

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 455524005001
Invoice Date: 03/10/20
PO Number: P0368572
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 65006
Reviewer Name: Yvonne Bedford
Voucher Number: V0607943
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Sat Mar 14 06:42:46 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/07/2020 to 03/13/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/07/2020 to 03/13/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

Disclaimer: The attached file is construed as a legally binding document between Office DEPOT and its customer, and is not intended for anyone other than the intended recipient. If you are not the intended recipient, please forward this email back to billingsetup@officedepot.com.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
438560041001	\$58.56	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
02/05/2020	Net 30	03/08/2020

Federal ID # 59-2663954

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60131-6599
02/11/20 - THOMAS BRADY

APPROVED

Ship To: COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLYN IL 60131-6599

ACCOUNT NUMBER		ACCOUNT MANAGER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265				99		438560041001		02/04/2020		02/05/2020	
BILLING ID	PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	368572				Cathy Russo/HTC-1003		CATHY RUSSO/HTC-1003				
CATALOG ITEM # / MANUF CODE		DESCRIPTION / CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
463620 5163		LABEL,LSR,SHIP,WHT,1000C 463620		BX	1	1	0	19.120		19.12	
839945 XS003002		HOLDER,BADGE,VERTICAL,12 839945		PK	3	3	0	1.950		5.85	
810838 810838		FOLDER,LTR,1/3CUT,100BX, 810838		BX	2	2	0	4.900		9.80	
287154 0070314		BOX,STOR/FILE,LTR/LGL,BS 287154		PK	1	1	0	23.790		23.79	

INVOICE REVIEWED
OKAY TO PAY

YVONNE BEDFORD 02/10/20

SUB-TOTAL	58.56
DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	58.56

ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
COLG OF DUPAGE	9080291	438560041001	02/05/2020	\$58.56

AMOUNT ENCLOSED

FL0 090802919 4385600410014 00000005856 1 1

PLEASE
SEND YOUR
CHECK TO:Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 458680432001
Invoice Date: 03/16/20
PO Number: P0369310
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 14005
Reviewer Name: Nancy Keller
Voucher Number: V0609793
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 20 17:18:48 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/14/2020 to 03/20/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/14/2020 to 03/20/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Office DEPOT, Inc.

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

Contact Number For:

Account Inquiries: (888) 263-3423

Order Inquiries: (800) 721-6592

Federal ID # 59-2663954

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
458680432001	\$60.89	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
03/16/2020	Net 30	04/19/2020

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599
|||||

APPROVED
Ship To: COLLEGE OF DUPAGE ADDISON
301 S SWIFT RD
401 S WILSON DR - 1415
04/14/20 - CYNTHIA SIMS

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
59286395		03	458680432001	03/13/2020	03/16/2020
LINE ID	PURCHASE ORDER	RELEASE	ORDERED BY	DESKTOP	COST CENTER
9080291	369310		M. Mitacek/ADC Door 12	M. MITACEK/ADC DOOR	

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
184624 NUD38020	HOLDER,T-SIGN,8.5"X11",A 184624	EA	1	1	0	11.990	11.99
498761 498761	SHEET PROTECT,OD,STD,NGL 498761	BX	2	2	0	4.500	9.00
801826 TP3854-100	POUCHES,THERMAL,LAMINAT, 801826	PK	1	1	0	11.720	11.72
259251 80001	MARKER,CHISEL TIP,EXPO,D 259251	DZ	1	1	0	11.770	11.77
256861 80002	MARKER,EXPO 2,RED 256861	DZ	1	1	0	11.920	11.92
294806 MIICUR961R	COLD PACK,INSTANT COLD,G 294806	BX	1	1	0	4.490	4.49

SUB-TOTAL	60.89
DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	60.89

ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	458680432001	03/16/2020	\$60.89	

FL0 090802919 4586804320012 00000006089 1 6

PLEASE
SEND YOUR
CHECK TO:

Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 458573179001
Invoice Date: 03/16/20
PO Number: P0369271
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00465
Reviewer Name: Cynthia Flynn
Voucher Number: V0609802
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 20 16:08:26 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/14/2020 to 03/20/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/14/2020 to 03/20/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 461643721001
Invoice Date: 03/19/20
PO Number: P0369350
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 14145
Reviewer Name: Shawn Maisch
Voucher Number: V0609811
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 20 16:08:25 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/14/2020 to 03/20/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/14/2020 to 03/20/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

