

Information:

Drawer: Finance

Number: \*\*\*\* Other Redaction \*\*\*\*

Name: \*\*\*\* Other Redaction \*\*\*\*

Invoice Number: C089420

Invoice Date:

PO Number:

Check Number: 0267829

Check Amount: \$ 3,000.00

Check Date: 05/12/2020

Voucher Number: V0622227

AP Type: IM Invoices < \$15,000

Redaction Type: Other

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

-----  
From: mcgowan@cod.edu  
Sent: Wed May 06 14:05:27 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: Diedrich ICA  
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Please process.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

**\* Independent Contractor Agreement**

(Not to be used for contracts in excess of \$5,000.00)

*Please Sign and fill out W9 on LAST PAGE*

VENDOR NUMBER <b>1604422</b>		AGREEMENT NUMBER: <b>C089420</b>		
ACCOUNT NUMBER/AMOUNT				
FUND	FUNCTION	DEPARTMENT	OBJECT	AMOUNT
05	6011	999	5309004	3000
APPROVED-Supervisor, Purchasing				DATE / /

**PART I. Complete PRIOR to performance of contractual services.**

Name Greg Diedrich Tax I.D. #/S. [REDACTED]  
 (THIS NAME SHOULD BE THE SAME NAME THAT APPEARS ON LINE 1 OF THE W-9 FORM) M W-9 ATTACHED

Phone Number (312) 208-6187 (No college employee may be paid as an independent contractor.)

Street 623 N. Cuyler

City, State, Zip Code Oak Park, IL 60302

Agrees to perform on 6/9/19 - 3/10/20 the following services for the College of DuPage:  
 DATE (S)  
Lobby installation and consultation for Frida Kahlo exhibit. Assist with wall layout, material choices & install

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$ 3000 will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

☒ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

[Signature]  
DEPARTMENT AUTHORIZED SIGNATOR

6/9/19  
DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.  
 (Must Check One)

☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.  
☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree with the terms stated above and certify that I have received a copy of the contractual agreement.

[Signature]  
SIGNATURE OF INDEPENDENT CONTRACTOR

3/13/2020  
DATE

**PART II. Complete AFTER performance of contractual services.**

Authorized Signator certifies that the contractual services described in Part I above were completed satisfactorily and authorizes payment in full.  
 (Payment is to be made only after completion of the contractual service.)

[Signature] 4/14/20  
COLLEGE AUTHORIZED SIGNATURE DATE

Mark Curtis-Chavez 4/17/2020  
COUNTER SIGNATOR (OPTIONAL) DATE

\*See board policy, procedures and instructions on reverse side.  
 (This agreement is VOID if amount exceeds \$5,000.00)

Original forward to Accounts Payable; Blue, Purchasing Dept.; Yellow, Signator; Pink, Contractor