

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1582432
Vendor Name: Belec Electrical Inc
Invoice Number: 19372
Invoice Date: 04/02/21
PO Number: P0372724
Check Number: 0279013
Check Amount: \$ 3,370.00
Check Date: 04/13/2021
Department ID: 00702
Reviewer Name: Kathy Striplin
Voucher Number: V0671156
Redaction Type: None
Document Type: AP Invoice

Document Below

From: Laura <office@belecelectrical.com >
Sent: Fri Apr 02 15:47:41 CDT 2021
To: invoicing@cod.edu
CC: inmand1960@cod.edu
Subject: [External] College of DuPage Belushi Corridor Track Lighting Installation

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello,
Attached is Belec invoice #19372 for the College of DuPage Belushi Corridor Track Lighting Installation, PO#372724.
The account code is 02-70-00702-5304003.

Thank you!

Laura Belluomini
Belec Electrical Inc.

[attachment: Belec Electrical_20210402_131341.pdf]

Belec Electrical, Inc.

350 Crossen Ave.
Elk Grove Village, IL 60007
USA
Voice: (847) 967-6111
Fax: (847) 967-1388

INVOICE

Invoice Number: 19372
Invoice Date: Apr 2, 2021
Page: 1

Bill To:

College of Dupage
425 Fawell Blvd.
ATTN: ACCOUNTS PAYABLE
Glen Ellyn, IL 60137

APPROVED
04/06/21 - DONALD INMAN

Customer PO	Payment Terms	Due Date	Site
372724	Net 10 Days	4/12/21	425 Fawell Blvd.

Quantity	Item	Description	Unit Price	Amount
		Re: College of DuPage Belushi Corridor Track Lighting Installation 425 Fawell Boulevard, Glen Ellyn IL 60137 PO# 372724		3,370.00

INVOICE REVIEWED
OKAY TO PAY
KATHY STRIPLIN 04/05/21

Subtotal	3,370.00
Total Invoice Amount	3,370.00
TOTAL	3,370.00

Check/Credit Memo No:

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1582432
Belec Electrical Inc
dba Belec Electrical, Inc.
7720 Gross Point Rd
Skokie, IL 60077
Attn: Bo Pilkinton

Phone: 630-464-1966
Fax: 847-967-1388

PURCHASE ORDER

372724

Page: 1
Release Method: Hard Copy
Release Date: 03/09/2021
Created Date: 03/09/2021

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238
Fax: 630-942-2417

Deliver To: Don Inman, CMC

PO Created By: Towne, Jordan

Purchase Order Comments:

Requisition Number(s): 684035

Requisitioner Name(s): Yari Gonzalez

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	PO for Lighting at MAC Donor Wall (Frieda Related)	\$3,370.00	\$3,370.00
Deliver To: Don Inman, CMC						
						Sub Total: \$ 3,370.00
						Total: \$ 3,370.00
Account Code Summary						
Account Code	Account Description					Amount
02-70-00702-5304003						\$3,370.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified