

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1561307

Vendor Name: The Howard Pitch Entertainment

Invoice Number: PPLC121920

Invoice Date: 12/22/20

PO Number:

Check Number: 0275720

Check Amount: \$ 353.08

Check Date: 01/12/2021

Department ID: 11601

Reviewer Name:

Voucher Number: V0657773

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

AP VERIFIED

01/07/21 - ISABEL BARRIO

From: [Schoettle, Kari](#)
To: [McGowan, Ellen](#)
Subject: FW: Voucher Confirmation: V0657773
Date: Thursday, January 7, 2021 7:07:18 AM
Attachments: [Car rental receipts for Dec 19 20 - Presley Perkins Lewis and Cash.pdf](#)

-----Original Message-----

From: acctpay@cod.edu <acctpay@cod.edu>
Sent: Thursday, January 7, 2021 7:07 AM
To: Schoettle, Kari <schoettlek@cod.edu>
Subject: Voucher Confirmation: V0657773

Voucher Number V0657773
Voucher Status In Progress (Unfinished)

Requestor Name Kari A. Schoettle

Voucher Date 01/07/21
Due Date 01/07/21
Vendor ID and/or Name 1561307 The Howard Pitch Entertainment Comp
AP Type IM Invoices < \$15,000
Voucher Total \$353.08

ITEM 1

Item Description Car rental receipts Million Dollar Chris
Quantity 1.000
Price \$353.0800
Extended Price \$353.08
GL Distribution 05-60-11601-5309004

COMMENTS

Car rental receipts Million Dollar Christmas
459 Artist travel TR21_MILDOLCHR

APPROVAL DATE

NEXT APPROVALS

APPROVED

By Ellen McGowan at 10:27 am, Jan 07, 2021

From: McGowan, Ellen <mcgowan@cod.edu>
Sent: Thu Jan 07 10:37:45 CST 2021
To: invoicing@cod.edu
CC:
Subject: Voucher Howard Pitch Entertainment \$353.08

Please process the attached voucher. Thank you.

Ellen McGowan
Business Manager
McAninch Arts Center
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
Phone 630.942.3009
Fax 630.942.3002

[attachment: Howard Pitch Voucher 0657773 Million Dollar Rental Car.pdf]

Howard Pitch Entertainment

V0657773
353.08
05-60-11601-5309004

From: Schoettle, Kari
To: McGowan, Ellen
Subject: RE: Car rental receipts for Dec 19/20 - Presley, Perkins, Lewis and Cash
Date: Tuesday, December 22, 2020 12:18:32 PM

I'm only seeing part of the 2nd enterprise statement, but I'll try and use it. I'm going to use this email as the "invoice" and name it PPLC121920.

Also I'm getting a total of one dollar less \$353.08...
150.39 + 202.69 = 353.08 correct?

Do we have an updated W9 from them. From her email, it shows their address has changed. The only thing I can find is a tax form from 2017 (Canadian).

From: McGowan, Ellen <mcgowan@cod.edu>
Sent: Tuesday, December 22, 2020 11:56 AM
To: Hopper, Joseph <hopper@cod.edu>; Schoettle, Kari <schoettle@cod.edu>
Subject: RE: Car rental receipts for Dec 19/20 - Presley, Perkins, Lewis and Cash

I think we'll pay with a voucher, so let's see if this works.

Kari,
Can you create a voucher for us on the below info.
Thank you.

Ellen McGowan
Business Manager
McAninch Arts Center
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
Phone 630.942.3009
Fax 630.942.3002

From: Hopper, Joseph <hopper@cod.edu>
Sent: Tuesday, December 22, 2020 10:58 AM
To: McGowan, Ellen <mcgowan@cod.edu>
Subject: Fwd: Car rental receipts for Dec 19/20 - Presley, Perkins, Lewis and Cash

Please let me know if you need me to create an invoice.

Best,

Joe Hopper

Production Manager
Rentals Manager

[630-942-2913](tel:630-942-2913) office
[630-942-3002](tel:630-942-3002) fax



College of DuPage
[425 Fawell Blvd](https://www.cod.edu)
[Glen Ellyn, IL 60137](https://www.cod.edu)

www.AtTheMac.org

Begin forwarded message:

From: Nancy Pitch <nancy@howardpitch.com>
Date: December 22, 2020 at 10:49:22 AM CST
To: "Hopper, Joseph" <hopper@cod.edu>
Cc: Howard Pitch <howard@howardpitch.com>
Subject: Car rental receipts for Dec 19/20 - Presley, Perkins, Lewis and Cash

Hi Joe,

Car Rentals for the PPLC Dec 19 engagement total: **\$354.08 – Please send the payment to The Howard Pitch Entertainment Co. Inc. at 7905 Tennyson Court (note the number change), Boca Raton, FL 33433.** Thank you!

