

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030247  
Invoice Date: 04/06/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11601  
Reviewer Name:  
Voucher Number: V0622177  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu

Sent: Tue May 05 15:08:58 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
-----

**From:** Schoettle, Kari  
**Sent:** Tuesday, May 5, 2020 12:43 PM  
**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Subject:** Fw: Invoices Carol Fox 9 attached

Hi Marivic,  
Carol Fox reached out to us regarding outstanding payments. Can you look at these invoices? I can only find 1030246 being paid on 4/22. The rest I don't even see in myaccess.  
Thanks for any help!  
Kari

**Kari Schoettle**  
Assistant Business Manager  
McAninch Arts Center, College of DuPage  
630-942-2914 | schoettlek@cod.edu

---

**From:** McGowan, Ellen  
**Sent:** Tuesday, May 5, 2020 12:05 PM  
**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

Here is what was sent on 4/17.  
Looks like only 1030246 was paid on 4/22/20.  
Can you please reach out to Marivic to see what happened.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
**Sent:** Friday, April 17, 2020 12:17 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

Please process the attached 9 invoices.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030247  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599

description	amount
FY 19-20 April 2020 General Supply Fee  <div><b>APPROVED</b> <i>By Ellen McGowan at 10:47 am, Apr 17, 2020</i></div>  BO# 365555  LINE 1 05-60-11601-5407001 \$175.00  75 Public Relations/Supply Fee SEA20  <div><b>AP VERIFIED</b> <b>05/05/20 - MARIA ZERRUDO</b></div>	175.00

thank you!		total	\$175.00
please make checks payable to: Carol Fox and Associates  carol fox and associates, inc 1412 w belmont ave chicago, il 60657	questions? contact Erin Rooney phone: (773) 327-3830 x110 fax: (773) 327-3834  email:erinr@carolfoxassociates.com	payments/credits	\$0.00
		balance due	\$175.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030248  
Invoice Date: 04/03/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11601  
Reviewer Name:  
Voucher Number: V0622178  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu

Sent: Tue May 05 15:09:29 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
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Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
**Sent:** Friday, April 17, 2020 12:17 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached



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Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030248  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599

description		amount
FY 19-20 MAC Graphic Design: March 2020 7.00 Hours of Graphic Design Time @ \$40/Hour		280.00
<b>AP VERIFIED</b> <b>05/05/20 - MARIA ZERRUDO</b>		
<b>APPROVED</b> <i>By Ellen McGowan at 10:50 am, Apr 17, 2020</i>		
BO# 365555		
LINE 1 05-60-11601-5407001 \$220.00		
LINE 5 01-30-12151-5407001 \$60.00		
75 Public Relation/Graphic Design		
11601 G20_KAHLO \$20.00		
TR20_DRUMT \$60.00		
NONE \$60.00		
ARMYBAND20 \$80.00		
12151 BT20_NAPER \$60.00		

thank you!		total	\$280.00
please make checks payable to: Carol Fox and Associates  carol fox and associates, inc 1412 w belmont ave chicago, il 60657	questions? contact Erin Rooney phone: (773) 327-3830 x110 fax: (773) 327-3834	payments/credits	\$0.00
	email:erinr@carolfoxassociates.com	balance due	\$280.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030249  
Invoice Date: 04/06/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11701  
Reviewer Name:  
Voucher Number: V0622179  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: zerrudom@cod.edu

Sent: Tue May 05 15:08:25 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
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From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
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Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
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**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

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Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030249  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-0399

**AP VERIFIED**

**05/05/20 - MARIA ZERRUDO**

FY 19-20

New Philharmonic  
4.18.20-4.19.20 Fee per contract

amount

2,438.00

**APPROVED**

*By Ellen McGowan at 11:08 am, Apr 17, 2020*

BO# 365555

LINE 2 05-60-11701-5407001 \$2438.00

75 Public Relations NP20\_FRIDA

thank you for your business!

please make checks payable to:  
Carol Fox and Associates

carol fox and associates, inc  
1412 w belmont ave  
chicago, il 60657

questions? contact Erin Rooney  
phone: (773) 327-3830 x110  
fax: (773) 327-3834

email:erinr@carolfoxassociates.com

total \$2,438.00

payments/credits \$0.00

balance due \$2,438.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030250  
Invoice Date: 04/06/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11101  
Reviewer Name:  
Voucher Number: V0622180  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



