

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1273314

Vendor Name: Brink's, Inc

Invoice Number: 10000089731

Invoice Date: 09/11/20

PO Number:

Check Number: 0272419

Check Amount: \$ 352.54

Check Date: 09/15/2020

Department ID: 00757

Reviewer Name:

Voucher Number: V0643969

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: cruseb199@cod.edu
Sent: Fri Sep 11 12:59:30 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Brinks Check Request - 09.11.2020

From: Resnick, Michelle <resnickm@cod.edu>
Sent: Friday, September 11, 2020 12:14 PM
To: Zerrudo, Maria <zerrudom@cod.edu>; Cruse, Bethany <cruseb199@cod.edu>; Barrios, Isabel <barriosi142@cod.edu>
Cc: Sekerka, Joyce <sekerkaj@cod.edu>
Subject: Brinks Check Request - 09.11.2020

Good Afternoon AP Team:

Attached please find a check request for Brinks in the amount of \$352.54. I have two requests with the attached request and one question.

First – can you please double check on your end to see if you have any record that invoice 10375417 from October 2017 was paid? Dave V checked Perceptive Content and did not see that at all. I ask because we received a past due notice for a bill that is three years old (included in the attached PDF) and I just want to triple check it is correct.

Second – **please do not mail this check.** When the check is ready, can you please place it on my chair in my office? I need to include a letter with the check before it is mailed out.

Finally – I noticed on the bottom of the check request that it says to send to acctpay@cod.edu. During this WFH, we have just been sending to all of you because we normally are needy and have additional requests. For check requests sent by AR, would you prefer we send to the AP inbox, copy all of you like I am right now, or do you prefer a third option not listed?

Please let me know if you have any questions or concerns.

Thank you.

Michelle Resnick
Manager of Accounts Receivable
College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599
Phone 630.942.3052 | Fax 630.942.2297

College of DuPage - Accounts Payable
Check Request Form
revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 9/11/2020
Vendor ID: 1273314

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
1000089731		01	80	00757	5904001	Financial Charges & Adjust	\$ 352.54
Grand Total							\$ 352.54

Check the appropriate box below and sign

- ☒ We, the undersigned, hereby certify that the goods/services for which payment is being requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services for which payment is being requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Brink's Incorporated
Payee Address: 7373 Solutions Center
Chicago, IL 60677-700

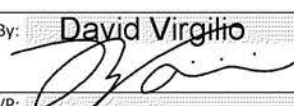
Other Instructions: Give to Michelle Resnick [Ext 3052]

Description on Check:

Customer Acct 1000089731; 10/2017 - 09/2020

Approvals:

Prepared By: Michelle Resnick
Signature:
Payment Due: 9/11/2020
Board Approved Date:

Reviewed By: Michelle Resnick Date:
Signature:
Approved By: David Virgilio Date:
Signature: 
Approved By Division VP: Date:
Signature:

APPROVED
By David P Virgilio at 11:58 am, Sep 11, 2020

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

BRINKS Invoice Summary

Invoice Number	Invoice Date	Billing Period	Amount
10375417	7/15/2020	10/1/2017	91.07
2628909	7/15/2020	3/31/2019	0.74
11222086	7/1/2020	July 2020	116.77
11258233	8/1/2020	August 2020	116.77
11295069	9/1/2020	September 2020	27.19
Total:			352.54



Brink's U.S.
A Division of Brink's Incorporated
P.O. Box 619031
Dallas, TX 75261-9031

Wednesday, July 15, 2020

A Subsidiary of The Brink's Company



4.1.2891-1 MB 0.436 00000ESWA1Y9B 813025 1/1 BIN:0 0-5787



COLLEGE OF DUPAGE
425 FAWELL BLVD
ATTN: SCOTT BRADY
GLEN ELLYN IL 60137-6599

Customer Acct#: 10000089731
Bill To ID : 578551

PAST DUE

Dear Valued Customer,

At this time, our records reflect that your account is ten (10) days past due as detailed below. **In order to ensure uninterrupted service, contact our office immediately.** Failure to resolve this matter in a timely manner may result in Brink's suspension of services or termination of your Services Agreement.

Invoice#	Invoice Date	Invoice Amount	Outstanding Amount	Due Date	No Of Days Overdue
10375417	10/01/2017	\$91.07	\$91.07	10/31/2017	988
2628909	03/31/2019	\$0.74	\$0.74	04/30/2019	442

Please pay now:

\$91.81

If any of the invoices detailed above have been appropriately disputed by you per our written agreement, please contact our office immediately so we can research the problem. Otherwise, we will expect payment on these past due invoices no later than fourteen (14) calendar days after the date of this notice. Please be advised, in the event this matter is not resolved by such date and further collection efforts are necessary, Brink's is prepared to exercise any and all rights available to Brink's under your Services Agreement.

