

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 695139
Invoice Date: 01/10/21
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657820
Redaction Type: None
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

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A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

695139

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

12-21-20 BO # 370381

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
12/11/20	net 30	1/10/21	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		JEFFERS,	9780819579492		PS	26.95	19.0%	21.83	21.83
		AGE OF PHILLIS.							
1		WASSON, S	9781250301826		FW	28.99	19.0%	23.48	23.48
		BIG GOODBYE: CHINATOWN AND THE INSIDE							
1		FEATON, J	9781682350427		FW	28.99	19.0%	23.48	28.35
		BIRD-FRIENDLY CITY: CREATING SAFE URBAN HABITATS							
1		JOSEPHSON	9781509525911	BURT-NICH	SF	25.00	19.0%	20.25	20.25
		CHICKEN: A HISTORY FROM FARMYARD TO FACTORY.							
1		ALEXANDER	9781492594338	BURT-NICH	GV	29.95	19.0%	24.26	24.26
		COMPLETE CONDITIONING FOR SOCCER.							
1		HORTON, R	9781509546459	SMITH	RA	49.95	19.0%	40.46	40.46
		COVID-19 CATASTROPHE: WHAT'S GONE WRONG AND HO							
1		ISAACS, D	9781460756843	SMITH	RA	18.99	19.0%	15.38	15.38
		DEFEATING THE MINISTERS OF DEATH: THE COMPELLI							
1	/ID	MOLINA-PE	9780691190693		QE	35.00	19.0%	28.35	28.35
		DINOSAUR FACTS AND FIGURES: THE SAUROPODS AND							
1		ARIZA, MA	9781541788466	BURT-NICH	GC	28.00	19.0%	22.68	22.68
		DISPOSABLE CITY: MIAMI'S FUTURE ON THE SHORES							
1		POLFELDT,	9781538702611		HD	27.00	19.0%	21.87	21.87
		DREAM ARCHITECTS: ADVENTURES IN THE VIDEO GAME							
1		MUMBY, HA	9780062987860	BURT-NICH	QL	28.99	19.0%	23.48	23.48
		ELEPHANTS: BIRTH, LIFE, AND DEATH IN THE WORLD							
1			9780367139933		GE	42.95	19.0%	34.79	34.79
		ENVIRONMENTAL JUSTICE: KEY ISSUES; ED. BY BREN							
1			9781975121518	SMITH	RJ	299.99	.0%	299.99	299.99
		FLEISHER & LUDWIG'S TEXTBOOK OF PEDIATRIC							
1		LYONS, SH	9781442635098		QH	39.95	19.0%	32.36	32.36
		FROM CELLS TO ORGANISMS: RE-ENVISIONING CELL							
1	/ID	BILLINGTO	9780262044301		TA	34.95	19.0%	28.31	28.31
		FROM INSIGHT TO INNOVATION: ENGINEERING IDEAS							

* Service fee added, short or no discount Original
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1		FYLLING, 9781597144803	BURT-NICH	QH		20.00	19.0%	16.20	16.20
		FYLLING'S ILLUSTRATED GUIDE TO NATURE IN YOUR							
1		DEVLIN, R 9781541697331		LC		32.00	19.0%	25.92	25.92
		GIRL STANDS AT THE DOOR: THE GENERATION OF YOU							
1		BEGELMAN, 9781108819053	BURT-NICH	QB		31.99	19.0%	25.91	25.91
		GRAVITY'S FATAL ATTRACTION: BLACK HOLES IN THE							
1		SMIL, VAC 9780262539685		CB		19.95	19.0%	16.16	16.16
		GROWTH: FROM MICROORGANISMS TO MEGACITIES.							
1		GORELICK, 9781492055020		QA		59.99	.0%	59.99	59.99
		HIGH PERFORMANCE PYTHON: PRACTICAL PERFORMANT							
1		JUKES, HE 9781524747862	BURT-NICH	SF		26.95	19.0%	21.83	21.83
		HONEYBEE HEART HAS FIVE OPENINGS: A YEAR OF							
1		SOLE, MAR 9780323641937	SMITH	RT		122.00	19.0%	98.82	98.82
		INTRODUCTION TO CRITICAL CARE NURSING.							
1		WILLIAMS, 9781501178061		QL		26.00	19.0%	21.06	21.06
		LANGUAGE OF BUTTERFLIES: HOW THIEVES, HOARDERS							
1		DUDLEY, N 9780367407537		QH		44.95	19.0%	36.41	36.41
		LEAVING SPACE FOR NATURE: THE CRITICAL ROLE OF							
1		GOBBY, JE 9781773632261	BURT-NICH	GE		26.00	19.0%	21.06	21.06
		MORE POWERFUL TOGETHER: CONVERSATIONS WITH							
1		DOSKOW, E 9781413326932		KF		29.99	.0%	29.99	29.99
		NOLO'S ESSENTIAL GUIDE TO CHILD CUSTODY AND							
1		MORTON, D 9781413327274		HD		39.99	.0%	39.99	39.99
		NOLO'S GUIDE TO SOCIAL SECURITY DISABILITY.							
1		QUINN, EI 9780231164375		PN		30.00	19.0%	24.30	24.30
		PIECE OF THE ACTION: RACE AND LABOR IN POST-CI							
1		CUSACK, L 9780729543521	SMITH	RA		37.95	19.0%	30.74	30.74
		PORTFOLIOS FOR NURSING, MIDWIFERY AND OTHER							
1		FAULKNER, 9781119508571	SMITH	RC		50.00	19.0%	40.50	40.50
		RAD TECH'S GUIDE TO MRI: BASIC PHYSICS,							

