

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1582370  
Vendor Name: Campus Compact  
Invoice Number: 2022\_01  
Invoice Date: 03/18/21  
PO Number: P0373109  
Check Number: E0084044  
Check Amount: \$ 4,500.00  
Check Date: 04/07/2021  
Department ID: 00473  
Reviewer Name: None  
Voucher Number: V0670980  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: Maria Gregory <mgregory@compact.org>  
Sent: Wed Mar 31 14:44:39 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Campus Compact Membership Invoice 2022\_01 PO#373109  
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CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached.

Maria Gregory, MBA

*Campus Compact Assistant to the President/Coordinator of Finances*

89 South Street, Suite 103, Boston, MA, 02111

o: 617-357-4110 f: 617-357-1889 e: [mgregory@compact.org](mailto:mgregory@compact.org) [compact.org](http://compact.org)

pronouns: she/her

*educating citizens | building communities*

[attachment: Invoice 2022\_01.pdf]

[attachment: 3065108.pdf]



**Campus Compact**  
89 South Street, Ste 103  
Boston, MA 02111 US  
617-357-1881  
campus@compact.org

# INVOICE

**BILL TO**

College of DuPage  
425 22nd Street  
Glen Ellyn, IL 60137-6599

**INVOICE #** 2022\_01  
**DATE** 03/18/2021  
**DUE DATE** 04/17/2021  
**TERMS** Net 30

PO #373109

**APPROVED**  
**04/01/21 - KRYSTINA LASORSA**

**DESCRIPTION**

Membership Dues July 1, 2021 - June 30, 2022

QTY	AMOUNT
1	4,500.00

Please submit payment by check to:

**BALANCE DUE**

**\$4,500.00**

Campus Compact  
Attn: Maria Gregory  
89 South Street, Ste 103  
Boston, Massachusetts 02111

To pay with a credit card please contact Maria Gregory at  
campus@compact.org. There will be a 3% processing fee added to all  
credit card transactions.

**Bill To:****College of DuPage**

College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049  
Phone: 630-942-2228  
Fax: 630-858-9078

**PURCHASE ORDER**

373109

**Page:** 1**Release Method:** Hard Copy**Release Date:** 03/30/2021**Created Date:** 03/30/2021**\* Confirming Purchase Order \*****Vendor:**

1582370  
Campus Compact  
45 Temple Place  
Boston, MA 02111

Attn: Maria Gregory

Phone: 617-357-1881  
Fax:

**Ship To:**

College of DuPage Shipping & Receiving  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238  
Fax: 630-942-2417

**Deliver To:** Wendte, Lori**PO Created By:** Dando, Anne Marie**Purchase Order Comments:**

Invoice # 2022\_01

Covered Dates: July 1, 2021 - June 30, 2022

**Requisition Number(s):** 684497**Requisitioner Name(s):** Lori Wendte

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Membership Dues July 1, 2021 - June 30, 2022	\$4,500.00	\$4,500.00
<b>Deliver To:</b> Wendte, Lori						

**Sub Total: \$** 4,500.00**Total: \$** 4,500.00**Account Code Summary**

Account Code	Account Description	Amount
01-30-00473-5309001		\$4,500.00

**Terms and Conditions:**

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Questions about payment status or other inquiries, please email [acctpay@cod.edu](mailto:acctpay@cod.edu) or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment

**Bill To:****College of DuPage**

College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049  
Phone: 630-942-2228  
Fax: 630-858-9078

**PURCHASE ORDER**

373109

**Page:** 2**Release Method:** Hard Copy**Release Date:** 03/30/2021**Created Date:** 03/30/2021**\* Confirming Purchase Order \***

Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.