

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1346076

Vendor Name: Survey Monkey Inc.

Invoice Number: 35771209

Invoice Date: 03/05/20

PO Number:

Check Number: 0267899

Check Amount: \$ 324.00

Check Date: 05/12/2020

Department ID: 00465

Reviewer Name:

Voucher Number: V0622391

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: flynn294@cod.edu
Sent: Mon May 11 15:53:59 CDT 2020
To: invoicing@cod.edu
CC:
Subject: Invoice signed - to be paid - Less than \$500

Good afternoon,

Please accept and pay the attached invoice for renewing our Survey Monkey subscription. The invoice has been signed as "okay to pay" with our GL number, by Steven Gustis (Interim Associate Dean of Counseling, Advising and Transfer Services).

From Anne Marie Dando:

Rejected By: Anne Marie Dando

Date Rejected: 5/6/2020 12:39:00 PM

Reason: Purchase under \$500 - Record on invoice GL#, Okay to Pay with date and secure Steve Gustis signature. You may then email to invoicing@cod.edu for processing.

Thank you,

Cindy Flynn

*Administrative Assistant, Office of the Associate Dean
Counseling, Advising and Transfer Services
College of DuPage*

Steven
GustisDigitally signed by Steven
Gustis
Date: 2020.05.11
15:45:48 -05'00'

Invoice #35771209

AP VERIFIED

CLOSE

Mar 5, 2020

05/11/20 - ISABEL BARRIOS

Payment due on April 19, 2020 (UTC)

Purchase Order Number: 350937

Description	Period	Quantity	Amount
Advantage Annual Plan	Apr 19, 2020 - Apr 18, 2021	1	\$324
Advantage Annual Plan Additional Seat (Comp)	Apr 19, 2020 - Apr 18, 2021	1	\$0
			Total: \$324

Payment Method

* Required

☒ Credit or Debit Card

*Card Number:

*Name on Card:

*Expiration Date: 04 ▼ 2021 ▼ *CVV: ?

Billing Details

*Billing Email:

*Country: ?

ZIP Code:

State:

*First Name:

*Last Name:

Address:

City: ?

Phone Number:

Purchase Order Number:

Alternate Billing Email:

Company Name:

☒ Make this the default payment method

Total: \$324

CONFIRM

4/27/2020

Invoice No. 35771209

3050 South Delaware Street, San Mateo, CA, 94403, USA
Copyright © 1999-2020 SurveyMonkey

