddock Publications  
Invoice Number: 173831  
Invoice Date: 03/14/21  
PO Number: B0370669  
Check Number: E0084273  
Check Amount: \$ 1,217.60  
Check Date: 04/21/2021  
Department ID: 00749  
Reviewer Name: None  
Voucher Number: V0670974  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Daily Herald Digital Refuges NICHIE BUSINESS LEADER EVENT

95 W. Algonquin Road Suite 300, Arlington Heights, IL 60005  
Phone: 847-427-4300 / Fax: 847-427-4789  
Email: accts.receivable@dailyherald.com

9

# Invoice



Invoice # : 173831

Invoice Date : 03/14/2021

Terms : 15 days

Customer Account # : 117519

Due Date : 03/29/2021

000184

T2 B3 P \*\*\*\*\*SINGLE-PIECE  
COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137



## APPROVED

### 04/13/21 - THERESA DOBERSZTYN

Order Number	Order Name	Order Date	Order PO #	Sales Rep
101216	2021-B0060	03/10/2021	4560014-	svc_pad_ws
			SUSAN	CASTELLANOS

Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1403053	4560014	BID NOTICE	Issue Date: 3/12/2021; NO Edition: Daily Herald; Section: Bid Notices; 2021B0060THE Lines: 0.00; Page: 0 CO	\$ 57.50

Order Number	Order Name	Order Date	Order PO #	Sales Rep
101274	2021-B0061	03/10/2021	4560040- KEVIN CASEY	svc_pad_ws

Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1403594	4560040	BID NOTICENO 2021B0061THE COLL	Issue Date: 3/12/2021; Edition: Daily Herald; Section: Bid Notices; Lines: 0.00; Page: 0	\$ 62.10

Total Amount:

\$ 119.60

-----  
From: Barrios, Isabel <barriosi142@cod.edu>  
Sent: Wed Mar 31 12:19:47 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Attached Image  
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[attachment: 0202\_001.pdf]



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087679  
Vendor Name: Paddock Publications  
Invoice Number: 174022  
Invoice Date: 03/21/21  
PO Number:  
Check Number: E0084273  
Check Amount: \$ 1,217.60  
Check Date: 04/21/2021  
Department ID: 00749  
Reviewer Name: None  
Voucher Number: V0670975  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Daily Herald Digital Reflepps NICHÉ BUSINESS LEDGER EVENT

95 W. Algonquin Road Suite 300, Arlington Heights, IL 60005  
Phone: 847-427-4300 / Fax: 847-427-4789  
Email: accts.receivable@dailyherald.com

9

## Invoice

**APPROVED 04/13/21**  
**ELLEN M. ROBERTS**

Invoice Date : 03/21/2021

Terms : 15 days

Customer Account # : 117519

Due Date : 04/05/2021

0800000

T2 B2 P \*\*\*\*\*SINGLE-PIECE  
COLLEGE OF DUPAGE -  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137



Order Number	Order Name	Order Date	Order PO #	Sales Rep	
101420	2021-R0023	03/11/2021	4560095- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1404238	4560095	RFP NOTICENO	Issue Date: 3/15/2021; 2021R0023THE Edition: Daily Herald; Section: Bid Notices; COLL Lines: 0.00; Page: 0	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
102154	2021-B0062	03/17/2021	4560394- KEVIN CASEY	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1408637	4560394	BID NOTICE	Issue Date: 3/18/2021; NO Edition: Daily Herald; Section: Bid Notices; 2021B0062THE Lines: 0.00; Page: 0 CO	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
102181	2021-B0065	03/17/2021	4560406- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1408798	4560406	BID NOTICENO	Issue Date: 3/19/2021; 2021B0065THE Edition: Daily Herald; Section: Bid Notices; COLL Lines: 0.00; Page: 0	\$ 59.80

Order Number	Order Name	Order Date	Order PO #	Sales Rep	
102230	2021-B0063	03/17/2021	4560441- SUSAN CASTELLANOS	svc_pad_ws	
Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1409016	4560441	BID NOTICENO	Issue Date: 3/19/2021; 2021B0063THE Edition: Daily Herald; Section: Bid Notices; COLL Lines: 0.00; Page: 0	\$ 57.50

Total Amount:

\$ 236.90

-----  
From: Barrios, Isabel <barriosi142@cod.edu>  
Sent: Wed Mar 31 12:27:08 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Attached Image  
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[attachment: 0216\_001.pdf]

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087679

Vendor Name: Paddock Publications

Invoice Number: 173039

Invoice Date: 03/01/21

PO Number: B0371242

Check Number: E0084273

Check Amount: \$ 1,217.60

Check Date: 04/21/2021

Department ID: 00825

Reviewer Name:

Voucher Number: V0672524

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



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Email: accts.receivable@dailyherald.com

9

# Invoice



Invoice # : 173039

Invoice Date : 03/01/2021

Terms : 15 days

Customer Account # : 100075

Due Date : 03/16/2021

000 28 T1 B2 P \*\*\*\*\*SINGLE-PIECE

MARSHA OR JIM  
COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**AP VERIFIED**  
**04/15/21 - BETHANY CRUSE**

Ad Type	Order/ Ad Number	Ad PO#	Issue Date(s)	Ad Name	Placement	Net
Print	13163/1390238		2/19/2021	COD Translations - Jim V DH Reflejos 1x1.00		\$ 75.00
Print	13163/1394068		2/26/2021	COD Translations	DH Reflejos 1x1.00	\$ 80.00

ok to pay: BO #371242 acct  
01-90-00825-5407001

**Laurette Jorgensen**  
Digitally signed by Laurette Jorgensen  
Date: 2021.04.15  
08:18:30 -05'00'

Total Amount:

\$ 155.00

## PAYMENT and ADVERTISING TERMS & CONDITIONS:

IMPORTANT: Sign up for electronic invoicing at <https://tearsheets.dailyherald.com/invoicing/>

Display Sales: (847) 427-4648      Classified Sales: (847) 427-4444      Credit Dept: (847) 427-4343

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Please detach and return bottom portion with your remittance.

Invoice Date :	Invoice No. :	Account No.	Amount Due :
03/01/2021	173039	100075	\$ 155.00

**Bill to :** MARSHA OR JIM  
COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**Make Payments Payable to :**  
PLEASE MAKE ALL CHECKS PAYABLE TO:  
PADDOCK PUBLICATIONS, INC.  
P.O. BOX 7761  
CAROL STREAM, IL 60197-7761

0173039 00015500

-----  
From: Metcalf, Marsha <metcalf@cod.edu>  
Sent: Thu Apr 15 08:19:53 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Daily Herald invoice #173039  
-----

Daily Herald invoice #173039 for processing.

Marsha Metcalf  
Administrative Assistant, Marketing and Communications  
**College of DuPage**  
425 Fawell Blvd., Glen Ellyn IL 60137  
*Phone* (630) 942-3370 / *Email* [metcalf@cod.edu](mailto:metcalf@cod.edu)  
*Office Location* Institutional Resource Center (IRC) 1045

[attachment: Daily Herald invoice #173039 FY21.pdf]