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QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1			CHRISTIE, 9780226105628			TR	97.50	19.0%	78.98	78.98	
	ROBERT PAUL AND THE ORIGINS OF BRITISH CINEMA.										
1			POTTER, M 9781260462845	BURT-NICH		TA	25.00	19.0%	20.25	20.25	
	SCHAUM'S OUTLINE OF FLUID MECHANICS.										
1	/ID		JOHNSON, 9781101904817	BURT-NICH		QB	28.99	19.0%	23.48	23.48	
	SIRENS OF MARS: SEARCHING FOR LIFE ON ANOTHER										
1			BROAD, GA 9781588346865	BURT-NICH		QL	19.95	19.0%	16.16	16.16	
	SMITHSONIAN HANDBOOK OF INTERESTING INSECTS.										
1			MEANS, HO 9780306845666			GV	28.00	19.0%	22.68	22.68	
	SPLASH!: 10,000 YEARS OF SWIMMING.										
1	/ID		PROTHERO, 9781684350612	BURT-NICH		QE	20.00	19.0%	16.20	16.20	
	WEIRD EARTH: DEBUNKING STRANGE IDEAS ABOUT OUR										
1			ECKSTUT, 9781419734519	BURT-NICH		QC	24.99	19.0%	20.24	20.24	
	WHAT IS COLOR?: 50 QUESTIONS AND ANSWERS ON TH										

37	* Service fee added, short or no discount	Original	354-34	Sub Total	1,372.71
TOTQTY	from publisher	Freight Surcharge	.00	Total US\$	1,372.71
		GST/Tax	.00		

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:18:27 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 695139

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]
[attachment: ybp invoice 695139.pdf]

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 680037
Invoice Date: 12/09/20
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657824
Redaction Type: None
Document Type: AP Invoice

Document Below

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GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
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12-21-20 BO # 370381

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
12/09/20	net 30	1/08/21					FIRM ORDER		1256-10	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1		BIMPER, A	9781498589536	BURT-NICH	GV	105.00	19.0%	85.05	85.05	
		BLACK COLLEGIATE ATHLETES AND THE NEOLIBERAL								
1		NUSSBAUME	9781501320385		NA	100.00	19.0%	81.00	81.00	
		HUMAN FACTORS IN THE BUILT ENVIRONMENT.								
1		PETERSON,	9781633886346	BURT-NICH	QR	25.95	19.0%	21.02	21.02	
		MICROBES: THE LIFE-CHANGING STORY OF GERMS.								
1		HORIKIRI,	9781442265103		GT	35.00	19.0%	28.35	28.35	
		STORIES CLOTHES TELL: VOICES OF WORKING-CLASS								
1		JEFFREY,	9789493039445		TR	35.00	19.0%	28.35	28.35	
		UNDERSTANDING PHOTOGRAPHY: INTERPRETING AND								
<div>APPROVED 01/08/21 - JENNIFER MCINTOSH</div>										
*** *** *** *** *** *** *** *** *** *** *** *** ***										

APPROVED
01/08/21 - JENNIFER MCINTOSH

*** *** *** *** *** *** *** *** *** *** *** *** *** ***
 *** Container IDs in this shipment ***

 *** 000004675674 ***

 *** *** *** *** *** *** *** *** *** *** *** *** ***

5 * Service fee added, short or no discount Original 208-14 Sub Total LLM 243.77
 TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 243.77

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:19:11 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 680037

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 680037.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 687664
Invoice Date: 01/08/21
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657825
Redaction Type: None
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

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INVOICE NUMBER	687664
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12-21-20 BO # 370381