-----  
From: zerrudom@cod.edu

Sent: Tue May 05 15:07:54 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
-----

**From:** Schoettle, Kari  
**Sent:** Tuesday, May 5, 2020 12:43 PM  
**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Subject:** Fw: Invoices Carol Fox 9 attached

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Assistant Business Manager  
McAninch Arts Center, College of DuPage  
630-942-2914 | schoettlek@cod.edu

---

**From:** McGowan, Ellen  
**Sent:** Tuesday, May 5, 2020 12:05 PM  
**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

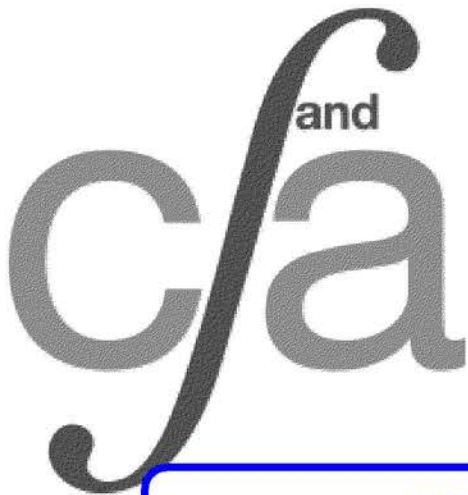
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Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
**Sent:** Friday, April 17, 2020 12:17 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

Please process the attached 9 invoices.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030250  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599

**AP VERIFIED**

**05/05/20 - MARIA ZERRUDO**

FY 19-20

April 2020 BTE Performance  
4.30-5.31.20 Naperville fee per contract

amount

2,625.00

**APPROVED**

*By Ellen McGowan at 11:13 am, Apr 17, 2020*

BO# 365555

LINE 7 05-60-11101-5407001 \$2625

75 Public Relations BT20\_NAPER

thank you!

please make checks payable to:  
Carol Fox and Associates

carol fox and associates, inc  
1412 w belmont ave  
chicago, il 60657

questions? contact Erin Rooney  
phone: (773) 327-3830 x110  
fax: (773) 327-3834

email:erinr@carolfoxassociates.com

total \$2,625.00

payments/credits \$0.00

balance due \$2,625.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030251  
Invoice Date: 04/06/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11001  
Reviewer Name:  
Voucher Number: V0622181  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu

Sent: Tue May 05 15:11:45 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
-----

**From:** Schoettle, Kari  
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**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Subject:** Fw: Invoices Carol Fox 9 attached

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McAninch Arts Center, College of DuPage  
630-942-2914 | schoettlek@cod.edu

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**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

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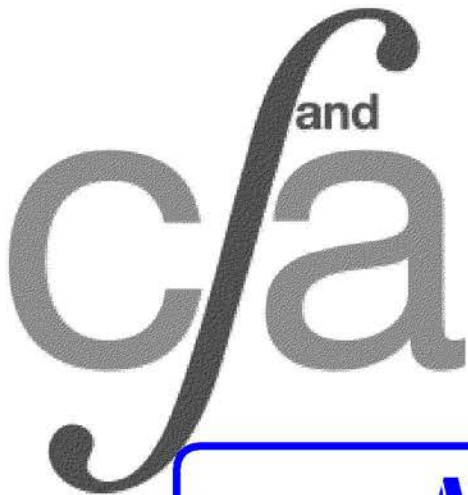
Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
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**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

Please process the attached 9 invoices.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002





# invoice

invoice # 1030251  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599

**AP VERIFIED**

**05/05/20 - MARIA ZERRUDO**

description		amount
FY 19-20		
April 2020 College Shows 4.24.20 Spring Dance fee per contract		1,000.00
<div><b>APPROVED</b> By Ellen McGowan at 11:24 am, Apr 17, 2020</div>		
BO# 365555		
LINE 4 01-40-11001-5407001 \$1000.00		
75 Public Relations CD20_SPRINGSHO		

thank you!

