

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087695

Vendor Name: MPS

Invoice Number: 47742755

Invoice Date: 12/17/20

PO Number:

Check Number: 0275753

Check Amount: \$ 172.42

Check Date: 01/12/2021

Department ID: 15240

Reviewer Name:

Voucher Number: V0657081

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Miller, Larisa <millerl@cod.edu>

Sent: Tue Dec 22 10:01:59 CST 2020

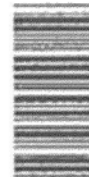
To: invoicing@cod.edu

CC:

Subject: Voucher # 657081 MPS Please Note New Remittance Address -- See Letter Below



16365 James Madison Highway
Gordonsville, Virginia 22942



October 9, 2020

New Lockbox Address and Remittance Instructions - Action Required

We have a new lockbox location and it is important that you begin using this new address immediately, to avoid delays in processing your payments.

Please note:

- All payments, regardless of the remittance method, should be in **USD** and made payable to MPS.
- We will accept checks with remittance documentation at our lockbox facility.
- You may also pay via ACH or Wire and you'll find payment instructions for both options below. Please note that all corresponding remittance information must be sent to AREFT@MPSVIRGINIA.COM.

NEW LOCKBOX ADDRESS:

Macmillan Holdings LLC dba Holtzbrinck Publishers LLC
Attention: 10306000
DEPT CH 17571
Palatine, IL 60055-7571

NEW OVERNIGHT LOCKBOX ADDRESS:

Macmillan Holdings LLC dba Holtzbrinck Publishers LLC
Attention: 10306000
DEPT CH 17571
5505 N. Cumberland Ave, Ste 307
Chicago, IL 60656-1471

ACH Payment Instructions:

Beneficiary Bank:	HSBC Bank USA N.A.
Bank Address:	452 Fifth Ave New York, NY 10018

ABA Number:	022000020
Beneficiary Account Number:	10306000
Beneficiary Account Name:	Macmillan Holdings, LLC

WIRE INSTRUCTIONS

Beneficiary Bank:	HSBC Bank USA N.A.
Bank Address:	452 Fifth Ave New York, NY 10018

ABA Number:	021001088
Beneficiary Account Number:	10306000
Beneficiary Account Name:	Macmillan Holdings, LLC
SWIFT Code:	MRMDUS33

Your prompt attention to this matter is greatly appreciated. Should you have any questions, please direct them to AREFT@MPSVIRGINIA.COM.

Thank You,

Keith Ward, Vice President, Customer Service and Credit

From: acctpay@cod.edu
To: [Miller, Larisa](#)
Subject: Voucher Confirmation: V0657081
Date: Thursday, December 17, 2020 10:43:52 AM

Voucher Number V0657081
Voucher Status In Progress (Unfinished)

Requestor Name Ms Larisa L. Miller

Voucher Date 12/17/20
Due Date 12/17/20
Vendor ID and/or Name 1087695 MPS
AP Type IM Invoices < \$15,000
Voucher Total \$172.42

AP VERIFIED
12/22/20 - BETHANY CRUSE

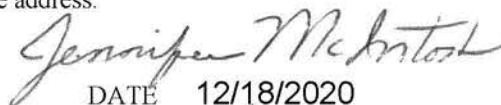
ITEM 1
Item Description Book - Environmental Psychology
Quantity 1.000
Price \$92.0000
Extended Price \$92.00
GL Distribution 01-20-15240-5405001

ITEM 2
Item Description Book - Sketching Interiors
Quantity 1.000
Price \$72.0000
Extended Price \$72.00
GL Distribution 01-20-15240-5405001

ITEM 3
Item Description Shipping
Quantity 1.000
Price \$8.4200
Extended Price \$8.42
GL Distribution 01-20-15240-5405001

COMMENTS
Please note new remittance address.

APPROVAL



DATE 12/18/2020

NEXT APPROVALS



16365 James Madison Highway
Gordonsville, Virginia 22942

DIRECT ALL MPS Customer Service
CORRESPONDENCE TO: 16365 James Madison Highway
Gordonsville, VA 22942
REMIT TO: Macmillan Holdings LLC
Attn: 10306000 DEPT CH 17571
Palatine, IL 60055-7571

REC 679
Terms: 30 DAY TERMS
1% RECEIPT OF FUNDS 32 DAYS DOT
PURCHASE ORDER NUMBER

COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN
IL 60137

COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN IL 60137

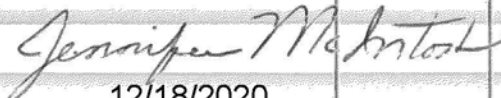
Federal ID:
13-4047599

CustServ@MPSVIRGINIA.COM

Fax Orders To: (540) 672-7540

For Customer Service Call: (888) 330-8477

49001	
DATE	INVOICE NUMBER
11/24/20	47742755
CUSTOMER SAN	ACCOUNT NUMBER
	315290
SHIPPED VIA	
BW	

ISBN	QTY ORDERED	TITLE DESCRIPTION	PRICE	DISCOUNT	NET AMOUNT	PURCHASE ORDER NUMBER
PUBLISHER	QTY BO	AUTHOR				
9781501316821 SMP	1	Environmental Psychology for D ISBN-10: 1-5013-1682-6 Kopec, Dak	115.00	20%	92.00	49001
9781501323133 SMP	1	Sketching Interiors at the Spe ISBN-10: 1-5013-2313-X Dawkins, Jim	90.00	20%	72.00	
		TAX-----PRE-PAID-----POSTAGE-----TOTAL-----				
			8.42		172.42 LLM	
12-18-20 Voucher # 657081						PLEASE NOTE NEW REMITTANCE ADDRESS
 12/18/2020						
BILL OF LADING/PRO: FREIGHT CARRIER : UPSGND FREIGHT TERMS : PREPAID ADD TOTAL UNITS : 2 NUMBER OF CARTONS : 1 EST. WEIGHT : 4.07 SHIPPERS REF. NO. : 47742755						

General Conformity Certificates are available on www.macmillancompliance.com, searchable by ISBN.

REGULAR ORDERS

172.42 ORIG. INVOICE

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