

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1544316
Vendor Name: Lorensbergs Ltd
Invoice Number: LOR 6521
Invoice Date: 02/15/21
PO Number: P0372701
Check Number: 0279154
Check Amount: \$ 3,010.00
Check Date: 04/13/2021
Department ID: 00341
Reviewer Name: Glenn Glinke
Voucher Number: V0666132
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: Jackie Nicoll <jackie.nicoll@lorensberrgs.co.uk >
Sent: Wed Mar 24 04:08:06 CDT 2021
To: invoicing@cod.edu
CC:
Subject: [External] OVERDUE Invoice LOR 6521 from Lorensbergs Ltd re PO 372701

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi

Hope all is well there.

As requested please find attached a copy of our invoice LOR 6521 which has now fallen overdue. We are therefore looking for immediate payment. Please could you process it as soon as possible? Many thanks. Please be aware the invoice is in GBP.

If you are not the correct person to send this to, require a hard copy in the post, or have any other query please do not hesitate to contact me.

Kind regards

Jackie

Jackie Nicoll
Accounts Controller

Working hours 9-3.30pm Monday-Thursday

Lorensbergs Ltd, 28 Castle Street, Hertford, SG14 1HH
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lorensberrgs.co.uk

Registered Offices 28 Castle Street, Hertford. SG14 1HH. Reg No. 03878554. VAT No. 780336723.

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[attachment: College of DuPage LOR 6521 15022021.pdf]

Lorensbergs Limited

28 Castle Street

Hertford

HERTS

SG14 1HH

Cust Vat Reg.	Company VAT Reg.	Tax Date	Invoice No.
	780336723	15/02/2021	LOR 6521

Invoice To
College of DuPage Accounts Payable 425 Fawell Blvd Glen Ellyn, IL 60137 USA

APPROVED

03/29/21 - LISA STOCK

		P.O. No.	Terms	Quote Ref No.
		372701	30 days	LOR 10719
Description	Qty	Rate	Amount	VAT
SAAS Service for Connect2 at Equipment for Arts, Communications & Hospitality Division - Photography 2500 bookings per annum - 1 checkout store (MAC278 Equip Room) Period of service 14 March 2021 - 13 March 2022 Customer Contact: Cassi Fanelli Mungula TO BE CONVERTED TO US \$ @1.4 = \$3010	1	2,150.00	2,150.00	Z
VAT Summary			Subtotal	GBP 2,150.00
Rate	GBP VAT	GBP NET	VAT Total	GBP 0.00
Z@0.0%	0.00	2,150.00		
TOTALS	0.00	2,150.00		
			Total	GBP 2,150.00

Phone No.	Fax No.	E-mail	Web Site
44(0) 992 4155 00	44(0) 199 4 55 88	jackie@lorensbergs.co.uk	www.lorensbergs.co.uk

INVOICE REVIEWED

OKAY TO PAY