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
12/10/20	net 30	1/09/21					SPECIAL ORDERS		1256-05
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	Perkins	FEINGOLD,	9781538129869		RG	39.00	19.0%	31.59	31.59
	ADVOCATING FOR WOMEN WITH POSTPARTUM MENTAL								
1	Perkins		9781498595889		HV	95.00	19.0%	76.95	76.95
	CRIME, SECOND CHANCES, AND HUMAN SERVICES:								
1	Perkins		9781538115374		Z	55.00	19.0%	44.55	44.55
	IN OUR OWN VOICES, REDUX: THE FACES OF								
1	Perkins	ROBERTSON	9781498539180		HV	95.00	19.0%	76.95	76.95
	POLICE USE OF EXCESSIVE FORCE AGAINST AFRICAN								
<div><div>APPROVED</div><div>01/08/21 - JENNIFER MCINTOSH</div></div>									

***	***	***	***	***	***	***	***	***	***
***	Container IDs in this shipment								***
***									***
***	000004677632								***
***									***
***	***	***	***	***	***	***	***	***	***

4	* Service fee added,short or no discount	Original	279-19		Sub Total	230.04
TOTOTY	from publisher	Freight Surchage	.00	GST/Tax .00	Total US\$	230.04

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:20:36 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 687664

Larisa Miller

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Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
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[attachment: ybp invoice 687664.pdf]

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1	Perkins		LEWIS, SA	9781597114103		TR	29.95	19.0%	24.26	24.26
	APERTURE 223: VISION & JUSTICE.					223				
1	Perkins		ALEXANDER	9781597114738		DX	30.00	19.0%	24.30	24.30
	JOSEF KOUDELKA: GYPSIES.									
1	Perkins		BRATHWAIT	9781597114431		TR	40.00	19.0%	32.40	32.40
	KWAME BRATHWAITE: BLACK IS BEAUTIFUL; ED. BY									
1	Perkins			9781589485914		G	19.99	19.0%	16.19	16.19
	MAPPING THE NATION: GIS - THE INTELLIGENT NERV									
1	Perkins		LAMBERT,	9780136627159		QA	24.99	19.0%	20.24	20.24
	MOS STUDY GUIDE FOR MICROSOFT EXCEL EXAM MO-20									
1	Perkins		MCFEDRIES	9780136627524		HF	24.99	19.0%	20.24	20.24
	MOS STUDY GUIDE FOR MICROSOFT EXCEL EXPERT EXA									
1	Perkins		LE, AN-MY	9781597114813		TR	65.00	19.0%	52.65	52.65
	ON CONTESTED TERRAIN: AN-MY LE.									

APPROVED

01/08/21 - JENNIFER MCINTOSH

***	***	***	***	***	***	***	***	***	***	***	***	***	***	***
***	Container IDs in this shipment													***
***														***
***	510888491													***
***														***
***	***	***	***	***	***	***	***	***	***	***	***	***	***	***

7	* Service fee added, short or no discount	Original	354-32	Sub Total	190.28
TOTQTY	from publisher	Freight Surcharge	.00	Total US\$	LLM 190.28
		GST/Tax	.00		

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:21:36 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 695138

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 695138.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 687665
Invoice Date: 12/10/20
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657827
Redaction Type: None
Document Type: AP Invoice

Document Below

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:22:29 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 687665

Larisa Miller

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630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 687665.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 696338
Invoice Date: 12/21/20
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657828
Redaction Type: None
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

INVOICE NUMBER	696338
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4	* Service fee added, short or no discount	Original	354-33			Sub Total	125.89
TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$	LLM 125.89

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:27:08 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 696338

Larisa Miller

Supervisor – Acquisitions
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630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 696338.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 696339
Invoice Date: 12/21/20
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657829
Redaction Type: None
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

INVOICE NUMBER	696339
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6	* Service fee added,short or no discount	Original	354-35			Sub Total	LLM	146.45
TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$		146.45

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
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Attachments: [image001.png](#)
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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:27:48 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 696339

Larisa Miller

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Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

[attachment: ybp invoice 696339.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 703476
Invoice Date: 12/18/20
PO Number: B0370381
Check Number: E0082879
Check Amount: \$ 2,635.18
Check Date: 01/12/2021
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0657830
Redaction Type: None
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

INVOICE NUMBER	703476
-------------------	--------

3	* Service fee added, short or no discount	Original	429-26		Sub Total	230.77
TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax	.00	Total US\$ LLM 230.77

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Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
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Attachments: [image001.png](#)
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From: Miller, Larisa <millerl@cod.edu>
Sent: Thu Jan 07 15:28:11 CST 2021
To: invoicing@cod.edu
CC:
Subject: BO # 370381 Yankee Book Peddler Invoice # 703476

Larisa Miller

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millerl@cod.edu

[attachment: ybp invoice 703476.pdf]

[attachment: Authorization for Library to Submit Invoices - Scott Brady 01-07-2021.pdf]