

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1245838

Vendor Name: Illinois Secretary of State

Invoice Number: P0370762

Invoice Date: 08/19/20

PO Number: B0370762

Check Number: 0272475

Check Amount: \$ 151.00

Check Date: 09/15/2020

Department ID: 00697

Reviewer Name:

Voucher Number: V0640306

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

**PURCHASE ORDER**

370762

Page: 1

Release Method: Hard Copy

Release Date: 08/19/2020

Created Date: 08/20/2020

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

Vendor:

1245838
Illinois Secretary of State
501 South 2nd St
Springfield, IL 62756

Attn: MaryJo Bennett

Phone: 217-785-1135

Fax: 217-558-3943

Ship To:

BLANKET PO
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2378

Fax:

Deliver To: J Nehls, 4277

PO Created By: Dando, Anne Marie

Purchase Order Comments:

AP VERIFIED
08/21/20 - BETHANY CRUSE

Requisition Number(s): 681560

Requisitioner Name(s): James Nehls

| # | Vendor Item | QTY | UOM | Description | Unit Price | Total Price |
|---------------------------|---------------------|-----|------|---------------------------------------|------------|-------------|
| 1 | | 1 | Each | SOS - Vehicle Registration Renewal | \$151.00 | \$151.00 |
| Deliver To: J Nehls, 4277 | | | | | | |
| Sub Total: \$ | | | | | | 151.00 |
| Total: \$ | | | | | | 151.00 |
| Account Code Summary | | | | | | |
| Account Code | Account Description | | | | | Amount |
| 01-70-00697-5401005 | | | | | | \$151.00 |

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified

From: dandoa@cod.edu
Sent: Wed Aug 19 19:43:57 CDT 2020
To: invoicing@cod.edu
CC: nehlsj156@cod.edu
Subject: College of DuPage PO#370762

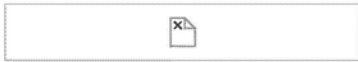
Hello,

The attached is a PO for one of our policy vehicles that is in need of a license renewal. The check must be mailed with the attached documents. Please confirm with James Nehls and let him know if you have any problems.

Thank you!

Best,

Anne Marie Dando
Purchasing Assistant



425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA

T: (630) 942.2813 | F: (630) 942.4201 | dandoa@cod.edu

[Click Here for current bids/Rfps!](#)



College of DuPage

College of DuPage Police Department

425 Fawell Blvd.
Glen Ellyn, Illinois 60137-6599

(630) 942-2000 *phone*
(630) 942-3922 *fax*
cod.edu

August 18, 2020

Robert A. Bentel

Confidential Services Program

Illinois Secretary of State

Dear Mr. Bentel,

The College of DuPage Police Department is requesting the confidential plate indicated below be renewed. Enclosed is our check to the Secretary of State for the amount of \$151.00.



Please direct any inquiries to my attention, Deputy Chief Jim Nehls at 630-942-4277

Thank you,

DC Jim Nehls

| <u>Confidential License Plate Renewals</u> | <u>Expiration Date</u> | <u>Plate Number</u> | <u>VIN</u> |
|--|------------------------|---------------------|------------|
| | | | |

Renewal Fees: (effective 01/01/2020)
Passenger Renewal: \$151 B Truck Renewal: \$151 C Truck Renewal: \$218 D Truck Renewal: \$238
Late Renewal: add \$20 to renewal fee (When renewed 30 days after expiration date)
TA Trailer Renewal: \$118 Motorcycle Renewal: \$41
Other Renewals: Call 217.782.3038

10-Aug-20



ILLINOIS SECRETARY OF STATE POLICE
DIVISION OF ADMINISTRATION

JESSE WHITE
SECRETARY OF STATE

PETE PIAZZA
DIRECTOR

August 12, 2020

Dear Confidential Services Program Member:

Attached you will find a listing of license plates, that are assigned to your department, that **EXPIRE** on **SEPTEMBER 30, 2020**.

If your agency intends to renew these plates, you must submit the following:

1. Letter of request with the following information;
Plate #, Vehicle Year, Make, Model, VIN and Expiration Date.
2. Proper fees

SEPTEMBER registrations **NOT** renewed **PRIOR** to **OCTOBER 30, 2020** will have an additional \$20.00 late fee assessed.

If your vehicle(s) are registered in an EPA testing area, you need to have your vehicle(s) tested for emissions prior to being renewed. Vehicle(s) that need to be tested prior to renewal will be CIRCLED on your listing. Copies of the EPA Certification **MUST** be included with your renewal letter.

Please forward the appropriate paperwork to our office prior to the expiration.

In order to accurately maintain our files, we need to be advised of any changes in "Contact" personnel. Please submit an updated Contact Information sheet when appropriate.

If you feel that we have omitted one or more registrations that expire in **SEPTEMBER 2020** or have any questions regarding the renewal process, please contact us at 217/782-3038.

Sincerely,

A handwritten signature in black ink that reads "Robert A. Bentel".

ROBERT A. BENTEL
Confidential Services Program

Tradition, Service & Dedication