please make checks payable to:  
Carol Fox and Associates

carol fox and associates, inc  
1412 w belmont ave  
chicago, il 60657

questions? contact Erin Rooney  
phone: (773) 327-3830 x110  
fax: (773) 327-3834

email:erinr@carolfoxassociates.com

<b>total</b>	\$1,000.00
<b>payments/credits</b>	\$0.00
<b>balance due</b>	<b>\$1,000.00</b>

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1083542

Vendor Name: Carol Fox & Associates

Invoice Number: 1030252

Invoice Date: 04/06/20

PO Number: B0365555

Check Number: E0080013

Check Amount: \$ 10,848.00

Check Date: 05/06/2020

Department ID: 11601

Reviewer Name:

Voucher Number: V0622182

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu

Sent: Tue May 05 15:10:02 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
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**To:** Zerrudo, Maria <zerrudom@cod.edu>  
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**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

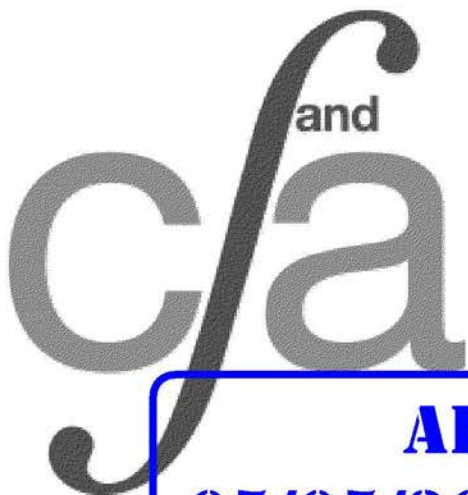
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College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
**Sent:** Friday, April 17, 2020 12:17 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

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Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030252  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
425 Lawler Blvd.  
Glen Ellyn, IL 60137-6599

**AP VERIFIED**  
**05/05/20 - MARIA ZERRUDO**

description	amount
<p>FY 19-20</p> <p>April 2020 College Digital Communications Fee (payment 4 of 4)</p> <div data-bbox="407 913 1070 1041"><p><b>APPROVED</b> <i>By Ellen McGowan at 11:28 am, Apr 17, 2020</i></p></div> <p><b>BO# 365555</b></p> <p><b>LINE 1 05-60-11601-5407001 \$2500.00</b></p> <p><b>75 Public Relations Digital SEA20</b></p>	<p>2,500.00</p>

thank you!		total	\$2,500.00
please make checks payable to: Carol Fox and Associates  carol fox and associates, inc 1412 w belmont ave chicago, il 60657	questions? contact Erin Rooney phone: (773) 327-3830 x110 fax: (773) 327-3834	payments/credits	\$0.00
	email:erinr@carolfoxassociates.com	balance due	\$2,500.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030253  
Invoice Date: 04/06/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11001  
Reviewer Name:  
Voucher Number: V0622184  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 15:10:34 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: Attached Document  
-----



-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
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630-942-2914 | schoettlek@cod.edu

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**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

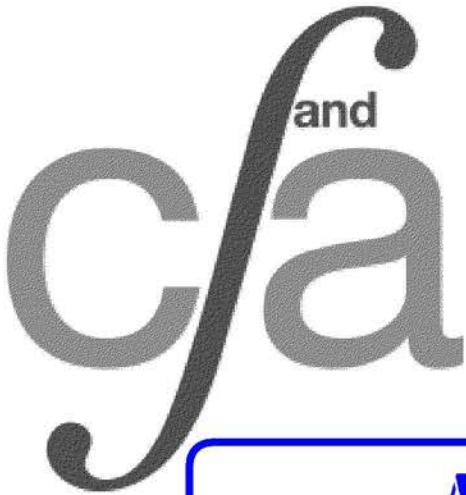
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Glen Ellyn, IL 60137  
Phone 630.942.3009  
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**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

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Business Manager  
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College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030253  
date 4/6/2020  
terms Last Day Month  
due date 4/30/2020

bill to:

College of DuPage  
Community College District No. 502  
125 Fawell Blvd.  
Glen Ellyn, IL 60137-6599

**AP VERIFIED**

**05/05/20 - MARIA ZERRUDO**

description		amount
FY 19-20		
April 2020 Monthly Website Maintenance Fee		1,500.00
<div><b>APPROVED</b> By Ellen McGowan at 11:38 am, Apr 17, 2020</div>		
BO# 365555		
LINE 4 01-40-11001-5407001 1500.00		
75 Public Relations Website NONE		

thank you!

