

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082226
Vendor Name: Air Products Equipment
Invoice Number: D243500
Invoice Date: 05/07/20
PO Number: P0368097
Check Number: 0267804
Check Amount: \$ 2,700.00
Check Date: 05/12/2020
Department ID: 02638
Reviewer Name:
Voucher Number: V0622280
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Karen@airproductsequip.com
Sent: Thu May 07 11:38:19 CDT 2020
To: Kyle@airproductsequip.com,clarkr307@cod.edu,hob@cod.edu
CC: invoicing@cod.edu
Subject: RE: Requesting for vendor invoice

Attached is the invoice.

Thank you,
Karen

Karen Anderson

Accounts Receivable Manager
Air Products Equipment Co.
1555 Louis Ave.
Elk Grove Village, IL 60007
(847) 725-8671 - direct
(847) 437-5952 ext 8671
(847) 437-7026 - fax
karen@airproductsequip.com

From: Kyle Schultz <Kyle@airproductsequip.com >
Sent: Thursday, May 7, 2020 11:13 AM
To: Clark, Robert <clarkr307@cod.edu>; Ho, Ben <hob@cod.edu>
Cc: Invoicing <invoicing@cod.edu>; Karen Anderson <Karen@airproductsequip.com >
Subject: RE: Requesting for vendor invoice

Hi Bob, we're doing great, hope all is well with you.
Thanks for calling this to my attention. I found our file and I see it was never invoiced. We'll get on it right away.
Thanks,
Kyle

From: Clark, Robert <clarkr307@cod.edu>
Sent: Thursday, May 7, 2020 10:16 AM
To: Ho, Ben <hob@cod.edu>; Kyle Schultz <Kyle@airproductsequip.com >
Cc: Invoicing <invoicing@cod.edu>
Subject: Re: Requesting for vendor invoice

Kyle, how are you? Can someone help with an invoice? We want to get this paid.

Bob

Bob Clark Ed.D CTE
Business and Technology | HVACR Program Chair
College of DuPage
425 Fawell Blvd. | Glen Ellyn, IL 60137-6599
Phone: 630.942.3068 | TEC 1057 | clarkr307@cod.edu
COD Job Board: www.CODHVACRCareers.com

From: Ho, Ben <hob@cod.edu>
Sent: Thursday, May 7, 2020 8:05:37 AM
To: Clark, Robert <clarkr307@cod.edu>
Cc: Invoicing <invoicing@cod.edu>

Subject: Requesting for vendor invoice

Good morning – Bob,

I need your help. One of the items that you have purchased from Air Products Equipment to build a HVACR automation has been received according to Colleague, but it hasn't been paid because there is not a vendor invoice. Would you please submit the invoice to Invoicing? It is the \$2,700 item from PO368097.

Thank you.

Ben



Invoice

Air Products Equipment Company
1555 LOUIS AVE

Phone: 847-437-5952 Fax: 847-437-7026
E-mail: accounting@airproductsequip.com

Invoice	D243500
Date	5/7/2020
Page	1
Cust PO	368097
APEC PO	240499

Bill To:

COLLEGE OF DUPAGE
ACCOUNTS PAYABLE
425 FAWELL BLVD.
GLEN ELLYN IL 60137

Ship To:

COLLEGE OF DUPAGE 81
SHIPPING & RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
368097	14065	KS	DIRECT SHIP	Net 30	5/7/2020	388,529
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext. Price
2	2	0	TITUS	DTQP - FAN BOXES	\$0.00	\$0.00
2	2	0	TITUS	DTFS - FAN BOXES	\$0.00	\$0.00
1	1	0	**	ALL FOR THE SUM OF	\$2,700.00	\$2,700.00

3 WAY MATCH

Tag: HVAC LAB

Subtotal	\$2,700.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Total	\$2,700.00