

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1511453  
Vendor Name: PRETRAX, INC.  
Invoice Number: 43017  
Invoice Date: 08/15/20  
PO Number: B0370276  
Check Number: 0272538  
Check Amount: \$ 1,692.74  
Check Date: 09/15/2020  
Department ID: 00797  
Reviewer Name: Jacquelyn Campagnolo  
Voucher Number: V0640205  
Redaction Type: Other  
Document Type: AP Invoice

Document Below

-----  
From: collsend@cod.edu  
Sent: Tue Aug 18 08:57:42 CDT 2020  
To: invoicing@cod.edu  
CC: collsend@cod.edu  
Subject: PreTrax Invoice 43017 - Ok to Pay  
-----

Please see attached PreTrax Invoice #43017 dated **8/15/2020** for HR recruiting purposes in **FY21**.  
Approved for payment with BO# 370276.

Regards,

*Dana Collsen*

*Human Resources/Administrative Assistant*

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022  
(p) 440-247-1600

Bill To

College of DuPage  
Attn: Michelle Olson  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Date

8/15/2020

Invoice #

43017

**APPROVED**

**08/24/20 - LINDA SANDS-VANKERK**

Remit Payment To:  
PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter		Item	Amount
8/6/2020	Maria Danan		Background Check	32.00
8/4/2020	Maria Danan		Background Check	32.00
8/4/2020	Maria Danan		Background Check	41.25
7/30/2020	Maria Danan		Background Check	32.00
8/4/2020	Maria Danan		Background Check	32.00
8/5/2020	Maria Danan		Background Check	32.00
8/5/2020	Maria Danan		Background Check	32.00
8/5/2020	Maria Danan		Background Check	41.25
8/6/2020	Maria Danan		Background Check	32.00
8/5/2020	Maria Danan		Background Check	50.50
8/4/2020	Maria Danan		Background Check	32.00
7/30/2020	Maria Danan		Background Check	32.00
8/5/2020	Oksanna Cichockyj		Background Check	32.00
8/5/2020	Oksanna Cichockyj		Background Check	32.00
8/12/2020	Oksanna Cichockyj		Background Check	72.33
8/4/2020	Oksanna Cichockyj		Background Check	32.00

**INVOICE REVIEWED**

**OKAY TO PAY**

**JACQUELYN CAMPAGNOLO 08/24**

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

**Total**

\$557.33

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1511453  
Vendor Name: PRETRAX, INC.  
Invoice Number: 43018  
Invoice Date: 08/15/20  
PO Number: B0370276  
Check Number: 0272538  
Check Amount: \$ 1,692.74  
Check Date: 09/15/2020  
Department ID: 00797  
Reviewer Name: Jacquelyn Campagnolo  
Voucher Number: V0640207  
Redaction Type: Other  
Document Type: AP Invoice

Document Below

-----  
From: collsend@cod.edu  
Sent: Tue Aug 18 08:57:19 CDT 2020  
To: invoicing@cod.edu  
CC: collsend@cod.edu  
Subject: PreTrax Invoice 43018 - Ok to Pay  
-----

Please see attached PreTrax Invoice #43018 dated **8/15/2020** for HR recruiting purposes in **FY21**.  
Approved for payment with BO# 370276.

Regards,

*Dana Collsen*

*Human Resources/Administrative Assistant*

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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## Background Investigations

PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022  
(p) 440-247-1600

Bill To

College Of DuPage-Adjunct Support Office  
Attn: Michelle Olson  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Date

Invoice #

8/15/2020

43018

**APPROVED**

**08/24/20 - LINDA SANDS-VANKERK**

Remit Payment To:

PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
7/29/2020	Julie Plesha		Background Check	41.25
7/30/2020	Julie Plesha		Background Check	32.00
8/5/2020	Julie Plesha		Background Check	32.00
7/30/2020	Julie Plesha		Background Check	41.25
7/31/2020	Julie Plesha		Background Check	32.00
8/7/2020	Julie Plesha		Background Check	32.00
8/10/2020	Julie Plesha		Background Check	32.00
8/3/2020	Julie Plesha		Background Check	41.25
8/6/2020	Julie Plesha		Background Check	32.00
7/13/2020	Julie Plesha		Background Check	53.00
7/13/2020	Julie Plesha		Background Check	32.00
7/31/2020	Julie Plesha		Background Check	50.50
8/11/2020	Julie Plesha		Background Check	35.50
7/13/2020	Julie Plesha		Background Check	41.25
8/4/2020	Julie Plesha		Background Check	41.25
8/11/2020	Julie Plesha		Background Check	41.25