please make checks payable to:  
Carol Fox and Associates

carol fox and associates, inc  
1412 w belmont ave  
chicago, il 60657

questions? contact Erin Rooney  
phone: (773) 327-3830 x110  
fax: (773) 327-3834

email:erinr@carolfoxassociates.com

total \$1,500.00

payments/credits \$0.00

balance due \$1,500.00

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083542  
Vendor Name: Carol Fox & Associates  
Invoice Number: 1030217  
Invoice Date: 03/04/20  
PO Number: B0365555  
Check Number: E0080013  
Check Amount: \$ 10,848.00  
Check Date: 05/06/2020  
Department ID: 11601  
Reviewer Name:  
Voucher Number: V0622185  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu  
Sent: Tue May 05 13:47:16 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices Carol Fox 9 attached  
-----

**From:** Schoettle, Kari  
**Sent:** Tuesday, May 5, 2020 12:43 PM  
**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Subject:** Fw: Invoices Carol Fox 9 attached

Hi Marivic,  
Carol Fox reached out to us regarding outstanding payments. Can you look at these invoices? I can only find 1030246 being paid on 4/22. The rest I don't even see in myaccess.  
Thanks for any help!  
Kari

**Kari Schoettle**  
Assistant Business Manager  
McAninch Arts Center, College of DuPage  
630-942-2914 | schoettlek@cod.edu

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**From:** McGowan, Ellen  
**Sent:** Tuesday, May 5, 2020 12:05 PM  
**To:** Schoettle, Kari  
**Subject:** FW: Invoices Carol Fox 9 attached

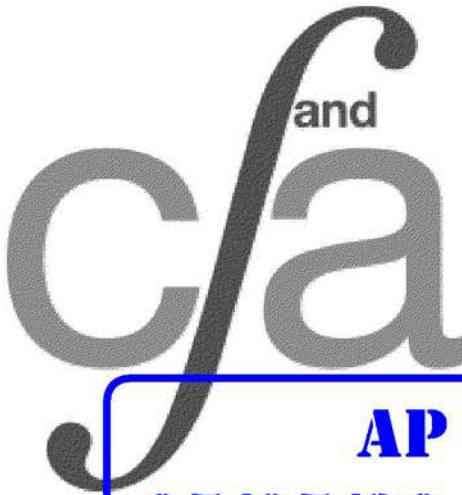
Here is what was sent on 4/17.  
Looks like only 1030246 was paid on 4/22/20.  
Can you please reach out to Marivic to see what happened.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**From:** McGowan, Ellen  
**Sent:** Friday, April 17, 2020 12:17 PM  
**To:** Invoicing <invoicing@cod.edu>  
**Subject:** Invoices Carol Fox 9 attached

Please process the attached 9 invoices.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



# invoice

invoice # 1030217  
date 3/4/2020  
terms Last Day Month  
due date 3/31/2020

bill to:

College of DuPage  
Community College District No. 502  
4550 Well Blvd.  
Glen Ellyn, IL 60137-6599

**AP VERIFIED**  
**05/05/20 - MARIA ZERRUDO**

description		amount
FY 19-20 MAC Graphic Design: February 2020 8.25 Hours of Graphic Design time @ \$40/hr		330.00
<div><b>APPROVED</b> <i>By Ellen McGowan at 11:50 am, Apr 17, 2020</i></div> BO# 365555  LINE 1 05-60-11601-5407001 \$190.00  LINE 5 01-30-12151-5407001 \$140.00  75 Public Relations Graphic Design 11601 G20_GALA 20.00 ARMYBAND 140.00 NONE 20.00 G20_KAHLO 10.00 12151 NONE 50.00 BT20_CAKE 80.00 CT20_SCENES 10.00		
thank you!		total \$330.00
please make checks payable to: Carol Fox and Associates  carol fox and associates, inc 1412 w belmont ave chicago, il 60657	questions? contact Erin Rooney phone: (773) 327-3830 x110 fax: (773) 327-3834  email:erinr@carolfoxassociates.com	payments/credits \$0.00
		balance due \$330.00