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Office Depot

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 454484245002
Invoice Date: 03/26/20
PO Number: P0369153
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00461
Reviewer Name: None
Voucher Number: V0614961
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 27 16:41:18 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/21/2020 to 03/27/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/21/2020 to 03/27/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

Federal ID # 59-2663954

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
454484245002	\$42.88	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
03/26/2020	Net 30	04/26/2020

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLEN, IL 60137-6599
11111111111111111111111111111111

APPROVED

Ship To: COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLEN, IL 60137-6599

04/13/20 - KATHERINE NORRIS

ACCOUNT NUMBER		ACCOUNT MANAGER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265				99		454484245002		03/06/2020		03/26/2020	
BILLING ID	PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	369153				Sosnowski, Jessica		SOSNOWSKI, JESSICA				
CATALOG ITEM # / MANUF CODE		DESCRIPTION / CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE		EXTENDED PRICE
672975 CLO01593CT		WIP,DISINFECTING,CLOROX 672975			CT	1	1	0	42.880		42.88

SUB-TOTAL	42.88
DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	42.88

ALL AMOUNTS ARE BASED ON USD CURRENCY

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▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
COLG OF DUPAGE	9080291	454484245002	03/26/2020	\$42.88

AMOUNT ENCLOSED

FL0 090802919 4544842450028 00000004288 1 9

PLEASE
SEND YOUR
CHECK TO:Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 458679898001
Invoice Date: 03/25/20
PO Number: P0369308
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 14205
Reviewer Name: Peter Mumford
Voucher Number: V0615164
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 27 15:51:07 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/21/2020 to 03/27/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/21/2020 to 03/27/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
458679898001	\$15.72	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
03/25/2020	Net 30	04/26/2020

Federal ID # 59-2663954

Bill To:

ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELI, IL 60137-0539

APPROVED

Ship To :

COLLEGE OF DUPAGE WESTMON
650 PASQUINELLI DR
WESTMONT IL 60559-1252

04/14/20 - CYNTHIA SIMS

ACCOUNT NUMBER		ACCOUNT MANAGER	SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265			07		458679898001		03/13/2020		03/25/2020	
BILLING ID	PURCHASE ORDER	RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	369308			Phillips, Bradley		PHILLIPS, BRADLEY				
CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
667858 1000039985	SANITIZER,OD,ALOE,8OZ PU 667858		EA	12	12	0	1.310		15.72	

APPROVED 04/01/20

	SUB-TOTAL	15.72
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	15.72

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	458679898001	03/25/2020	\$15.72	

FL0 090802919 4586798980011 00000001572 1 8

PLEASE
SEND YOUR
CHECK TO:

Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 466249655001
Invoice Date: 03/29/20
PO Number: P0369403
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00081
Reviewer Name: Anna Gay
Voucher Number: V0616852
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 03 15:36:51 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/28/2020 to 04/03/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/28/2020 to 04/03/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Office DEPOT, Inc.

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

Federal ID # 59-2663954

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
466249655001	\$37.95	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
03/29/2020	Net 30	05/03/2020

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

APPROVED

Ship To: COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

04/10/20 - KRISTINE FAY

ACCOUNT NUMBER		ACCOUNT MANAGER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265				99		466249655001		03/26/2020		03/29/2020	
BILLING ID		PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER	
9080291		369403				Gay, Anna		GAY, ANNA			
CATALOG ITEM # / MANUF CODE		DESCRIPTION / CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
7194226 16934188		PAPER,11X17,67lb,WHITE 7194226			PK	1	1	0	37.950	37.95	

**INVOICE REVIEWED
OKAY TO PAY
ANNA GAY 04/07/20**

	SUB-TOTAL	37.95
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	37.95

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▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	466249655001	03/29/2020	\$37.95	

FL0 090802919 4662496550016 00000003795 1 2

PLEASE
SEND YOUR
CHECK TO:

Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 464880505001
Invoice Date: 03/29/20
PO Number: P0369393
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00469
Reviewer Name: Tonia Metoyer
Voucher Number: V0616854
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 03 15:36:51 CDT 2020

To: invoicing@ceded

CC:

Subject: Your Electronic Billing for the period 03/28/2020 to 04/03/2020 for account 53286265.