**INVOICE REVIEWED  
OKAY TO PAY**

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

**Total**

\$610.50

**JACQUELYN CAMPAGNOLO 08/24/20**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1511453  
Vendor Name: PRETRAX, INC.  
Invoice Number: 43208  
Invoice Date: 08/31/20  
PO Number: B0370276  
Check Number: 0272538  
Check Amount: \$ 1,692.74  
Check Date: 09/15/2020  
Department ID: 00797  
Reviewer Name: Jacquelyn Campagnolo  
Voucher Number: V0643259  
Redaction Type: Other  
Document Type: AP Invoice

Document Below

-----  
From: collsend@cod.edu  
Sent: Wed Sep 02 14:44:31 CDT 2020  
To: invoicing@cod.edu  
CC: collsend@cod.edu  
Subject: PreTrax Invoice 43208 - Ok to pay  
-----

Please see attached PreTrax Invoice #43208 dated **8/31/2020** for HR recruiting purposes in **FY21**.  
Approved for payment with BO# 370276.

Regards,

*Dana Collsen*

*Human Resources/Administrative Assistant*

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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## Background Investigations

PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022  
(p) 440-247-1600

Date	Invoice #
8/31/2020	43208

Bill To:

College of DuPage  
Attn: Michelle Olson  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

**APPROVED****09/03/20 - LINDA SANDS-VANKERK**

Remit Payment To:  
PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Name	Item	Amount
8/20/2020	Daniel Jacobson		Background Check	81.58
8/17/2020	Maria Danan		Background Check	32.00
8/18/2020	Maria Danan		Background Check	32.00
8/17/2020	Maria Danan		Background Check	32.00
8/14/2020	Oksanna Cichockyj		Background Check	86.33
<b>INVOICE REVIEWED</b>				
<b>OKAY TO PAY</b>				
<b>JACQUELYN CAMPAGNOLO 09/03/20</b>				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

**Total**

\$263.91

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1511453  
Vendor Name: PRETRAX, INC.  
Invoice Number: 43209  
Invoice Date: 08/31/20  
PO Number: B0370276  
Check Number: 0272538  
Check Amount: \$ 1,692.74  
Check Date: 09/15/2020  
Department ID: 00797  
Reviewer Name: Jacquelyn Campagnolo  
Voucher Number: V0643260  
Redaction Type: Other  
Document Type: AP Invoice

Document Below

-----  
From: collsend@cod.edu  
Sent: Wed Sep 02 14:45:00 CDT 2020  
To: invoicing@cod.edu  
CC: collsend@cod.edu  
Subject: PreTrax Invoice 43209 - Ok to pay  
-----

Please see attached PreTrax Invoice #43209 dated **8/31/2020** for HR recruiting purposes in **FY21**.  
Approved for payment with BO# 370276.

Regards,

*Dana Collsen*

*Human Resources/Administrative Assistant*

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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## Background Investigations

PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022  
(p) 440-247-1600

Bill To

College Of DuPage-Adjunct Support Office  
Attn: Michelle Olson  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Date

Invoice #

8/31/2020

43209

Remit Payment To:  
PreTrax, Inc.  
10 Center Street  
Chagrin Falls, OH 44022

**APPROVED**

**09/03/20 - LINDA SANDS-VANKERK**

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
8/20/2020	Julie Plesha		Background Check	41.25
8/25/2020	Julie Plesha		Background Check	32.00
8/25/2020	Julie Plesha		Background Check	32.00
8/26/2020	Julie Plesha		Background Check	41.25
8/13/2020	Julie Plesha		Background Check	32.00
8/18/2020	Julie Plesha		Background Check	50.50
8/13/2020	Julie Plesha		Background Check	32.00
<p><b>INVOICE REVIEWED</b></p> <p><b>OKAY TO PAY</b></p> <p><b>JACQUELYN CAMPAGNOLO 09/03/20</b></p>				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

**Total**

\$261.00