Your prompt attention to this matter is greatly appreciated. If you have any questions regarding your account, please contact us via email at BrinksUS.Invoicing@brinksinc.com or by phone at 1-844-818-6210.

Sincerely,

Brink's US Collection Team
Brink's Incorporated
BrinksUS.Invoicing@brinksinc.com

4.1.2891-1 MB 0.436 00000ESWA1Y9B 813025 1/1 BIN:0 0-5787

**INVOICE NO.****11222086****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

07/01/2020

CORRESPONDENCE TO

BRINKS US
A DIVISION OF BRINK'S INCORPORATED
555 Dividend Drive
Coppell TX US 75019

FEDERAL E.I.No. 36-2478302

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551****TERMS**

NET 30

FOR BILLING PERIOD 07/01/2020 TO 07/31/2020

DESCRIPTION	CHARGE	FSC	TAX	TOTAL
TRANSPORTATION	\$109.90	\$6.87	\$0.00	\$116.77
	TOTAL:	\$109.90	\$6.87	\$0.00
				\$116.77

PLEASE PAY LAST AMOUNT SHOWN**\$116.77**

For Brink's updates and service offerings related to the Covid-19 outbreak please visit our website at
<https://announcements.brinksinc.com/en/web/covid-19>

FOR BILLING INQUIRES PLEASE EMAIL US AT: 1-844-818-6210 or brinksus.invoicing@brinksinc.com
QUESTIONS ON SERVICE SHOULD BE DIRECTED TO: 1-877-5-Brinks

REMITTANCE STUB MUST ACCOMPANY PAYMENT TO ENSURE PROPER CREDIT

**INVOICE NO.****11222086****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

07/01/2020

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551**

9192-0.90-89611E11.nop 1-2 1 / 3
COLLEGE OF DUPAGE
ATTN: Scott Brady
425 FAWELL BLVD
Glen Ellyn IL 60137-6599

Please see inserted announcement regarding
mail delivery changes effective July 1

PLEASE PAY LAST AMOUNT SHOWN**\$116.77**



Date	Description	Days of Svc	Qty	Charge	FSC	Tax	Total
COLLEGE OF DUPAGE							
COLDP - 425 FAWELL BLVD - - Glen Ellyn - IL - 60137-6599							
06/29/2020	CIT Service - 1x Weekly - Urban	Th	1.000	\$109.90	\$6.87	\$0.00	\$116.77
Total: B0120				\$109.90	\$6.87	\$0.00	\$116.77
Total for Invoice: 11222086				\$109.90	\$6.87	\$0.00	\$116.77

**INVOICE NO.****11258233****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

08/01/2020

CORRESPONDENCE TO

BRINKS US
A DIVISION OF BRINK'S INCORPORATED
555 Dividend Drive
Coppell TX US 75019

FEDERAL E.I.No. 36-2478302

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551****TERMS**

NET 30

FOR BILLING PERIOD 08/01/2020 TO 08/31/2020

DESCRIPTION	CHARGE	FSC	TAX	TOTAL
TRANSPORTATION	\$109.90	\$6.87	\$0.00	\$116.77
	TOTAL:	\$109.90	\$6.87	\$116.77
PLEASE PAY LAST AMOUNT SHOWN				\$116.77

For Brink's updates and service offerings related to the Covid-19 outbreak please visit our website at
<https://announcements.brinksinc.com/en/web/covid-19>

FOR BILLING INQUIRES PLEASE EMAIL US AT: 1-844-818-6210 or brinksus.invoicing@brinksinc.com
QUESTIONS ON SERVICE SHOULD BE DIRECTED TO: 1-877-5-Brinks

REMITTANCE STUB MUST ACCOMPANY PAYMENT TO ENSURE PROPER CREDIT**INVOICE NO.****11258233****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

08/01/2020

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551**

11341-1.10-02474E11.nop 1-3 1 / 3
COLLEGE OF DUPAGE
ATTN: Scott Brady
425 FAWELL BLVD
Glen Ellyn IL 60137-6599

Please see the attached letter regarding
our 2021 rate increase program.

PLEASE PAY LAST AMOUNT SHOWN**\$116.77**



Brink's U.S.
A Division of Brink's, Incorporated
555 Dividend Dr.
Coppell, Texas 75019



August 7, 2020

COLLEGE OF DUPAGE,

Thank you for choosing Brink's as your trusted partner for secure cash management solutions. We remain focused on providing you with industry-leading services and technology that not only protect your assets and associates, but also save you time and money in the process.

During the ongoing pandemic, and civil unrest, Brink's continues to take precautions for the health and safety of our customers and our associates. Our investment in health and safety is in addition to our investments and commitments to improve service quality and technology.

