

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1084317  
Vendor Name: Dept of Veterans Affairs  
Invoice Number: 326928738  
Invoice Date: 04/01/21  
PO Number:  
Check Number: 0279057  
Check Amount: \$ 286.62  
Check Date: 04/13/2021  
Department ID: 08703  
Reviewer Name:  
Voucher Number: V0671038  
Redaction Type: Other  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Cruse, Bethany <cruseb199@cod.edu>  
Sent: Thu Apr 01 15:54:31 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: Chapter 33 Debt Letter Check Requests - 5 Students 2021SP  
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**From:** Powell, Jonathan <powellj199@cod.edu>  
**Sent:** Thursday, April 1, 2021 3:27 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Cc:** Sekerka, Joyce <sekerkaj@cod.edu>; Resnick, Michelle <resnickm@cod.edu>; Zerrudo, Maria <zerrudom@cod.edu>; Barrios, Isabel <barriosi142@cod.edu>; Cruse, Bethany <cruseb199@cod.edu>  
**Subject:** Chapter 33 Debt Letter Check Requests - 5 Students 2021SP  
**Importance:** High

Good afternoon,

Attached are 5 check requests for VA debt payments. The VA will not accept the checks without a remittance slip attached to each one. When the checks are printed, would it be possible to place the checks in the overhead compartment at my desk?

Please let me know if you have any questions.

Thank you.

**Jon Powell**  
Student Accounts Receivable Coordinator  
College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599  
Phone 630.942.3946 | Fax 630.942.2297



**College of DuPage - Accounts Payable**

Check Request Form

revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 4/1/2021  
Vendor ID: 1084317

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
326928738		06	91	08703	4309001	Other Federal Govt Sources	\$ 286.62
Grand Total							\$ 286.62

Check the appropriate box below and sign

- ☒ We, the undersigned, hereby certify that the goods/services for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

**AP VERIFIED**  
**04/01/21 - BETHANY CRUSE**


Payee Name: Dept of Veterans Affairs


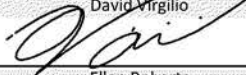
Other Instructions: Give to Jon Powell [Ext. 3946]

Payee Address: Debt Management Center Bishop Henry  
Whipple Federal BLD PO Box 11930  
ST Paul, MN 55111-0930

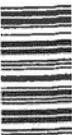
Description on Check:

**Approvals:**

Prepared By: Jon Powell  
Signature:   
Payment Due: 4/1/2021  
Board Approved Date: \_\_\_\_\_

Reviewed By: Michelle Resnick Date: 04/01/2021  
Signature:   
Approved By: David Virgilio Date: 4/1/21  
Signature:   
Approved By Division VP: Ellen Roberts Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)



**DEPARTMENT OF VETERANS AFFAIRS**

**WHAT ARE YOUR RIGHTS?**

You have the right to contest either the existence or amount of the debt. Your request should be submitted in writing and should explain why you are contesting the debt. You have the right to inspect and copy VA records associated with the debt. You have an opportunity for a review within the Agency of the decision related to the establishment of the debt.

**WHAT WILL HAPPEN IF YOU IGNORE THIS NOTICE?**

If the debt remains unpaid, your account could be referred to the Department of the Treasury for offset under the Treasury Offset Program. If the debt is scheduled for referral to Treasury and we hear from you within 30 days of the referral notice, exercising one of the rights described above, we will suspend referral until the issue has been addressed.

**WHERE DO YOU CALL IF YOU HAVE QUESTIONS?**

If you have questions regarding payment of the debt, you should contact the VA Debt Management Center at 1-800-827-0648. Payment options are described on the back of this letter. Our office hours are 6:30 AM to 6:00 PM Central Time. Visit [www.va.gov/debtman](http://www.va.gov/debtman) for Saturday availability. Please note that we experience our highest call volumes on Mondays and throughout the first week of each month. By avoiding these peak times, you will minimize your wait time. Your call may be monitored to ensure quality information. You can also contact us via e-mail at [dmcedu.vbaspl@va.gov](mailto:dmcedu.vbaspl@va.gov). If you have questions regarding specific Veterans or payments, please submit a separate inquiry for each.

*FOR PROPER CREDIT TO YOUR ACCOUNT, PLEASE DETACH AND RETURN WITH YOUR PAYMENT*



Department of Veterans Affairs

2021075

**PAYMENT REMITTANCE**

## Powell, Jonathan

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**From:** Bruhnke, Kristen  
**Sent:** Thursday, April 1, 2021 1:40 PM  
**To:** Powell, Jonathan  
**Subject:** RE: VA Debt Letters

Good Afternoon Jon,

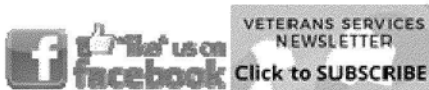


Kristen Bruhnke

**Veterans Certification Specialist**

**College of DuPage**

425 Fawell Blvd. | SSC 2225J | Glen Ellyn, IL 60137-6599 | USA  
phone 630.942.3852 | fax 630.942.4991 | [bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)



Please visit <https://www.cod.edu/coronavirus/> for up-to-date information and resources regarding the College's response to the global coronavirus (COVID-19) pandemic.

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**From:** Powell, Jonathan <[powellj199@cod.edu](mailto:powellj199@cod.edu)>  
**Sent:** Thursday, April 1, 2021 9:40 AM  
**To:** Bruhnke, Kristen <[bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)>  
**Subject:** RE: VA Debt Letters

Kristen,

**Jon Powell**

Student Accounts Receivable Coordinator  
College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599  
Phone 630.942.3946 | Fax 630.942.2297

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**From:** Bruhnke, Kristen <[bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)>

**Sent:** Tuesday, March 30, 2021 2:30 PM

**To:** Resnick, Michelle <[resnickm@cod.edu](mailto:resnickm@cod.edu)>; Gross, Sheri <[grosss384@cod.edu](mailto:grosss384@cod.edu)>; Powell, Jonathan <[powellj199@cod.edu](mailto:powellj199@cod.edu)>

**Subject:** VA Debt Letters

Good Afternoon,

The attached VA debt letters were received and saved in the in the shared drive VA Payments Debt Lists – 2021 folder.

Thanks!

**Kristen Bruhnke**

**Veterans Certification Specialist**  
**College of DuPage**

425 Fawell Blvd. | SSC 2225J | Glen Ellyn, IL 60137-6599 | USA  
phone 630.942.3852 | fax 630.942.4991 | [bruhnkek@cod.edu](mailto:bruhnkek@cod.edu)



Please visit <https://www.cod.edu/coronavirus/> for up-to-date information and resources regarding the College's response to the global coronavirus (COVID-19) pandemic.