

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1283482

Vendor Name: Hobson, Inc.

Invoice Number: INV00116564

Invoice Date: 09/02/20

PO Number:

Check Number: E0081443

Check Amount: \$ 400.00

Check Date: 09/09/2020

Department ID: 00825

Reviewer Name:

Voucher Number: V0643195

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: acctpay@cod.edu
Sent: Thu Sep 03 10:45:57 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Hobson Voucher and Invoice

From: Metcalf, Marsha
Sent: Thursday, September 3, 2020 10:09 AM
To: Accounts Payable <acctpay@cod.edu>
Subject: Hobson Voucher and Invoice

Under 500 voucher and invoice attached for Hobson.

Thank you, Marsha

Marsha Metcalf
Administrative Assistant, Marketing and Communications
College of DuPage
425 Fawell Blvd., Glen Ellyn IL 60137
Phone (630) 942-3370 / *Email* metcalf@cod.edu
Office Location Institutional Resource Center (IRC) 1045

From: acctpay@cod.edu
To: Metcalf, Marsha
Subject: Voucher Confirmation: V0643195
Date: Wednesday, September 2, 2020 2:51:57 PM

AP VERIFIED

Voucher Number V0643195

Voucher Status In Progress (Unbilled)

Requestor Name Mrs Marsha S. Metcalf

Voucher Date 09/02/20

Due Date 09/03/20

Vendor ID and/or Name 1283482 Hobson, Inc.

AP Type IM Invoices < \$15,000

Voucher Total \$400.00

ITEM 1

Item Description Intersect Presence -- Proration

Quantity 1.000

Price \$400.0000

Extended Price \$400.00

GL Distribution 01-90-00825-5309001

COMMENTS

APPROVAL

DATE

NEXT APPROVALS

Laurette
Jorgensen

Digitally signed by
Laurette Jorgensen
Date: 2020.09.03
10:07:54 -05'00'

