

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082324
Vendor Name: Amer Volleyball Coaches Assoc.
Invoice Number: 565526-565526
Invoice Date: 11/20/20
PO Number: P0371915
Check Number: 0275653
Check Amount: \$ 498.00
Check Date: 01/12/2021
Department ID: 12037
Reviewer Name: Beverly Smith
Voucher Number: V0657044
Redaction Type: None
Document Type: AP Invoice

Document Below

From: smithb244@cod.edu
Sent: Wed Dec 16 10:14:53 CST 2020
To: invoicing@cod.edu
CC:
Subject: AVCA

Please pay invoice 565526 - 565526 on PO 371915 for AVCA.
Beverly Smith
Administrative Assistant
Athletics and Recreational Programs
College of DuPage

**American Volleyball Coaches Association**

2365 Harrodsburg Road, Suite A325

Lexington, KY 40504

Phone: 859-226-4315

Toll Free: 866-544-AVCA (2822)

Email: members@avca.org

Customer #: 0002198771

Invoice

Mr. Francisco Martin Martinez
College of DuPage
2681 Moutray Lane
North Aurora, IL 60542

Invoice #: **565526 - 565526**Invoice Date: **11/20/2020**

APPROVED
12/17/20 - RYAN KAISER

Order #	Description	Amount
565526	2020 AVCA Virtual Convention Registration - Discount	\$249.00

If you have any questions regarding this invoice,
please contact AVCA at +1.859.226.4315 or toll
free at 866.544.AVCA (2822) or
members@avca.org.

Invoice Total	\$249.00
Taxes	\$0.00
Amount Paid	\$0.00
Amount Due	\$249.00

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Customer #: 0002198771

Mr. Francisco Martin Martinez
College of DuPage
2681 Moutray Lane
North Aurora, IL 60542

Remit Payment To:

American Volleyball Coaches Association
2365 Harrodsburg Rd, Suite A325
Lexington, KY 40504

Select Payment Method☐ Check Enclosed (Check # _____)Charge to: ☐ American Express ☐ Visa ☐ Mastercard ☐ Discover

Card #: _____ Exp Date: ____/____

Cardholder's Name: _____

Card Holder's Signature: _____

Billing Address: _____

Total Due: **\$249.00**

Amount Remitted: _____

INVOICE REVIEWED
OKAY TO PAY
BEVERLY SMITH 12/16/20

Bill To:
College of DuPage

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1082324
Amer Volleyball Coaches Assoc.
2365 Harrodsburg Rd. Ste A325
Lexington, KY 40504

Attn: KENDAL KELLY

Phone: 719-576-7777
Fax:

CONFIRMATION OF ORDER

371915

Page: 1
Release Method: Hard Copy
Release Date: 12/15/2020
Need By Date: n/a

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238
Fax: 630-942-2417

Purchase Order Comments:

Requisition Numbers: 682932

Requisitioner Name(s): Beverly Smith

Vendor Item	QTY	UOM	Description	Unit Price	Total Price
	1	Each	Registration Fee for AVCA Virtual Conference Koskinaris	\$299.00	\$299.00
Deliver To: Smith, Beverly					
	1	Each	Registration Fee for AVCA Virtual Conference Martinez	\$399.00	\$399.00
Deliver To: Smith, Beverly					

SubTotal	\$698.00
Shipping & Handling	\$0.00
Tax	\$0.00
Total	\$698.00

Account Code Summary

Account Code	Account Description	Amount
01-30-12037-5503006		\$698.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1082324
Amer Volleyball Coaches Assoc.
2365 Harrodsburg Rd. Ste A325
Lexington, KY 40504

Attn: KENDAL KELLY

Phone: 719-576-7777
Fax:

CONFIRMATION OF ORDER

371915

Page: 2

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Need By Date: n/a

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238
Fax: 630-942-2417

practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

*Duplicate Purchase
Order: This is a Copy!*

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082324
Vendor Name: Amer Volleyball Coaches Assoc.
Invoice Number: 565521
Invoice Date: 12/15/20
PO Number: P0371915
Check Number: 0275653
Check Amount: \$ 498.00
Check Date: 01/12/2021
Department ID: 12037
Reviewer Name: Beverly Smith
Voucher Number: V0657045
Redaction Type: None
Document Type: AP Invoice

Document Below

From: smithb244@cod.edu
Sent: Wed Dec 16 10:11:29 CST 2020
To: invoicing@cod.edu
CC:
Subject: Fw: Confirmation of Invoice #565521

See below. Pay invoice 565521 on PO 371615.
Beverly Smith
Administrative Assistant
Athletics and Recreational Programs
College of DuPage

From: Koskinaris, Tolis
Sent: Wednesday, December 16, 2020 6:28 AM
To: Smith, Beverly
Subject: FW: Confirmation of Invoice #565521

Hi Bev,

I'm forwarding you the invoice for me (Below), and then the invoice for Franky. They sent them as two separate attachments.

We have been given access to participate today based off the approved PO.
T

Mr. Tolis Koskinaris
Women's Volleyball Head Coach
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
Phone: 630-730-1464
Office: 630-942-2737
COD VOLLEYBALL – GO CHAPS!



From: members@avca.org <members@avca.org>
Sent: Tuesday, December 15, 2020 3:28 PM
To: Koskinaris, Tolis <koskinarist@cod.edu>
Subject: Confirmation of Invoice #565521



AVCA Purchase Confirmation

This message is to confirm the receipt of your recent order.

Customer's Name: Mr. Tolis Koskinaris

Date: 12/15/2020

Invoice #: 565521

Invoice Date: 12/15/2020 4:27:29 PM

Total: 249.00

Payment Amount: 0.00

Balance: 249.00

authorization:

Reference Number:

Bill To:

Mr. Tolis Koskinaris
Women's Volleyball Head Coach
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137

Payment Method:

APPROVED
12/17/20 - RYAN KAISER

Customer	Qty	Item	Price	Discount	Taxes	Shipping	Sub-Total	Paid	Balance
Koskinaris Tolis	1.0000	2020 AVCA Virtual Convention Registration - Discount	249.00	0.00	0.00	0.00	249.00	0.00	249.00

Thank you for your support of AVCA and the largest professional community for volleyball. If you have any questions about your purchase, please contact members@avca.org.

Did you know that AVCA offers a collection of coaching education and resources for FREE? Check out www.avca.org to access!

American Volleyball Coaches Association

2365 Harrodsburg Road, Suite A325

Lexington, KY 40504

866-544-2822

members@avca.org

INVOICE REVIEWED
OKAY TO PAY
BEVERLY SMITH 12/16/20



CHAPARRALS

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425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1082324
Amer Volleyball Coaches Assoc.
2365 Harrodsburg Rd. Ste A325
Lexington, KY 40504

Attn: KENDAL KELLY

Phone: 719-576-7777
Fax:

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Lexington, KY 40504

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Phone: 719-576-7777
Fax:

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Need By Date: n/a

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Purchasing, Manager

Phone: 630-942-2238
Fax: 630-942-2417

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