

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089469  
Vendor Name: West Publishing Corporation  
Invoice Number: 842242253  
Invoice Date: 05/01/20  
PO Number: B0365573  
Check Number: E0080159  
Check Amount: \$ 1,208.12  
Check Date: 05/20/2020  
Department ID: 00097  
Reviewer Name: Monica Miller  
Voucher Number: V0622242  
Redaction Type: None  
Document Type: AP Invoice

Document Below



THOMSON REUTERS

ACCT# 1003487259

COLLEGE OF DUPAGE PROGRAM  
TERESA DIETZ  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

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INVOICE # 842242253		WEST INFORMATION CHARGES INVOICE		PAGE
		APR 01, 2020 - APR 30, 2020		1
DESCRIPTION	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD	
WEST INFORMATION CHARGES	604.06	0.00	604.06	
April Service (May bill) for West Publishing B0365573, GL# 01-10-00097-5308001 OK to Pay				
INVOICE REVIEWED OKAY TO PAY MONICA MILLER 05/01/2020				
IMPORTANT NEWS NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other common asked billing questions under the Billing, payment, returns & refunds section online at <a href="http://legal.thomsonreuters.com/en.support">legal.thomsonreuters.com/en.support</a> .				

FOR BILLING INFORMATION CALL  
1-800-328-4880

100348190 A

**APPROVED**

**05/12/20 - KRISTINE FAY**

RETURN BOTTOM PORTION WITH PAYMENT

INVOICE # 842242253  
INVOICE DATE 05/01/2020  
ACCOUNT # 1003487259  
VENDOR # 41-1426973  
VAT REG# EU826006554

WEST INFORMATION CHARGES  
APR 01, 2020 - APR 30, 2020

AMOUNT DUE IN USD 604.06  
DUE DATE 05/31/2020  
AMOUNT ENCLOSED IN USD \_\_\_\_\_

Thomson Reuters - West  
Payment Center  
P.O. Box 6292  
Carol Stream, IL 60197-6292

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0842242253 000000000000000000000000 20200501 ZCPG 000060406 0010 1003487259 0

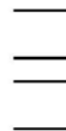
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**IMPORTANT NEWS**

\* INDICATES A SYSTEM CREDIT  
NEW RESOURCE AVAILABLE: Find information on how to read your invoice and other commonly asked billing questions under the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en.support](http://legal.thomsonreuters.com/en.support).

INVOICE # 842242253 POSTING # 6134835930		BILLING SUMMARY APR 01, 2020 - APR 30, 2020		PAGE 1
DESCRIPTION	UNITS	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
DETAIL OF CHARGES				
<u>WEST PROFLEX (44495)</u>				
MONTHLY CHARGES				
DATABASE CHARGES		604.06	0.00	604.06
TOTAL MONTHLY CHARGES		604.06S	0.00S	604.06S
TOTAL WEST PROFLEX (44495) CHARGES		604.06SG	0.00SG	604.06SG
TOTAL DETAIL OF CHARGES		604.06SG	0.00SG	604.06SG
TOTAL WEST INFORMATION CHARGES		604.06G	0.00G	604.06G
April Service (May bill) for West Publishing B0365573, GL# 01-10-00097-5308001 OK to Pay				
APPROVED 05/12/20 - KRISTINE				



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To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

## ONLINE RESOURCES

### [myaccount.thomsonreuters.com/Westlaw](http://myaccount.thomsonreuters.com/Westlaw)

- ♦ Make payments online and review account balances
- ♦ Update addresses and review order status
- ♦ Manage online users' access

### [quickview.com](http://quickview.com)

- ♦ Obtain free usage reporting for cost recovery

### [legal.thomsonreuters.com](http://legal.thomsonreuters.com)

- ♦ Software, products, and services information
- ♦ Account and contact information
- ♦ User guides and filing instructions

### [thomsonreuters.com](http://thomsonreuters.com)

- ♦ Learn more about our company

## REMITTANCE AND TERMS

- ♦ Terms: Net 30, and products are shipped FOB Shipping Point.
- ♦ Do not send cash. Make checks payable to:  
Thomson Reuters - West Publishing Corp
- ♦ Payments marked "paid in full", or with any other restrictive language, shall not operate as an accord and satisfaction
- ♦ without prior written approval of West (Thomson Reuters)
- ♦ U.S. customers may mail payments (no returns) to:  
Thomson Reuters - West Payment Center  
P.O. Box 6292  
Carol Stream IL 60197-6292

## TAX INFORMATION

- ♦ Canadian Registration Numbers  
  
Canada GST 13641 8480 RT0001  
British Columbia PST PST-1000-4632  
Quebec QST 1021623993 TQ001  
Saskatchewan PST 1895663
- ♦ Federal Employer Identification Number: 41-1426973
- ♦ VAT Reg # EU826006554

## CONTACT INFORMATION

- |                                   | Telephone    |
|-----------------------------------|--------------|
| ♦ Customer Service                | 800-328-4880 |
| ♦ Federal Government Accounts     | 800-328-2781 |
| ♦ State/Local Government Accounts | 800-325-5325 |
| ♦ FindLaw®                        | 800-328-4880 |

