

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1089597

Vendor Name: Dba West Suburban Living

Invoice Number: 13644

Invoice Date: 08/01/20

PO Number: B0370828

Check Number: 0272420

Check Amount: \$ 1,877.00

Check Date: 09/15/2020

Department ID: 00825

Reviewer Name:

Voucher Number: V0640156

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: cruseb199@cod.edu  
Sent: Wed Aug 19 12:01:45 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: Scanned from a Xerox Multifunction Printer  
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Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.  
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: SRC 2130 Device Name: PRN264

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

# WEST SUBURBAN Living MAGAZINE

C2 PUBLISHING

## Invoice

DATE	INVOICE#
8/1/2020	13644

<b>BILL TO</b>
College of DuPage 425 Fawell Blvd Glen Ellyn, IL 60137-6599 ATTN: Accounts Payable

<b>REMIT TO:</b>
West Suburban Living Magazine P. O. Box 111 Elmhurst, IL 60126

**AP VERIFIED**  
**08/27/20 - MARIA ZERRUDO**

ISSUE		ITEM	DESCRIPTION	#	RATE	AMOUNT
AUGUST 2020		Full Page - Color-4	Full page, 4-Color ad - "It's Like Being Granted 5 Wishes Instead of 3"		2,425.00	2,425.00
		Discounts	Special Publisher's Longtime Advertiser Discount		-548.00	-548.00
<div>NEED PO #</div>						
<div>INVOICE REVIEWED OKAY TO PAY MARSHA METCALF 08/26/20</div>						
Laurette Jorgensen		<div>APPROVED 08/26/20</div>				
		<div>Digitally signed by Laurette Jorgensen Date: 2020.08.27 08:55:13 -05'00'</div>				
We truly appreciate your business!					Total	\$1,877.00

## Invoice

DATE	INVOICE#
8/1/2020	13644

<b>BILL TO</b>
College of DuPage 425 Fawell Blvd Glen Ellyn, IL 60137-6599 ATTN: Accounts Payable

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West Suburban Living Magazine P. O. Box 111 Elmhurst, IL 60126

ORDER/PO #	TERMS	REP
	Due on Recpt	CCC

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AUGUST 2020	Full Page - Color-4	Full page, 4-Color ad - "It's Like Being Granted 5 Wishes Instead of 3"		2,425.00	2,425.00
	Discounts	Special Publisher's Longtime Advertiser Discount		-548.00	-548.00
<div style="border: 2px solid green; padding: 10px; margin: 10px auto; width: 80%;"> <p style="font-size: 2em; margin: 0;"><b>INVOICE REVIEWED</b></p> <p style="font-size: 2em; margin: 0;"><b>OKAY TO PAY</b></p> <p style="font-size: 2em; margin: 0;"><b>MARSHA METCALF 08/26/20</b></p> </div>					
We truly appreciate your business!				<b>Total</b>	<b>\$1,877.00</b>

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From: metcalf@cod.edu  
Sent: Thu Aug 27 08:57:11 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: West Suburban Living invoice #13644  
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West Suburban Living invoice #13644 (C2 publishing)

Thank you.

Marsha Metcalf  
Administrative Assistant, Marketing and Communications  
**College of DuPage**  
425 Fawell Blvd., Glen Ellyn IL 60137  
*Phone* (630) 942-3370 / *Email* metcalf@cod.edu  
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