#PPLC121920
05-60-11601-5309459
\$353.08
TR21_MILDOLCHR

Car #1 rental receipts Car #2 Rental receipts \$202. 69 (follow Car #1)

134.74 Rental Car

9.65 Fuel

6.00 Tolls

150.39 Total

ENTERPRISE Rental Agreement

350628272



RA #: 350628272

Renter: TOBY CALDWELL

| Dates & Times | Location |
|---------------|----------|
|---------------|----------|

Pickup

Dec 19, 2020
12:28 PM

5150 W 55TH ST
CHICAGO, IL 60638
8449170960

Return

Dec 20, 2020
6:46 AM

5150 W 55TH ST
CHICAGO, IL 60638
8449170960

Vehicle

Make/Model: CHEV/EQUI

Color: SILVER

Car Class Driven: SFAR

Mileage out: 6906

Mileage: 87

Fuel Out: 13.4g

License: UFA4898

Unit #: 7TR1X6

Car Class Charged: SFAR

Mileage in: 6993

Fuel In: 13.4g

State/Province: VA

Vehicle #: M6122119

| Charges | Price/Unit | Total |
|-----------------------------------|-----------------------|---------------------|
| TIME & DISTANCE 12/19 - 12/20 | 1.0 @ \$66.15/DAY | \$66.15* |
| NO CHARGE DISTANCE 12/19 - 12/20 | 0.0 @ \$0.00/DISTANCE | \$0.00* |
| CDW/LDW | 1.0 @ \$31.99/DAY | \$31.99 |
| CUSTOMER FACILITY CHARGE 4.75/DAY | 1.0 @ \$4.75/DAY | \$4.75 |
| VLCRF \$1.50/DAY | 1.0 @ \$1.50/DAY | \$1.50* |
| CONCESSION RECOVERY FEE 11.11 PCT | 11.1100% | \$11.07* |
| LESSOR TAX 2.75/RNTL | 1.0 @ \$2.75/RENTAL | \$2.75 |
| AUTO RENTAL TAX | 12.0000% | \$9.45 |
| CHICAGO TRANSACTION TAX | 9.0000% | \$7.08 |
| Total Charges: | | \$134.74 |
| Charge To: | | MASTERCARD xxxx1686 |

* Taxable Items
Subject to Audit
For Reservations: 1-800-RENT-A-CAR
2020-12-20 06:46:09



7-ELEVEN 34/18
XXXXXXXXXX9001
5802 W. TRI-STATE TL
HINSDALE , IL
60521
12/20/2020 441456120
06:21:00 AM

XXXXXXXXXXXX1686
Mastercard
INVOICE 072453
AUTH 60029S

*** REPRINT *** REPRINT *** REPRINT ***

PUMP# 2

Regular 4.022G

PRICE/GAL \$2.399

FUEL TOTAL \$ 9.65

*** REPRINT *** REPRINT *** REPRINT ***

CREDIT \$ 9.65

=====

Customer-activated Purchase/Capture

Site #: 0000000009755562

Shift Number 1

Sequence Number 12799

Chip Read

Mileage in: 1750

Fuel Out: 13.8g

Fuel In: 11.6g

License: F29MYD

State/Province: NJ

Unit #: 7TDT55

Vehicle #: M6112389

| Charges | Price/Unit | Total |
|-----------------------------------|-----------------------|---------------------|
| TIME & DISTANCE 12/19 - 12/20 | 1.0 @ \$66.15/DAY | \$66.15* |
| NO CHARGE DISTANCE 12/19 - 12/20 | 0.0 @ \$0.00/DISTANCE | \$0.00* |
| CDW/LDW | 1.0 @ \$31.99/DAY | \$31.99 |
| PAI/PEC | 1.0 @ \$6.00/DAY | \$6.00 |
| TOLL PASS WAIVER | 1.0 @ \$10.99/DAY | \$10.99* |
| FUEL SERVICE OPTION | 1.0 @ \$37.49/RENTAL | \$37.49 |
| CUSTOMER FACILITY CHARGE 4.75/DAY | 1.0 @ \$4.75/DAY | \$4.75 |
| VLCRF \$1.50/DAY | 1.0 @ \$1.50/DAY | \$1.50* |
| CONCESSION RECOVERY FEE 11.11 PCT | 11.1100% | \$17.12* |
| LESSOR TAX 2.75/RNTL | 1.0 @ \$2.75/RENTAL | \$2.75 |
| SALES TAX 10.25 PCT | 10.2500% | \$3.84 |
| AUTO RENTAL TAX | 12.0000% | \$11.49 |
| CHICAGO TRANSACTION TAX | 9.0000% | \$8.62 |
| Total Charges: | | \$202.69 |
| Charge To: | | MASTERCARD xxxx9889 |

* Taxable Items
Subject to Audit
For Reservations: 1-800-RENT-A-CAR
2020-12-20 06:46:54

With Gratitude,

Nancy Pitch
The Howard Pitch Entertainment Company, Inc.
nancy@howardpitch.com
phone number 561-617-5735