[legal.thomsonreuters.com/en/support](http://legal.thomsonreuters.com/en/support)  
provides answers to commonly asked  
questions and web forms to submit  
account related requests

## THOMSON REUTERS - WEST PUBLISHING CORPORATION PRINT RETURN POLICY

- ♦ If you are not completely satisfied with the products you purchase from West (Thomson Reuters), you may return them. In order to receive credit, returns must be received within 45 days of the ship date. If a return is received after 45 days, we regret that we cannot issue a refund or send the merchandise back to you. Your ship date can be found on your invoice or online at [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)
- ♦ Please note that products included in WestPack, Library Management Arrangement (LMA), West Complete, Library Savings Plan and Assured Print Pricing programs are non-refundable. These programs provide our most favorable terms and titles within are not eligible to be refunded.  
To ensure accurate processing, simply return merchandise in original packaging insuring contents for its value. Please refer to the shipping instructions included in your package and always enclose a copy of the original delivery or billing document, including a brief explanation of the reason for the return. All expenses associated with returns are the responsibility of the customer. Customers will forfeit any applicable discounts when returning part of a promotional sale.
- ♦ The return policy does not apply to online services and other non-print items. Please refer to your Subscriber Agreement.

PLEASE PROVIDE EXPLANATION IF PAYMENT DOES NOT EQUAL AMOUNT DUE

### Special Payment Instructions:

Invoice Number	Posting Number	Amount of Payment
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Explanation /Directions:

Contact: Phone: Email:

Go Green with e-billing for time savings and convenience: [ebilling.thomsonreuters.com](http://ebilling.thomsonreuters.com)

To pay electronically: [myaccount.thomsonreuters.com](http://myaccount.thomsonreuters.com)

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From: millermo@cod.edu  
Sent: Wed May 06 15:55:49 CDT 2020  
To: invoicing@cod.edu  
CC: norrist@cod.edu  
Subject: FY20 Westlaw Apr Service, May bill BO365573  
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Hello,

The attached is sent on behalf of Teresa Dietz, program support Paralegal Studies.

Thank you.

Monica

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089469  
Vendor Name: West Publishing Corporation  
Invoice Number: 842073512  
Invoice Date: 04/01/20  
PO Number: B0365573  
Check Number: E0080159  
Check Amount: \$ 1,208.12  
Check Date: 05/20/2020  
Department ID: 00097  
Reviewer Name: Monica Miller  
Voucher Number: V0622243  
Redaction Type: None  
Document Type: AP Invoice

Document Below





THOMSON REUTERS

ACCT# 1003487259

COLLEGE OF DUPAGE PROGRAM  
TERESA DIETZ  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

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INVOICE # 842073512

WEST INFORMATION CHARGES INVOICE  
MAR 01, 2020 - MAR 31, 2020

PAGE  
1

DESCRIPTION	CHARGE IN USD	TAX IN USD	TOTAL CHARGE IN USD
WEST INFORMATION CHARGES	604.06	0.00	604.06
March Service (April bill) for West Publishing B0365573, GL# 01-10-00097-5308001 OK to Pay			

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**MONICA MILLER 05/05/20**

**IMPORTANT NEWS**

NEW RESOURCE AVAILABLE: Find information on how to file a claim, dispute a bill, or request a refund in the Billing, payment, returns & refunds section online at [legal.thomsonreuters.com/en.support](http://legal.thomsonreuters.com/en.support).

FOR BILLING INFORMATION CALL  
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1000348199 A  
**APPROVED**  
**05/12/20 - KRISTINE FAY**

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INVOICE # 842073512  
INVOICE DATE 04/01/2020  
ACCOUNT # 1003487259  
VENDOR # 41-1426973  
VAT REG# EU826006554

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MAR 01, 2020 - MAR 31, 2020

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AMOUNT ENCLOSED IN USD \_\_\_\_\_

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0842073512 000000000000000000000000 20200401 ZCPG 000060406 0010 1003487259 7

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INVOICE # 842073512  
 POSTING # 6134329843

**BILLING SUMMARY**  
 MAR 01, 2020 - MAR 31, 2020

**PAGE**  
**1**

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<b>TOTAL WEST INFORMATION CHARGES</b>		<b>604.06G</b>	<b>0.00G</b>	<b>604.06G</b>
<div> <div>March Service (April bill) for West Publishing</div> <div>B0365573, GL# 01-10-00097-5308001</div> <div>OK to Pay</div> </div>				
<div> <div><b>APPROVED</b></div> <div><b>05/12/20 - KRISTINE FAY</b></div> </div>				

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From: millermo@cod.edu  
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To: invoicing@cod.edu  
CC: norrist@cod.edu  
Subject: FY20 Westlaw March Service, April bill B0365573  
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Hello,

I am submitting this on behalf of Teresa Dietz, program support for Paralegal Studies.

Thank you.

Monica