

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084121

Vendor Name: DAOES

Invoice Number: 9/2/2020

Invoice Date: 09/14/20

PO Number:

Check Number: E0081663

Check Amount: \$ 35,571.00

Check Date: 09/29/2020

Department ID: 99286

Reviewer Name:

Voucher Number: V0644303

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu
Sent: Tue Sep 15 08:14:14 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: DAOES 9-2-2020 for AP.pdf

From: Sekerka, Joyce
Sent: Tuesday, September 15, 2020 8:10 AM
To: Zerrudo, Maria <zerrudom@cod.edu>
Subject: Fw: DAOES 9-2-2020 for AP.pdf

Good Morning Marivic,

Please add this to the over \$25K list.

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



Disclosure Statement:

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From: Zeh, Judy
Sent: Monday, September 14, 2020 7:12 PM
To: Sekerka, Joyce
Subject: DAOES 9-2-2020 for AP.pdf

Hi Joyce,

Please see attached check request to DAOES for 9-2-2020.

If you have any questions please let me know.

Thank you.

Judy Zeh

College of DuPage - Accounts Payable
Check Request Form
revised 4/14/2020

This form may be used to request check payments **only for those items for which the issuance of a purchase order would not be appropriate**. Attach supporting documentation (e.g., invoice or agreement). Please refer to **Vendor Payment - Non-Purchase Order Procedure No. 10-65**

Date: 9/14/2020
Vendor ID: 1084121

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
9/2/2020	10	99	99286	2900099	Funds Held in Custody of Othr	\$ 35,571.00

AP VERIFIED

--- \$1,000 and Greater: Approval of Division Vice President Required ---

09/15/20 - MARIA ZERRUDO

Check the appropriate box below and sign.

- ☒ **We**, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ **We**, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: DAOES-Technology Center of DuPage
Payee Address: 301 South Swift Road, Addison, IL 60101-1499, Attn: Sonia Martinex

Other Instructions:

Description on Check: ISBE Funds/ CTE 1 (3220) EP

Approvals:

Prepared By: Judy Zeh
Signature: **APPROVED** By zehjudy at 3:14 pm, Sep 14, 2020
Payment Due: NA
Board Approved Date: Original Contract 5/9/2001

Approved By: Scott Brady
Signature: **APPROVED** By Scott Brady at 4:26 pm, Sep 14, 2020
Approved By Division VP:
Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

College of DuPage - Accounts Payable
Check Request Form
Notes:

Processing a Check Request

To expedite the processing of a Check Request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Purchasing Department. Payment cannot be made to a vendor until this process has completed.
2. Complete and review this Check Request Form and confirm that all relevant supporting documentation is attached.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the General Ledger Account number is included and correct.
5. Maintain a copy of the approved Check Request Form for department records.
6. Submit the completed Check Request Form to the Accounts Payable Department.

The Check Request Form will be returned to the Authorized Signer if the information is incomplete, not in compliance with College Policy, or if budget is not available.

College of DuPage

Journal Entry (JE)

Reversal: No			Reversal Date:	N/A
Month End Date:	9/30/2020			
FY	Colleague Account Number		Debit	Credit
2021	01-00-00000-1100103	Chase Concentration	35,571.00	
2021	10-99-99286-2900099	Funds Held in Custody of Othr		35,571.00
TOTALS			35,571.00	35,571.00
JE Description: CTEI 2020 Rec'd 09/02				
Record agency funds received 09/02/20 \$35,571 Career & Technical Education				
Entered By: Shameica Hall		SH	Date Entered:	9/14/2020
Prepared By: Kevin Hickey			Date Prepared:	9/10/2020
Approved By: Dave Virgilio		<div>APPROVED</div> <div>By David P Virgilio at 12:33 pm, Sep 11, 2020</div>	Date Approved:	
Same fund different dept add cash lines (Funds 03,04,05,06,10,11,12,13,and 90				J023917

Please provide a copy of the completed entry to Judy Zeh **

COLLEGE OF DUPAGE

** All values are subject to verification and adjustments. **

J.P.Morgan

Balance and Transaction Report - Summary and Detail

Transaction Date: 09/02/2020

Prior Day

Includes Credits and Debits for:

All Transaction Types

Report Settings:

