

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1623562  
Vendor Name: Independent Brake Lathe Servic  
Invoice Number: B0372791  
Invoice Date: 03/15/21  
PO Number: B0372791  
Check Number: 0279124  
Check Amount: \$ 4,500.00  
Check Date: 04/13/2021  
Department ID: 00017  
Reviewer Name:  
Voucher Number: V0665363  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Towne, Jordan <townej@cod.edu>  
Sent: Mon Mar 15 09:32:28 CDT 2021  
To: invoicing@cod.edu  
CC: arankij@cod.edu  
Subject: College of DuPage BO 372791 Check Enclosed Request  
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Hello,

Please see the attached BO 372791 check enclosed request for Independent Brake Lathe Service Inc.

Thank you,

Jordan Towne  
Purchasing Expeditor

425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA  
T: (630) 942.2576 | F: (630) 942.4201 | [townej@cod.edu](mailto:townej@cod.edu)

- [Click Here](#) for current bids/Rfps!
- COD: Check out our [Team Site](#)!

[attachment: College of DuPage BO 372791.pdf]

[attachment: IBLS- Estimate-1077.pdf]

**Bill To:****College of DuPage**

College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049  
Phone: 630-942-2228  
Fax: 630-858-9078

**Vendor:**

1623562  
Independent Brake Lathe Service Inc  
8363 Reseda Blvd Ste 207  
Northridge, CA 91324

Attn: Todd Schneider

Phone: 818-367-3537  
Fax: 818-280-5251



Check  
Enclosed

**PURCHASE ORDER**

372791

Page: 1

Release Method: Hard Copy

Release Date: 03/15/2021

Created Date: 03/15/2021

**Ship To:**

BLANKET PO  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
Purchasing Manager

Phone: 630-942-2178  
Fax:

Deliver To: Joseph Aranki

**AP VERIFIED**  
**03/15/21 - BETHANY CRUSE**

PO Created By: Towne, Jordan

**Purchase Order Comments:**

Requisition Number(s): 684068

Requisitioner Name(s): Joe Aranki

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1	N/A	1	Each	Refurbished Ammco 4000 brake lathe with bench and standard adapters	\$3,000.00	\$3,000.00
Deliver To: Joseph Aranki						
2	N/A	1	Each	Twin chuck kit for machining hubless drums and rotors through 1 ton trucks	\$1,100.00	\$1,100.00
Deliver To: Joseph Aranki						
3	N/A	1	Each	Shipping for refurbished brake lathe to IL	\$200.00	\$200.00
Deliver To: Joseph Aranki						
4	N/A	1	Each	Shipping for traded-in unit to CA IL	\$200.00	\$200.00
Deliver To: Joseph Aranki						
5	N/A	1	each	Trade in of old brake lathe credit	\$0.00	\$0.00
Deliver To: Joseph Aranki						
					Sub Total: \$	4,500.00
					Total: \$	4,500.00

**Account Code Summary**

Account Code	Account Description	Amount
01-10-00017-5409002		\$4,500.00

**Terms and Conditions:**

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Questions about payment status or other inquiries, please email [acctpay@cod.edu](mailto:acctpay@cod.edu) or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon

**Bill To:****College of DuPage**

College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049  
Phone: 630-942-2228  
Fax: 630-858-9078

receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

**PURCHASE ORDER**

372791

**Page:** 2**Release Method:** Hard Copy**Release Date:** 03/15/2021**Created Date:** 03/15/2021



Independent Brake Lathe  
Service  
8363 Reseda Blvd. Suite 207  
Northridge, CA. 91324  
(800) 997-3537  
FAX (818) 280-5252

# Estimate

Date	Estimate No.
1/11/2021	1077

## Name/Address

College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, IL 6013  
630-212-2122

		Project	
Description	Qty	Rate	Total
Refurbished Ammco 4000 brake Lathe with bench and standard adapters	1	3,500.00	3,500.00T
Twin Chuck Kit for machining Hub Less Drums and Rotors through 1 Ton Trucks	1	1,100.00	1,100.00T
Shipping & Handling for refurbished brake lathe to IL	1	200.00	200.00
Shipping & Handling for trade in to CA.	1	200.00	200.00
Trade in of old Brake Lathe	1	-500.00	-500.00T
Out-of-state sale, exempt from sales tax		0.00%	0.00
		Total	\$4,500.00