

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1548353  
Vendor Name: SpeakWorks Inc  
Invoice Number: INV4786  
Invoice Date: 08/26/20  
PO Number: P0370893  
Check Number: E0081572  
Check Amount: \$ 24,000.00  
Check Date: 09/18/2020  
Department ID: 00361  
Reviewer Name: Anna Gay  
Voucher Number: V0643055  
Redaction Type: None  
Document Type: AP Invoice

Document Below



## Invoice

**SpeakWorks, Inc. dba GoReact**  
256 West Center Street  
Orem, UT 84057

Phone: (801) 717-3499 Fax: (801) 717-3495  
Email: [accounting@goreact.com](mailto:accounting@goreact.com)  
Tax ID # 45-2465386

**Date** 8/26/2020  
**Invoice #** INV4786

**Terms** Net 30  
**Due Date** 9/25/2020  
**Sales Rep** Dave Greene  
**Purchase Order #** 370893

### Bill To

College of DuPage  
Accounts Payable  
425 Fawell Blvd  
Glen Ellyn IL 60137  
United States

Description	Seats	Service Start	Service End	Rate	Amount
GoReact Software Student Access - Cloud Service	13,329	8/1/2020	12/31/2020	24,000.00	24,000.00

**Total** **\$24,000.00**

**APPROVED**  
**09/01/20 - ANTHONY RAMOS**

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**ANNA GAY 09/01/20**

**Bill To:****College of DuPage**

College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049  
Phone: 630-942-2228  
Fax: 630-858-9078

**Vendor:**

1548353  
SpeakWorks Inc  
dba GoReact  
256 W Center Street  
Orem, UT 84057  
Attn: Katie Atkins

Phone: 801-717-3427  
Fax: 801-717-3495

**PURCHASE ORDER**

370893

Page: 1

Release Method: Hard Copy

Release Date: 08/28/2020

Created Date: 08/28/2020

**Ship To:**

College of DuPage Shipping & Receiving  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: Thompson, Steve BIC 2E07D

PO Created By: Dando, Anne Marie

**Purchase Order Comments:**

Requisition Number(s): 681654

Requisitioner Name(s): Cassi Munguia

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	GoReact Software Access - FALL 2020	\$24,000.00	\$24,000.00
Deliver To: Thompson, Steve BIC 2E07D						
						Sub Total: \$ 24,000.00
						Total: \$ 24,000.00
Account Code Summary						
Account Code	Account Description					Amount
01-10-00361-5404002						\$24,000.00

**Terms and Conditions:**

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Questions about payment status or other inquiries, please email [acctpay@cod.edu](mailto:acctpay@cod.edu) or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to [invoicing@cod.edu](mailto:invoicing@cod.edu). Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified

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College of DuPage Accounts Payable  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

payroll records for all workers and sub-contractors utilized for the project.

**PURCHASE ORDER**

370893

**Page:** 2

**Release Method:** Hard Copy

**Release Date:** 08/28/2020

**Created Date:** 08/28/2020

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From: system@sent-via.netsuite.com  
Sent: Fri Aug 28 16:35:55 CDT 2020  
To: accounting@goreact.com,invoicing@cod.edu  
CC:  
Subject: GoReact Invoice INV4786 for College of DuPage  
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Hello,

Attached please find invoice INV4786 billing Purchase Order 370893.

If you have questions about this invoice please contact your Account Executive, Dave Greene, or Accounting at 801.717.3499.

Thank you for your business.

Sincerely,

**GoReact Accounting Team**

**SpeakWorks, Inc. dba GoReact**  
**Tax ID: 45-2465386**

p| 801.717.3499 x3439  
e| accounting@goreact.com

Don't just record. **goreact.**