Display all accounts, Include Multi-Byte and Accented Characters

Account Name:

Account Number:

Currency:

Bank:

Last Updated:

09/03/2020

03:44 AM EDT

SUMMARY	Ledger	Same Day	Next Day	2 Or More Days
Opening	30,583,129.03	30,583,129.03	0.00	0.00
Credits: (4)	115,841.70	85,777.24	30,064.46	0.00
Debits: (3)	864,920.96	864,920.96	0.00	0.00
Closing	29,834,049.77	29,803,985.31	30,064.46	0.00

SUMMARY OF OTHER BALANCES

AVG CLOSING AVL BAL PREV MNTH	13,876,486.09
AVG CLOSING AVAILABLE BAL MTD	30,193,557.17
AVG CLOSING AVAILABLE BAL YTD	14,600,659.18
TOTAL FLOAT	30,064.46
AGGREGATE FLOAT ADJUSTMENT	0.00
CLOSING BALANCE - 3+ DAYS FLT	0.00
OPENING ON 09/03/2020	29,834,049.77
TOTAL ACH CREDIT	60,052.59
TOTAL OTHER CHECK DEPOSITS	55,789.11
TOTAL ZERO BAL ACCOUNT DEBITS	864,920.96

Credits

Tran. Date	Value Date	Description	Customer Ref.	Bank Ref.	Credit Amount	Report Time (ET)
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09/02/2020	09/02/2020	REMOTE-ONLINE-DEP	1001	9290055584	55,789.11	03:44 AM
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Immediate-Available: 25,724.65
 1-Day-Available: 30,064.46
 REMARK : REMOTE-ONLINE-DEPOSIT

09/02/2020	09/02/2020	EFT CREDIT	AC0634411002613	2465754869TC	35,571.00	04:30 AM
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ORIG CO NAME: State of Ill
 ORIG ID : 1376002057
 DESC DATE : 200902
 ENTRY DESCR : Commercial
 ENTRY CLASS : CTX
 TRACE NO : 021000025754869
 ENTRY DATE : 200902
 IND ID NO : AC0634411002613
 IND NAME : 0006COMMUNITY COLLEG
 ORIG BANK : JPMorgan Chase Bank, N.A. (NY)
 Addenda: ISA*00* *00* *32*376002057 *32*XXXXX4972 *200831*191
 8*U*00401*000001682*0*P*~\GS*RA*376002057*XXXXX4972*20200831*1918*1682*X*004010\ST*820*1682\BPR*C*35571.00*C*ACH*CTX*01*071000013***1376002057**01*071000013*DA*938613791*20200902*VEN\TRN*1*586202000110613*1376002057\ENT*1*AG*57*58618\RMV*IV*0000110613**35571.00*35571.00\NTE*ADD*INQUIRIES 217-785-8777\REF*VV*000110613\DTM*003*20200715\SE*9*1682\GE*1*1682\IEA*1*000001682\

VENDOR WARRANT DETAIL

[RETURN HOME](#)[VENDOR SUMMARY](#)[CONTRACT SEARCH](#)[PAYMENTS SEARCH](#)[PAYMENTS ISSUED](#)[PENDING PAYMENTS](#)[PAYMENTS NOTIFICATIONS](#)[➔ Return Back](#)

Warrant/EFT#: EF 0002613

Fiscal Year	2021	Issue Date	08/31/20	
Warrant Total	\$35,571.00	Warrant Status		
Agency	Contract	Invoice	Voucher	Agency Amount
586 - STATE BOARD OF EDUCATION		0000110613	000110613	\$35,571.00

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0001	586	18	49002700	4474	\$35,571.00	CAREER & TECHNICAL EDUCATION

Agency Contact Information

217-785-8777

[Click here for assistance with this screen.](#)

[INTERNSHIPS](#)[EMPLOYMENT](#)[PRIVACY POLICY](#)[IDENTITY PROTECTION POLICY](#)[COMPTROLLER PPB](#)[INSPECTOR GENERAL](#)[CONTACT US](#)

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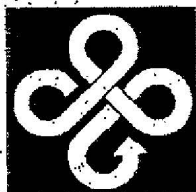
IN LOVING MEMORY - JBT

UPDATED 9/02/20 AT 9:06 PM

Applied filters: Project Year is 2020 CDT & Entity is 19-022-5020-46 DuPage Area Occup Educ Sys Program is Cai