APPROVED

04/15/20 - SAMANTHA SALVATO



Dear Customer,

Attached is your electronic billing for 03/28/2020 to 04/03/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

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Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 454457897002
Invoice Date: 04/02/20
PO Number: P0369150
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 14045
Reviewer Name: Diana Thielen
Voucher Number: V0616855
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 03 14:45:19 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/28/2020 to 04/03/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/28/2020 to 04/03/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 469230911001
Invoice Date: 04/03/20
PO Number: P0369350
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 14145
Reviewer Name: Shawn Maisch
Voucher Number: V0618144
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 10 15:27:47 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/04/2020 to 04/10/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/04/2020 to 04/10/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

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Office DEPOT, Inc.

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

CREDIT MEMO

10000

THANKS FOR YOUR ORDER

Contact Number For:

Account Inquiries: (888) 263-3423

Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
469230911001	-\$65.57	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
04/03/2020		

Federal ID # 59-2663954

Bill To: ATTN: ACCOUNTS PAYABLE
COLG OF DUPAGE
425 FAWCETT BLVD
GLEN ELLYN IL 60137-6599

APPROVED

Ship To: COLLEGE OF DUPAGE NAPERVI
1223 RICKERT DR
NAPERVILLE IL 60540-0954

04/29/20 - CYNTHIA SIMS

ACCOUNT NUMBER		ACCOUNT MANAGER	SHIP TO ID		ORDER NUMBER		ORDER DATE	SHIPPED DATE		
53286265			1223 RICKERT DR		469230911001		03/31/2020		04/03/2020	
BILLING ID	PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER	
9080291	369350				Fran Wallace		FRAN WALLACE			
CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
8415844 YP905A2021	PLANNER,SIGNATURE,WM,LG, 8415844			EA	-1	-1	0	34.990	-34.99	
527885 31278	PEN,ROLLER,GEL,G2,UF,DOZ 527885			DZ	-1	-1	0	12.590	-12.59	
702819 31187	PEN,RETRACT,G-2,FINE,DZ, 702819			DZ	-1	-1	0	17.990	-17.99	

This credit of -\$65.57 relates to invoice 461643721001.

	SUB-TOTAL	-65.57
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	-65.57

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
COLG OF DUPAGE	9080291	469230911001	04/03/2020	-\$65.57

AMOUNT ENCLOSED

****DO NOT PAY****

FL0 090802919 4692309110013 00000006557 0 4

PLEASE
SEND YOUR
CHECK TO:

Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087302

Vendor Name: Office Depot

Invoice Number: 473017727001

Invoice Date: 04/08/20

PO Number: P0369403

Check Number: 0267881

Check Amount: \$ 416.58

Check Date: 05/12/2020

Department ID: 00081

Reviewer Name: Anna Gay

Voucher Number: V0618145

Redaction Type: None

Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 10 15:27:47 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/04/2020 to 04/10/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/04/2020 to 04/10/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

Disclaimer: The attached file is construed as a legally binding document between Office DEPOT and its customer, and is not intended for anyone other than the intended recipient. If you are not the intended recipient, please forward this email back to billingsetup@officedepot.com.

THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
473017727001	-\$48.49	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
04/08/2020		

Federal ID # 59-2663954

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

APPROVED

Ship To: COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

04/17/20 - KRISTINE FAY

ACCOUNT NUMBER		ACCOUNT MANAGER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265				99		473017727001		04/07/2020		04/08/2020	
BILLING ID	PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	369403				Gay, Anna		GAY, ANNA				
CATALOG ITEM # / MANUF CODE		DESCRIPTION / CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE		EXTENDED PRICE
240556 40311		90# WHITE INDEX 240556			PK	-1	-1	0	5.990		-5.99
440949 OIC92501		MAGNETS,HEAVY DUTY,AST 440949			EA	-1	-1	0	11.990		-11.99
760452 13830		PENCIL,TIC #2 PRESHARP,Y 760452			BX	-1	-1	0	5.590		-5.59
595671 001670		SHARPNR,PENCIL,SCHOOL PR 595671			EA	-1	-1	0	24.920		-24.92

This credit of -\$48.49 relates to invoice 466249654001.

