

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084121

Vendor Name: DAOES

Invoice Number: 3/15/2021

Invoice Date: 03/22/21

PO Number:

Check Number: E0084030

Check Amount: \$ 127,245.00

Check Date: 04/05/2021

Department ID: 99286

Reviewer Name:

Voucher Number: V0666002

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Zerrudo, Maria <zerrudom@cod.edu>  
Sent: Mon Mar 22 09:36:37 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: 3-15-2021 DAOES check request for ap.pdf  
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**From:** Sekerka, Joyce <sekerkaj@cod.edu>  
**Sent:** Monday, March 22, 2021 9:35 AM  
**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Subject:** FW: 3-15-2021 DAOES check request for ap.pdf

Hi Marivic,

I believe this is a pass-thru, but can you please process?

Thanks,  
Joyce

**Joyce Sekerka**  
**Accounts Payable Supervisor**  
**College of DuPage**  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599  
630-942-2293  
Email: [sekerkaj@cod.edu](mailto:sekerkaj@cod.edu)

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**From:** Zeh, Judy <[zehjudy@cod.edu](mailto:zehjudy@cod.edu)>  
**Sent:** Monday, March 22, 2021 9:29 AM  
**To:** Sekerka, Joyce <[sekerkaj@cod.edu](mailto:sekerkaj@cod.edu)>  
**Subject:** 3-15-2021 DAOES check request for ap.pdf

Good Morning Joyce,

Please find attached a check request for DAOES. If you have any questions please let me know.

Thank you.

Judy Zeh

[attachment: 3-15-2021 DAOES check request for ap.pdf]

College of DuPage - Accounts Payable  
Check Request Form  
revised 4/14/2020

This form may be used to request check payments **only for those items for which the issuance of a purchase order would not be appropriate**. Attach supporting documentation (e.g., invoice or agreement). Please refer to **Vendor Payment - Non-Purchase Order Procedure No. 10-65**

Date: 3/22/2021  
Vendor ID: 1084121

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
3/15/2021	10	99	99286	2900099	Funds Held in Custody of Othr	\$ 127,245.00

Grand Total \$ 127,245.00

--- \$1,000 and Greater: Approval of Division Vice President Required ---

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. **AP VERIFIED**

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: DAOES-Technology Center of DuPage

Other Instructions:

Payee Address: 301 South Swift Road, Addison, IL  
60101-1499, Attn: Sonia Martinex

Description on Check:

ISBE Funds/ CTE Perkins (4745)

Approvals:

Prepared By: Judy Zeh  
Signature: **APPROVED**  
By zehjudy at 9:11 am, Mar 22, 2021  
Payment Due: NA  
Board Approved Date: Original Contract 5/9/2001

Approved By: Scott Brady Date: 03/22/2021  
Signature: *Scott L. Brady*  
Approved By: Date:  
Signature: Approved By Division VP: Date:  
Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)

**College of DuPage - Accounts Payable  
Check Request Form**

**Notes:**

**Processing a Check Request**

To expedite the processing of a Check Request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Purchasing Department. Payment cannot be made to a vendor until this process has completed.
2. Complete and review this Check Request Form and confirm that all relevant supporting documentation is attached.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the General Ledger Account number is included and correct.
5. Maintain a copy of the approved Check Request Form for department records.
6. Submit the completed Check Request Form to the Accounts Payable Department.

The Check Request Form will be returned to the Authorized Signer if the information is incomplete, not in compliance with College Policy, or if budget is not available.

**Journal Entry (JE)**

<b>Reversal?</b>			<b>Reversal Date:</b>	
<b>Month End Date:</b>	<b>3/31/2021</b>			
<b>FY</b>	<b>Colleague Account Number</b>		<b>Debit</b>	<b>Credit</b>
<b>2021</b>				
<b>2021</b>	01-00-00000-1100201	ILFUNDS	127,245.00	
<b>2021</b>	10-99-99286-2900099	Funds Held in Custody of Othr		127,245.00
<b>2021</b>				
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<b>TOTALS</b>	JE Descripton: CTE-Perkins (4745)		127,245.00	127,245.00
<b>Description:</b>				
<b>Entered By:</b>	Tiana Baymon	<i>Tiana Baymon</i>	<b>Date Entered:</b>	3/22/2021
<b>Prepared By:</b>	Judy Zeh	JZ <i>Jay</i>	<b>Date Prepared:</b>	3/21/2021
<b>Approved By:</b>	Dave Virgilio <i>[Signature]</i>	<b>APPROVED</b> By David P Virgilio at 8:16 am, Mar 22, 2021	<b>Date Approved:</b>	
<b>**Same fund different dept add cash lines (Funds 03.04.05.06.10.11.12.13.and 90**</b>			<b>JE Number</b>	J024743

**APPROVED**

By Maki Jursinic at 8:11 am, Mar 22, 2021

## VENDOR WARRANT DETAIL

[RETURN HOME](#)[VENDOR SUMMARY](#)[CONTRACT SEARCH](#)[PAYMENTS SEARCH](#)[PAYMENTS ISSUED](#)[PENDING PAYMENTS](#)[PAYMENTS NOTIFICATIONS](#)[Return Back](#)

Warrant/EFT#: EF 0007890

	Fiscal Year	2021	Issue Date	03/12/21	
	Warrant Total	\$127,245.00	Warrant Status		
Agency		Contract	Invoice	Voucher	Agency Amount
586 - STATE BOARD OF EDUCATION			0000062899	100062899	\$127,245.00

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0561	586	69	44000100	4474	\$127,245.00	GRANTS FOR VOCATIONAL ED BASIC

Agency Contact Information

217-785-8777

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IN LOVING MEMORY - JBT

UPDATED 3/15/21 AT 8:57 PM

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## Account History Information

