

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1086398  
Vendor Name: Interiors for Business, Inc.  
Invoice Number: 979729  
Invoice Date: 04/14/20  
PO Number: P0369476  
Check Number: E0079905  
Check Amount: \$ 11,636.17  
Check Date: 04/22/2020  
Department ID: 00443  
Reviewer Name: None  
Voucher Number: V0618143  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: DFell@interiorsforbusiness.com  
Sent: Tue Apr 14 12:08:42 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: Pro Forma Invoice  
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Hello  
Attached please find a Pro Forma Invoice requesting a deposit on your most recent order. Please feel free to contact us should you have any questions.  
Thank you,

**Danielle Fell**

**Interiors for Business, Inc.**

[www.interiorsforbusiness.com](http://www.interiorsforbusiness.com)

p: 630.761.1070

**Headquarters**

409 N. River Street

Batavia, IL 60510

**West Loop**

1143 W. Rundell Place

Suite 100

Chicago, IL 60607



Interiors for Business, Inc.  
409 N. River Street  
Batavia, Illinois 60510  
630.761.1070 Main  
630.761.1065 Fax  
www.interiorsforbusiness.com

## Pro Forma Invoice

CUSTOMER  
College of DuPage-COD  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

979729

INVOICE DATE 4/14/2020  
INVOICE # 979729  
CUST PO # 369476  
TERMS Due Upon Receipt

**APPROVED**  
**04/15/20 - LISA STOCK**

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
A	1	Steelcase- Node Stool, 5 Arm Base with Carpet Casters Base: Platinum Solid Shell: Jazz	315.71	315.71
B	38	Steelcase- Node Chair, 5 Arm Base with Carpet Casters Base: Platinum Solid Shell: Jazz	200.00	7,600.00
C	2	Steelcase- Verb Rectangle Table, 24D x 48W with Locking Casters Laminate: Clear Maple Legs: Platinum Metallic	336.79	673.58
D	36	Steelcase- Verb Personal Table, Keystone, 24D x 34W with Side Dock and Hook (2 Pair) and Locking Casters Laminate: Clear Maple Legs: Platinum Metallic	352.64	12,695.04
	1	Labor to receive, deliver and install during normal business hours M-F. Does not include stair carry.	1,988.00	1,988.00

*At this time, we are requesting a 50% deposit on this order. Please submit \$11,636.17 at this time. Thank you for your continued business!*

THANK YOU FOR YOUR BUSINESS

WORKPLACE CONSULTANT - Paul Jezior x54  
DESIGNER - Becky Carson x37  
CUSTOMER SERVICE - Carol Kling x20

Material	21,284.33
Sales Tax 8.00%	-
Freight	-
Labor	1,988.00
Design	-
Total \$	23,272.33
Payments Applied	
Balance Due \$	23,272.33