INVOICE REVIEWED

OKAY TO PAY

ANNA GAY 04/15/20

SUBTOTAL	-48.49
DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	-48.49

ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	473017727001	04/08/2020	-\$48.49	**DO NOT PAY**

FL0 090802919 4730177270012 00000004849 0 0

PLEASE
SEND YOUR
CHECK TO:

Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 472626425001
Invoice Date: 04/07/20
PO Number: P0369311
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00381
Reviewer Name: None
Voucher Number: V0618146
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 10 14:41:36 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/04/2020 to 04/10/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/04/2020 to 04/10/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

Federal ID # 59-2663954

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
472626425001	-\$32.50	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
04/07/2020		

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599
|||

Ship To : COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

ACCOUNT NUMBER		ACCOUNT MANAGER	SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265			99		472626425001		04/06/2020		04/07/2020	
BILLING ID	PURCHASE ORDER	RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	369311			Lynn Dudzik, BIC 3520		LYNN DUDZIK, BIC 352				
CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
333036	KLEENEX FACIAL TISSUE.BU		PK	-5	-5	0	6.500		-32.50	

This credit of -\$32.50 relates to invoice 458680613002.

APPROVED
04/15/20 - MAREN MC KELLIN

	SUB-TOTAL	-32.50
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	-32.50

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	472626425001	04/07/2020	-\$32.50	**DO NOT PAY**

FL0 090802919 4726264250016 00000003250 0 1

PLEASE
SEND YOUR
CHECK TO: Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 475260305001
Invoice Date: 04/13/20
PO Number: P0369473
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00757
Reviewer Name: None
Voucher Number: V0618765
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 17 14:41:41 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/11/2020 to 04/17/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/11/2020 to 04/17/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
475260305001	\$24.95	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
04/13/2020	Net 30	05/17/2020

Federal ID # 59-2663954

Bill To: ATTN: ACCTS PAYABLE
COLG OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599
11111111111111111111111111111111**APPROVED**
Ship to COLLEGE OF DUPAGE SHIPPI
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599
04/20/20 - DAVID VIRGILIO

ACCOUNT NUMBER		ACCOUNT MANAGER		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
53286265				99		475260305001		04/10/2020		04/13/2020	
BILLING ID	PURCHASE ORDER		RELEASE		ORDERED BY		DESKTOP		COST CENTER		
9080291	369473				Greenbusch, Heather		GREENBUSCH, HEATHER				
CATALOG ITEM # / MANUF CODE		DESCRIPTION / CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
Instructions:		The warehouse is closed and will resume accepting deliveries									
1373761		Write-On 5-Tab Div White			PK	5	5	0	4.990	24.95	
3585404636		1373761									

	SUB-TOTAL	24.95
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	24.95

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	475260305001	04/13/2020	\$24.95	

FL0 090802919 4752603050016 00000002495 1 4

PLEASE
SEND YOUR
CHECK TO:Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 475260307001
Invoice Date: 04/13/20
PO Number: P0369473
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00757
Reviewer Name: None
Voucher Number: V0618766
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 17 14:41:41 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/11/2020 to 04/17/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/11/2020 to 04/17/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087302

Vendor Name: Office Depot

Invoice Number: 475260306001

Invoice Date: 04/13/20

PO Number: P0369473

Check Number: 0267881

Check Amount: \$ 416.58

Check Date: 05/12/2020

Department ID: 00757

Reviewer Name: None

Voucher Number: V0618767

Redaction Type: None

Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Apr 17 15:31:59 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/11/2020 to 04/17/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/11/2020 to 04/17/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 466249654001
Invoice Date: 03/27/20
PO Number: P0369403
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 00081
Reviewer Name: Anna Gay
Voucher Number: V0620886
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri Mar 27 15:51:08 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 03/21/2020 to 03/27/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 03/21/2020 to 03/27/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 483225604001
Invoice Date: 04/29/20
PO Number: P0369539
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 15165
Reviewer Name: None
Voucher Number: V0621924
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri May 01 14:44:31 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/25/2020 to 05/01/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/25/2020 to 05/01/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087302

Vendor Name: Office Depot

Invoice Number: 484806559001

Invoice Date: 04/27/20

PO Number: P0369473

Check Number: 0267881

Check Amount: \$ 416.58

Check Date: 05/12/2020

Department ID: 00757

Reviewer Name: None

Voucher Number: V0621929

Redaction Type: None

Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri May 01 14:44:30 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/25/2020 to 05/01/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/25/2020 to 05/01/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

