

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 44586
Invoice Date: 12/15/20
PO Number: B0370276
Check Number: 0275766
Check Amount: \$ 1,247.95
Check Date: 01/12/2021
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0657143
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Thu Dec 17 14:10:11 CST 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice 44586 - Ok to Pay

Please see attached PreTrax Invoice #44586 dated **12/15/2020** for HR recruiting purposes in **FY21**.
Approved for payment with BO# 370276.

Regards,

Dana Collsen

Human Resources/Administrative Assistant

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

CONFIDENTIALITY NOTICE: This electronic mail transmission and any documents accompanying this electronic mail transmission are intended by College of DuPage for the use of the named addressee to which it is directed and may contain information that is privileged, or otherwise confidential. It is not intended for transmission to, or receipt by, anyone other than the named addressee or a person authorized to deliver it to the named addressee. It should not be copied or forwarded to any unauthorized persons. If you have received this electronic mail transmission in error, please delete it immediately.

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
12/15/2020	44586

Bill To

APPROVED**12/18/20 - LINDA SANDS-VANKERK**

College of DuPage
Attn: Michelle Olsen
425 Fawell Blvd.
Glen Ellyn, IL 60127

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
11/23/2020	Daniel Jacobson		Background Check	93.14
12/3/2020	Daniel Jacobson		Background Check	82.39
12/2/2020	Daniel Jacobson		Background Check	82.39
11/23/2020	Oksanna Cichockyj		Background Check	32.00
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 12/18/20				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$289.92

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 44587
Invoice Date: 12/15/20
PO Number: B0370276
Check Number: 0275766
Check Amount: \$ 1,247.95
Check Date: 01/12/2021
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0657145
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Thu Dec 17 13:27:40 CST 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice 44587 - Ok to Pay

Please see attached PreTrax Invoice #44587 dated **12/15/2020** for HR recruiting purposes in **FY21**.
Approved for payment with BO# 370276.

Regards,

Dana Collsen

Human Resources/Administrative Assistant

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
12/15/2020	44587

Bill To

APPROVED

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd
Glen Ellyn, IL 60137

12/18/20 - LINDA SANDS-VANKERK

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
12/9/2020	Julie Plesha		Background Check	32.00
12/7/2020	Julie Plesha		Background Check	50.50
12/9/2020	Julie Plesha		Background Check	41.25
11/18/2020	Julie Plesha		Background Check	52.00
12/7/2020	Julie Plesha		Background Check	41.25
12/9/2020	Julie Plesha		Background Check	33.00
12/10/2020	Julie Plesha		Background Check	37.00
12/4/2020	Julie Plesha		Background Check	41.25
12/11/2020	Julie Plesha		Background Check	32.00
12/8/2020	Julie Plesha		Background Check	32.00
12/8/2020	Julie Plesha		Background Check	32.00
12/3/2020	Julie Plesha		Background Check	32.00
11/17/2020	Julie Plesha		Background Check	32.00
11/24/2020	Julie Plesha		Background Check	32.00

INVOICE REVIEWED
OKAY TO PAY
JACQUELYN CAMPAGNOLO

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$520.25

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 44781
Invoice Date: 12/31/20
PO Number: B0370276
Check Number: 0275766
Check Amount: \$ 1,247.95
Check Date: 01/12/2021
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0657623
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: Jim Geck <jgeck@pretrax.com>
Sent: Fri Jan 01 12:20:09 CST 2021
To: invoicing@cod.edu
CC:
Subject: Invoice from PreTrax, Inc.

PreTrax

Invoice Due: 01/15/2021
44781

Amount Due: **\$304.78**

Dear Michelle Olson :

Your invoice is attached. Please remit payment at your earliest convenience.

If you would like to see detail of the invoice, please:

1. Logon to pretrax.com
2. Click the invoices tab
3. Enter the date range on the invoice
4. Click the expanded view

Thank you for your business - we appreciate it very much.

Sincerely,

PreTrax, Inc.
440-247-1600

[attachment: Inv_44781_from_PreTrax_11036.pdf]

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
12/31/2020	44781

Bill To

College of DuPage
Attn: PO #: 370276
425 Fawell Blvd.
Glen Ellyn, IL 60137

APPROVED

01/05/21 - LINDA SANDS-VANKERK

Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

370276

Net 15

Date	Recruiter	Applicant Name	Item	Amount
12/17/2020	Daniel Jacobson		Background Check	108.14
12/16/2020	Daniel Jacobson		Background Check	71.50
12/20/2020	Daniel Jacobson		Background Check	76.64
12/15/2020	Oksanna Cichockyj		Background Check	41.75
12/21/2020	Oksanna Cichockyj		Background Check	6.75
<p>INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO</p>				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$304.78

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 44782
Invoice Date: 12/31/20
PO Number: B0370276
Check Number: 0275766
Check Amount: \$ 1,247.95
Check Date: 01/12/2021
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0657624
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: Jim Geck <jgeck@pretrax.com>

Sent: Fri Jan 01 12:20:06 CST 2021

To: invoicing@cod.edu

CC: **01/05/21 - LINDA SANDS-VANKERK**

Subject: Invoice from PreTrax, Inc.

APPROVED

PreTrax

Invoice Due: 01/15/2021
44782

Amount Due: **\$133.00**

Dear Michelle Olson :

Your invoice is attached. Please remit payment at your earliest convenience.

If you would like to see detail of the invoice, please:

1. Logon to pretrax.com
2. Click the invoices tab
3. Enter the date range on the invoice
4. Click the expanded view

Thank you for your business - we appreciate it very much.

Sincerely,

PreTrax, Inc.
440-247-1600

[attachment: Inv_44782_from_PreTrax_11036.pdf]

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
12/31/2020	44782

Bill To:

College Of DuPage-Adjunct Support Office
Attn: PO #: 370276
425 Fayell Blvd
Green Hill, IL 60138

APPROVED**01/05/21 - LINDA SANDS-VANKERK**

Remit Payment To:

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

370276

Net 15

Date	Recruiter	Applicant Name	Item	Amount
12/20/2020	Julie Plesha		Background Check	50.50
12/19/2020	Julie Plesha		Background Check	41.25
12/15/2020	Julie Plesha		Background Check	41.25
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 01/0				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$133.00