

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1600359

Vendor Name: Sterling Studio Kitchen and Ba

Invoice Number: 030920

Invoice Date: 03/09/20

PO Number:

Check Number: E0080150

Check Amount: \$ 435.54

Check Date: 05/20/2020

Department ID: 04701

Reviewer Name:

Voucher Number: V0622636

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

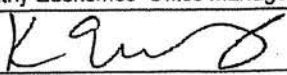
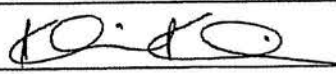
AP VERIFIED

05/14/20 - ISABEL BARRIOS

College of DuPage
 Illinois Board of Higher Education FY20 PO:369410
 Cooperative Work Study Project
 Grant Period: July 1, 2019-August 31, 2020

06-10-04701-5309001

Monthly Reimbursement Form

Company Name: Sterling Studio
Contact Name and Title at Company: Kathy Economos- Office Manager
Contact Name Signature: 
Contact Phone Number: 630-541-8692
Contact email: Kathy@americraft1.com
Name of Student Intern: Khadijah Khudiera
Signature of Student Intern: 
Description of work performed: Interior Design Intern

Please provide paystubs and timesheets to support the monthly reimbursement template.
 Monthly reports are due on the 5th of every month. A W9 is required for the first reimbursement request.

Service activities offered to student:

(Please note this refers to any volunteer opportunities available to the student through your company, if applicable)

Did Student obtain permanent employment in Illinois? ☐ Yes ☐ No
 If yes, please provide date of employment and name of employer.

Check Date	Hours Worked	Hourly Rate	Total Wages Paid
July 2019		\$	\$
August 2019		\$	\$
September 2019		\$	\$
October 2019		\$	\$
November 2019		\$	\$
December 2019		\$	\$
January 2020		\$	\$
February 2020	61	\$ 14	\$ 854. ⁰⁰
March 2020		\$ 2% Benefits	\$ 17.08 ⁴
April 2020		\$	\$ 871.08 ⁴
May 2020		\$	\$ 2
June 2020		\$	\$
July 2020		\$	\$
August 2020		\$	\$

\$ 435.54

Justified
3-6-2020
Attn: Kates
3/9/20

Reimbursement is on a first come, first serve basis. Reimbursement requests are not guaranteed for reimbursement.

Questions or concerns, contact Krystina LaSorsa at lasorsa@cod.edu or 630-942-2230

Thank you,
 College of DuPage
 Career Services-IBHE

From: lasorsak@cod.edu
Sent: Thu May 14 07:45:47 CDT 2020
To: invoicing@cod.edu
CC: zehjudy@cod.edu
Subject: Sterling Studio: Feb

Good Morning,

I think I missed submitting this request after receiving a PO.

Thanks!

Krystina LaSorsa

Interim Manager, Internship and Service Learning Coordinator
Career Services Center
College of DuPage

Meet our Team!

During the COVID-19 pandemic, the CSC is still serving students, faculty, staff, alumni and community member. To schedule a remote appointment please contact csc@cod.edu.