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THANKS FOR YOUR ORDER

Contact Number For:

Account Inquiries: (888) 263-3423

Order Inquiries: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
484806559001	-\$34.24	1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
04/27/2020		

Federal ID # 59-2663954

APPROVED

Bill To: ATTN: ACCTS PAYABLE

05/05/20 - DAVID VIRGILIO

Ship To: COLLEGE OF DUPAGE SHIPPI

425 FAWELL BLVD

GLEN ELLYN IL 60137-6599

ACCOUNT NUMBER		ACCOUNT MANAGER	SHIP TO ID		ORDER NUMBER		ORDER DATE	SHIPPED DATE	
53286265			99		484806559001		04/27/2020		04/27/2020
BILLING ID	PURCHASE ORDER	RELEASE		ORDERED BY		DESKTOP		COST CENTER	
9080291	369473			Greenbusch, Heather		GREENBUSCH, HEATHER			
CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
750881 AL27RDBP5M-D2	PENCIL,RAZZLE DAZZLE,5PK 750881		PK	-1	-1	0	4.860	-4.86	
247421 LRN7BP2A	REFILL INK,.7MM,NEEDLE,2 247421		PK	-1	-1	0	2.990	-2.99	
305466 400-010-930	PAD,PERF,8.5X11,OD,LGL R 305466		PK	-1	-1	0	5.390	-5.39	
779964 1951260	PEN,PM,INKJOY,300RT,1.0, 1951260		DZ	-2	-2	0	5.190	-10.38	
221720 10008	CLIP,PPR,#1,PRM SMTH,OD, 221720		PK	-1	-1	0	2.920	-2.92	
808857 99020	CLIP,BINDER,SMALL,12/BX 808857		BX	-10	-10	0	0.290	-2.90	
909309 99010	CLIP,BINDER,MINI,1/4IN,1 909309		BX	-20	-20	0	0.240	-4.80	

This credit of -\$34.24 relates to invoice 475260306001.

	SUB-TOTAL	-34.24
	DISCOUNT	0.00
	DELIVERY	0.00
	MISCELLANEOUS	0.00
	SALES TAX	0.00
ALL AMOUNTS ARE BASED ON USD CURRENCY	TOTAL	-34.24

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COLG OF DUPAGE	9080291	484806559001	04/27/2020	-\$34.24	**DO NOT PAY**

FL0 090802919 4848065590018 00000003424 0 1

PLEASE
SEND YOUR
CHECK TO:Office Depot, Inc
PO BOX 88040
CHICAGO IL 60680-1040PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087302

Vendor Name: Office Depot

Invoice Number: 483225605001

Invoice Date: 04/28/20

PO Number: P0369539

Check Number: 0267881

Check Amount: \$ 416.58

Check Date: 05/12/2020

Department ID: 15165

Reviewer Name: None

Voucher Number: V0621934

Redaction Type: None

Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri May 01 15:27:18 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/25/2020 to 05/01/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/25/2020 to 05/01/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

Disclaimer: The attached file is construed as a legally binding document between Office DEPOT and its customer, and is not intended for anyone other than the intended recipient. If you are not the intended recipient, please forward this email back to billingsetup@officedepot.com.

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087302
Vendor Name: Office Depot
Invoice Number: 483225603001
Invoice Date: 04/27/20
PO Number: P0369539
Check Number: 0267881
Check Amount: \$ 416.58
Check Date: 05/12/2020
Department ID: 15165
Reviewer Name: None
Voucher Number: V0621935
Redaction Type: None
Document Type: AP Invoice

Document Below

From: no_reply_ebilledge@officedepot.com

Sent: Fri May 01 15:27:20 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Your Electronic Billing for the period 04/25/2020 to 05/01/2020 for account 53286265.



Dear Customer,

Attached is your electronic billing for 04/25/2020 to 05/01/2020.

For questions regarding billing format, please contact billingsetup@officedepot.com.

For account related questions, please call 1-800-721-6592.

Thank You,
Office Depot

Disclaimer: The attached file is construed as a legally binding document between Office DEPOT and its customer, and is not intended for anyone other than the intended recipient. If you are not the intended recipient, please forward this email back to billingsetup@officedepot.com.