Most importantly, Brink's is committed to providing a competitive wage to our team members. These heroes risk their health and safety each day to protect your valuables.

In our commitment to serving our customers, we are providing this notification of our annual rate increase and fee changes. Similar to the implementation process of the 2020 rate increase, you will receive an additional letter in September outlining the details of this process.

We appreciate your business and look forward to providing you with the best possible service throughout the year. If you have any questions please reach out to your sales representative.

Sincerely,

Brink's Customer Experience Team



Date	Description	Days of Svc	Qty	Charge	FSC	Tax	Total
COLLEGE OF DUPAGE							
COLDP - 425 FAWELL BLVD - - Glen Ellyn - IL - 60137-6599							
07/30/2020	CIT Service - 1x Weekly - Urban	Th	1.000	\$109.90	\$6.87	\$0.00	\$116.77
Total: B0120				\$109.90	\$6.87	\$0.00	\$116.77
Total for Invoice: 11258233				\$109.90	\$6.87	\$0.00	\$116.77

**INVOICE NO.****11295069****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

09/01/2020

CORRESPONDENCE TO

BRINKS US
A DIVISION OF BRINK'S INCORPORATED
555 Dividend Drive
Coppell TX US 75019

FEDERAL E.I.No. 36-2478302

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551****TERMS**

NET 30

FOR BILLING PERIOD 09/01/2020 TO 09/30/2020

DESCRIPTION	CHARGE	FSC	TAX	TOTAL
TRANSPORTATION	\$25.59	\$1.60	\$0.00	\$27.19
	TOTAL:	\$25.59	\$1.60	\$27.19
PLEASE PAY LAST AMOUNT SHOWN				\$27.19

For Brink's updates and service offerings related to the Covid-19 outbreak please visit our website at
<https://announcements.brinksinc.com/en/web/covid-19>

FOR BILLING INQUIRES PLEASE EMAIL US AT: 1-844-818-6210 or brinksus.invoicing@brinksinc.com
QUESTIONS ON SERVICE SHOULD BE DIRECTED TO: 1-877-5-Brinks

REMITTANCE STUB MUST ACCOMPANY PAYMENT TO ENSURE PROPER CREDIT**INVOICE NO.****11295069****REMIT TO**

BRINK'S INCORPORATED
7373 SOLUTIONS CENTER
CHICAGO IL 60677-7003

DATE

09/01/2020

CUSTOMER ACCT# 10000089731**BILL TO ID # 578551**

11317-0.90-11105E11.nop 1-2 1 / 3
COLLEGE OF DUPAGE
ATTN: Scott Brady
425 FAWELL BLVD
Glen Ellyn IL 60137-6599

PLEASE PAY LAST AMOUNT SHOWN**\$27.19**



Date	Description	Days of Svc	Qty	Charge	FSC	Tax	Total
COLLEGE OF DUPAGE							
COLDP - 425 FAWELL BLVD - - Glen Ellyn - IL - 60137-6599							
08/29/2020	CIT Service - 1x Weekly - Urban	Th	1.000	\$25.59	\$1.60	\$0.00	\$27.19
Total: B0120				\$25.59	\$1.60	\$0.00	\$27.19
Total for Invoice: 11295069				\$25.59	\$1.60	\$0.00	\$27.19



Brink's, Incorporated
555 Dividend Drive
Coppell, TX 75019

September 10, 2020



5907-0.70-12121E51.nop 1-1 3

COLLEGE OF DUPAGE
425 FAWELL BLVD
ATTN: Scott Brady
Glen Ellyn IL 60137-6599

Dear COLLEGE OF DUPAGE

Brink's is committed to being your trusted cash-in-transit provider. By hiring and training highly qualified personnel to securely transport and process deposits, our goal is to consistently provide our customers with the best service in the industry.

During the ongoing pandemic, and civil unrest, Brink's continues to take precautions for the health and safety of our customers and our associates. Our investment in health and safety is in addition to our investments and commitments to improve service quality and technology.

Factors such as hiring expenses, rising costs of employee healthcare benefits, and economic wage increases in a number of locations have each contributed to increased labor expenses in the past year. Most importantly, Brink's is committed to providing a competitive wage to our team members.

As a result of these factors, 2021 rates will increase as follows: \$3.15 average per trip increase for cash transportation (CIT) services. All other services will also increase by 4.90%.

You are eligible for a 20% reduction to the rates above if your increase is activated by October of 2020. These applied changes will be automatically reflected on your October invoice. Please contact your account representative or contact us at <https://form.jotform.com/202196169626158> if you prefer to opt-out of this incentive and accept the higher rates listed above, effective in 2021.

Thank you for your business during a year that has been challenging for many of our customers and partners.

Sincerely,

Brink's Customer Experience Team