

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089469  
Vendor Name: West Publishing Corporation  
Invoice Number: 842909301  
Invoice Date: 09/01/20  
PO Number: B0370428  
Check Number: E0081560  
Check Amount: \$ 628.22  
Check Date: 09/15/2020  
Department ID: 00097  
Reviewer Name: Monica Miller  
Voucher Number: V0643814  
Redaction Type: None  
Document Type: AP Invoice

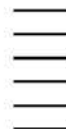
Document Below



THOMSON REUTERS

ACCT# 1003487259

COLLEGE OF DUPAGE PROGRAM  
TERESA DIETZ  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708



INVOICE # 842909301

WEST INFORMATION CHARGES INVOICE  
AUG 01, 2020 - AUG 31, 2020

PAGE  
1

DESCRIPTION

CHARGE  
IN USD

TAX  
IN USD

TOTAL CHARGE  
IN USD

WEST INFORMATION CHARGES

628.22

0.00

628.22

August service (September bill) for West Publishing  
BO 370428, GL# 01-10-00097-5308001 OK to Pay

**INVOICE REVIEWED**

**OKAY TO PAY**

**MONICA MILLER 09/10/20**

**IMPORTANT NEWS**

NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

FOR BILLING INFORMATION CALL  
1-800-328-4880

**APPROVED**

**09/10/20 - KRISTINE FAY**

RETURN BOTTOM PORTION WITH PAYMENT

INVOICE # 842909301  
INVOICE DATE 09/01/2020  
ACCOUNT # 1003487259  
VENDOR # 41-1426973  
VAT REG# EU826006554

WEST INFORMATION CHARGES  
AUG 01, 2020 - AUG 31, 2020

AMOUNT DUE IN USD 628.22  
DUE DATE 10/01/2020  
AMOUNT ENCLOSED IN USD \_\_\_\_\_

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

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0842909301 000000000000000000000000 20200901 ZCPG 000062822 0010 1003487259 8

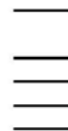
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**IMPORTANT NEWS**

\* INDICATES A SYSTEM CREDIT  
NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support).

INVOICE # 842909301 POSTING # 6137039209		<b>BILLING SUMMARY</b> AUG 01, 2020 - AUG 31, 2020		PAGE 1
DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
<b>DETAIL OF CHARGES</b>				
<u><b>WEST PROFLEX (44495)</b></u>				
MONTHLY CHARGES				
DATABASE CHARGES		628.22	0.00	628.22
TOTAL MONTHLY CHARGES		628.22S	0.00S	628.22S
<b>TOTAL WEST PROFLEX (44495) CHARGES</b>		<b>628.22SG</b>	<b>0.00SG</b>	<b>628.22SG</b>
<b>TOTAL DETAIL OF CHARGES</b>		<b>628.22SG</b>	<b>0.00SG</b>	<b>628.22SG</b>
<b>TOTAL WEST INFORMATION CHARGES</b>		<b>628.22G</b>	<b>0.00G</b>	<b>628.22G</b>
August service (September bill) for West Publishing BO 370428, GL# 01-10-00097-5308001 OK to Pay				
<div>APPROVED 09/10/20 - KRISTINE FAY</div>				



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To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

## ONLINE RESOURCES

### [myaccount.thomsonreuters.com/Westlaw](http://myaccount.thomsonreuters.com/Westlaw)

- ♦ Make payments online and review account balances
- ♦ Update addresses and review order status
- ♦ Manage online users' access

### [quickview.com](http://quickview.com)

- ♦ Obtain free usage reporting for cost recovery

### [legal.thomsonreuters.com](http://legal.thomsonreuters.com)

- ♦ Software, products, and services information
- ♦ Account and contact information
- ♦ User guides and filing instructions

### [thomsonreuters.com](http://thomsonreuters.com)

- ♦ Learn more about our company

## REMITTANCE AND TERMS

- ♦ Terms: Net 30, and products are shipped FOB Shipping Point.
- ♦ Do not send cash. Make checks payable to:  
Thomson Reuters - West Publishing Corp
- ♦ Payments marked "paid in full", or with any other restrictive language, shall not operate as an accord and satisfaction
- ♦ without prior written approval of West (Thomson Reuters)
- ♦ U.S. customers may mail payments (no returns) to:  
Thomson Reuters - West Payment Center  
P.O. Box 6292  
Carol Stream IL 60197-6292

## TAX INFORMATION

- ♦ Canadian Registration Numbers  
  
Canada GST 13641 8480 RT0001  
British Columbia PST PST-1000-4632  
Quebec QST 1021623993 TQ001  
Saskatchewan PST 1895663
- ♦ Federal Employer Identification Number: 41-1426973
- ♦ VAT Reg # EU826006554

## CONTACT INFORMATION

- |                                   | Telephone    |
|-----------------------------------|--------------|
| ♦ Customer Service                | 800-328-4880 |
| ♦ Federal Government Accounts     | 800-328-2781 |
| ♦ State/Local Government Accounts | 800-325-5325 |
| ♦ FindLaw®                        | 800-328-4880 |

Time savings tip:  
[legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support)  
provides answers to commonly asked  
questions and web forms to  
submit account related requests

## THOMSON REUTERS - WEST PUBLISHING CORPORATION PRINT RETURN POLICY

- ♦ If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the shipdate. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. Your ship date can be found on your invoice or online at [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)
- ♦ Please note that products included in WestPack, Library Management Arrangement (LMA), West Complete, Library Savings Plan and Assured Print Pricing programs are non-refundable. These programs provide our most favorable terms and titles within are not eligible to be refunded.  
To ensure accurate processing, simply return merchandise in original packaging insuring contents for its value. Please refer to the shipping instructions included in your package and always enclose a copy of the original delivery or billing document, including a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale.
- ♦ The return policy does not apply to online services and other non-print items. Please refer to your Subscriber Agreement.

PLEASE PROVIDE EXPLANATION IF PAYMENT DOES NOT EQUAL AMOUNT DUE

### Special Payment Instructions:

Invoice Number	Posting Number	Amount of Payment
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Explanation /Directions:

Contact: Phone: Email:

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To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

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From: norrist@cod.edu  
Sent: Tue Sep 08 16:08:28 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FY21 Westlaw Aug service, Sept bill BO370428  
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Hello,

Please process the attached.

Thanks,  
Teresa

Teresa Dietz  
Program Support Specialist  
Business and Applied Technology  
College of DuPage  
630-942-3997