

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1605362

Vendor Name: Bryant Bell

Invoice Number: 040820

Invoice Date: 04/08/20

PO Number:

Check Number: 0272413

Check Amount: \$ 50.00

Check Date: 09/15/2020

Department ID: 99643

Reviewer Name: None

Voucher Number: V0616948

Redaction Type: None

Document Type: AP Invoice

Document Below

College of DuPage - Accounts Payable
Check Request Form
revised 11/20/19

This form may be used to request check payments *only for those items for which the issuance of a purchase order would not be appropriate*. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Non-Purchase Order Procedure No. 10-65

Date: 4/9/2020
Vendor ID: 426

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
	10	99	99640	2900099	Funds Held in Custody of Other	\$ 50.00

Grand Total \$ 50.00

APPROVED

08/25/20 - CHARLES STEELE

- Check the appropriate box for the condition of the goods/services for which payment is requested. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: [REDACTED]

Other Instructions: [REDACTED]

Payee Address: [REDACTED]

Description on Check:

Refund for vendor payment for CODCON due to cancellation of CODCON.

Approvals:

Prepared By: Suzanne Hernandez

Approved By: Chuck Steele Date: 4/9/2020

Signature: [REDACTED]

Signature: [REDACTED]

Payment Due: 4/17/2020

Approved By: [REDACTED] Date: [REDACTED]

Board Approved Date: [REDACTED]

Signature: [REDACTED]

Approved By Division VP: [REDACTED] Date: [REDACTED]

Signature: [REDACTED]

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

4/9/2020

RE: Refunds for Cod Con

 Reply |  Delete Junk | 



RE: Refunds for Cod Con



Allen, James E.

Yesterday, 11:39 AM

Hernandez, Shannon 

 Reply | 

Inbox

Label: Inbox Retention - 1 year (1 year) Expires: 4/8/2021 11:39 AM



Report Suspicious Mail

Yes—I miss my students as well! I've taken a kind of "middle of the road" approach—not all high-tech video conferencing but not silent running (a lot of e-mailing, basically). I really miss the club members (especially the officers—they'd been doing such a great job prepping for CODCON, only to have it postponed until next year).

As for the refunds, Bryan gets \$50 and Dennis gets \$25. All the rest of the vendors and artists I've heard from preferred to reserve for next year's con ("CODCON XXV: Re-Roll!"). Thanks for taking care of this.

Hope to see all of you soon!

From: Hernandez, Shannon <hernan@cod.edu>

Sent: Wednesday, April 8, 2020 10:53 AM

To: Allen, James E. <allenj@cod.edu>

Subject: Refunds for Cod Con

Good morning!

Hope everything is good with you and everyone in your world! How has adjusting to all online teaching been for you? For me it's been a bit challenging to take what we do and take away the students. I swear I will never again complain about being interrupted every 10 minutes - I really miss them!

Bryant Bell and Dennis Bartzel are the 2 vendors who have requested a refund. How much should I refund each of them?

Take Care!