Account: 7139100577

Fund: ILLINOIS LGIP

DUPAGE COMMUNITY COLLEGE DIST 502  
ATTN SCOTT BRADY  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Description	Confirmation Date	Trade Date	Shares	Price	Total Amount	Balance
SHARES PURCHASED - WIRE	03/15/2021	03/15/2021	127,245.000	\$1.00	\$127,245.00 +	974,522.850
SHARES PURCHASED - WIRE	03/04/2021	03/04/2021	748,476.400	\$1.00	\$748,476.40 +	847,277.850
SHARES PURCHASED - WIRE	03/04/2021	03/04/2021	98,801.450	\$1.00	\$98,801.45 +	98,801.450
INCOME DIVIDEND CASH	02/16/2021	02/16/2021	0.000	\$0.00	\$35.87	0.000
SAME DAY WIRE REDEMPTION	02/16/2021	02/16/2021	1,568,916.410	\$1.00	\$1,568,916.41 -	0.000
SHARES PURCHASED - WIRE	02/11/2021	02/11/2021	567,927.470	\$1.00	\$567,927.47 +	1,568,916.410
SHARES PURCHASED - WIRE	02/11/2021	02/11/2021	32,382.230	\$1.00	\$32,382.23 +	1,000,988.940
SHARES PURCHASED - WIRE	02/04/2021	02/04/2021	238,536.380	\$1.00	\$238,536.38 +	968,606.710
INCOME REINVEST	01/29/2021	01/29/2021	327.550	\$1.00	\$327.55 +	730,070.330
SAME DAY WIRE REDEMPTION	01/29/2021	01/29/2021	6,500,000.000	\$1.00	\$6,500,000.00 -	729,742.780
SHARES PURCHASED - WIRE	01/29/2021	01/29/2021	174,592.000	\$1.00	\$174,592.00 +	7,229,742.780
SHARES PURCHASED - WIRE	01/22/2021	01/22/2021	400.000	\$1.00	\$400.00 +	7,055,150.780
SHARES PURCHASED - WIRE	01/22/2021	01/22/2021	3,125.000	\$1.00	\$3,125.00 +	7,054,750.780
SHARES PURCHASED - WIRE	01/20/2021	01/20/2021	748,476.400	\$1.00	\$748,476.40 +	7,051,625.780
SHARES PURCHASED - WIRE	01/19/2021	01/19/2021	2,124,954.710	\$1.00	\$2,124,954.71 +	6,303,149.380
SHARES PURCHASED - WIRE	01/13/2021	01/13/2021	56,142.000	\$1.00	\$56,142.00 +	4,178,194.670
SHARES PURCHASED - WIRE	01/13/2021	01/13/2021	123,630.020	\$1.00	\$123,630.02 +	4,122,052.670
SHARES PURCHASED - WIRE	01/12/2021	01/12/2021	56,142.000	\$1.00	\$56,142.00 +	3,998,422.650
SHARES PURCHASED - WIRE	01/12/2021	01/12/2021	123,630.020	\$1.00	\$123,630.02 +	3,942,280.650
SHARES PURCHASED - WIRE	01/08/2021	01/08/2021	109,500.000	\$1.00	\$109,500.00 +	3,818,650.630
SHARES PURCHASED - WIRE	01/07/2021	01/07/2021	273,463.020	\$1.00	\$273,463.02 +	3,709,150.630
INCOME REINVEST	12/31/2020	12/31/2020	253.840	\$1.00	\$253.84 +	3,435,687.610
SHARES PURCHASED - WIRE	12/28/2020	12/28/2020	56,142.000	\$1.00	\$56,142.00 +	3,435,433.770
SHARES PURCHASED - WIRE	12/28/2020	12/28/2020	123,630.020	\$1.00	\$123,630.02 +	3,379,291.770
SHARES PURCHASED - WIRE	12/23/2020	12/23/2020	4,890.000	\$1.00	\$4,890.00 +	3,255,661.750
SHARES PURCHASED - WIRE	12/23/2020	12/23/2020	4,300.500	\$1.00	\$4,300.50 +	3,250,771.750
SHARES PURCHASED - WIRE	12/23/2020	12/23/2020	1,624.330	\$1.00	\$1,624.33 +	3,246,471.250
SHARES PURCHASED - WIRE	12/21/2020	12/21/2020	17,306.000	\$1.00	\$17,306.00 +	3,244,846.920
SHARES PURCHASED - WIRE	12/09/2020	12/09/2020	6,692.000	\$1.00	\$6,692.00 +	3,227,540.920
SHARES PURCHASED - WIRE	12/09/2020	12/09/2020	32,976.450	\$1.00	\$32,976.45 +	3,220,848.920
SHARES PURCHASED - WIRE	12/03/2020	12/03/2020	748,476.400	\$1.00	\$748,476.40 +	3,187,872.470
SHARES PURCHASED - WIRE	12/03/2020	12/03/2020	57,498.730	\$1.00	\$57,498.73 +	2,439,396.070
INCOME REINVEST	11/30/2020	11/30/2020	64.540	\$1.00	\$64.54 +	2,381,897.340
SHARES PURCHASED - WIRE	11/25/2020	11/25/2020	56,142.000	\$1.00	\$56,142.00 +	2,381,832.800



Applied filters:Project Year is 2021RCDT & Entity is 19-022-5020-46 DuPage Area Occup Educ SysProgram is CTE -

Schedule Date	Sum of Amount(Net)	Status	Processed Payment F
1/27/2021	\$174,592.00	Disbursed	01/28/2021
3/10/2021	\$127,245.00	Disbursed	03/12/2021

Perkins - Secondary (4745)Sub Program Code is 00