Schedule Date	Sum of Amount(Net)	Status	Processed Payment F
6/30/2020	\$47,428.00	Disbursed	(07/22/2020)
7/31/2020	\$35,571.00	Disbursed	08/31/2020
7/31/2020	\$82,999.00	Disbursed	
8/31/2020	\$82,999.00	Disbursed	

Career & Technical Education Improvement (CTEI) (3220) Sub Program Code is EP



DuPAGE AREA
DAOES
OCCUPATIONAL EDUCATION SYSTEM

301 SOUTH SWIFT ROAD • ADDISON, ILLINOIS 60101-1499 • (630)620-8770

May 18, 2001

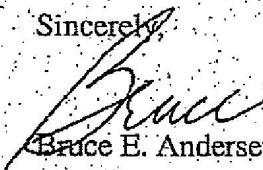
Mr. Tom Ryan
Vice President of Administrative Affairs
College of DuPage
425 22nd Street
Glen Ellyn, IL 60137

Dear Tom:

At its May 17, 2001 meeting the DAOES Board approved the Intergovernmental Agreement Between DAOES and the College of DuPage. Attached are two originals of the agreement.

Thanks for your assistance in working with your Board in getting this approved. If I can be of any assistance to you or your staff as you take on the role represented by this agreement, please do not hesitate to contact me.

Sincerely,


Bruce E. Andersen
Director

**INTERGOVERNMENTAL AGREEMENT BETWEEN DAOES
AND THE COLLEGE OF DUPAGE**

WHEREAS, the DuPage Area Occupational Education System ("DAOES") is a vocational education program organized pursuant to Section 10-22.31a of the *Illinois School Code*, 105 ILCS 5/10-22.31a, serving students in DuPage County.

WHEREAS, DAOES may designate an administrative district to act as fiscal and legal agent for the districts that are parties to the joint agreement under which DAOES operates.

WHEREAS, pursuant to the *Illinois Intergovernmental Cooperation Act*, 5 ILCS 220/1, *et seq.*, DAOES may enter into an agreement with another public entity designating that entity to serve as the fiscal and legal agent for DAOES.

WHEREAS, the College of DuPage, Cook, DuPage and Will Counties, Illinois, by and through its governing Board of Trustees, has agreed to serve as the legal and fiscal agent for DAOES.

NOW, THEREFORE be it resolved by the Board of Directors of DAOES and the Board of Trustees of the College of DuPage:

Section 1. The Board of Directors of DAOES hereby appoints the College of DuPage, DuPage County, Illinois, as the administrative district serving as DAOES' fiscal and legal agent.

Section 2. The Board of Trustees of the College of DuPage hereby accepts appointment as the administrative district serving as DAOES' fiscal and legal agent.

Section 3. All prior appointments of service as the administrative district acting as fiscal and legal agent for DAOES are hereby revoked effective upon the execution of this Agreement.

Section 4. This Agreement shall remain in effect, and the College of DuPage shall continue to serve as fiscal and legal agent for DAOES, unless and until either party provides the

other with one hundred eighty (180) days written notice of intent to resign or replace the College of DuPage as fiscal and legal agent for DAOES.

Section 5. Any notice served in connection with this Agreement shall be sent via certified mail to the following individuals:

If to DAOES: Director
DuPage Area Occupational Education System
301 S. Swift Road
Addison, Illinois 60101

If to College of DuPage: Tom Ryan
Vice President of Administrative Affairs
College of DuPage
425 22nd Street
Glen Ellyn, Illinois 60137

Section 6. This Agreement shall become effective upon adoption by the duly authorized Boards of both DAOES and the College of DuPage.

BOARD OF DIRECTORS OF
DUPAGE AREA OCCUPATIONAL
EDUCATION SYSTEM, DUPAGE
COUNTY ILLINOIS

By: William F. Beck

Its: PRESIDENT

Attest: Bruce E. Smith

Date: 5/17/01

BOARD OF TRUSTEES OF
COLLEGE OF DUPAGE, COOK,
DUPAGE and WILL COUNTIES,
AND STATE OF ILLINOIS

By: Mary Little King
Its: 5/9/01

Attest: Karen V. Sylvester
Date: 5/9/01